

City Hall
City of Calipatria
September 13, 2011
6 PM

REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF CALIPATRIA

AGENDA
TURN OFF ALL ELECTRONIC DEVICES

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: Mayor Raul Navarro, Mayor Pro Tem, Trevor Green, Hector Cervantes, Peter Fuentes, Fred R. Beltran

PRESENT:

ABSENT:

ALSO PRESENT:

MAYOR'S MESSAGE/PUBLIC COMMENT

At this time the Council will hear comments on any agenda item and on any item not on this agenda. Personal attacks on individuals, slanderous comments or comments that may invade an individual's privacy are prohibited. If you wish to be heard, please stand and address yourself to the Mayor, we request that you limit your remarks to no more than three (3) minutes.

INFORMATION REPORTS

Police Report

MOTION: SECOND: VOTE:

CONSENT AGENDA

- 1. Warrants
- 2. Minutes- August 23rd , August 25th

NEW BUSINESS

MOTION: SECOND: VOTE:

RESOLUTION 11-43 K. Lopez, Finance Director

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA
APPROVING THE APPLICATION FOR THE BICYCLE AND/OR PEDESTRIAN
FUNDS UNDER THE TRANSPORTATION DEVELOPMENT ACT AND
APPROVING THE ADOPTION OF ITS BICYCLE AND/OR PEDESTRIAN PLAN

WHEREAS, The Transportation Development Act provides that 2 percent of each county's total Local Transportation Fund be annually set aside and used to fund the development of bicycle and pedestrian facilities; *and*

WHEREAS, the City of Calipatria has submitted a pedestrian project in conformance with specifications of Caltrans' *Planning and Design Criteria for Bikeways and Pedestrian Projects in California*, and the Regional Transportation Plan; *and*

WHEREAS, the City of Calipatria desires to construct this project within their city using the funds available under the Transportation Development Act in the amount of \$ 18,529.00.

NOW THEREFORE BE IT RESOLVED, the City Council of the City of Calipatria does resolve as follows:

1. To authorize Romualdo Medina or Katy Lopez as the city's authorized signature and designated contact person;
2. To apply for funds available to the City of Calipatria Allocated for Bikeways and Pedestrian facilities.

MOTION: SECOND: VOTE:
RESOLUTION 11-44 -K. Lopez, Finance Director

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA APPROVING THE ARTICLE 8 APPLICATION FOR BUS STOP SHELTER PURPOSES UNDER THE TRANSPORTATION DEVELOPMENT ACT (SB 325), PUC 99400.

WHEREAS, The Transportation Development Act (SB 325) provides that each Transportation Planning Agency may allocate funds to specific transit purposes;

WHEREAS, the City of Calipatria has recognized the need for Bus stop shelter improvements and maintenance;

NOW THEREFORE , the City Council of the City of Calipatria Does resolve as follows:

1. To authorize Romualdo Medina or Katy Lopez as the City's authorized signature and designated contact person;
2. To apply for funds available to the City of Calipatria allocated for Bus Stop shelter improvements and maintenance in the amount of \$ 575.00.

MOTION: SECOND: VOTE:
RESOLUTION 11-45 K. Lopez, Finance Director

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA APPROVING THE 2011/2012 TENTATIVE BUDGET AND FINANCIAL PLAN

THEREFORE BE IT RESOLVED that the Calipatria City Council approve the 2011/2012 Tentative Budget and Financial Plan

MOTION: SECOND: VOTE:
RESOLUTION 11-47 R. Medina, City Manager

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA
APPROVING THE AMENDMENTS TO JOB DESCRIPTIONS FOR THE POSITIONS
OF FIRE CHIEF, FINANCE OFFICER, ADMINISTRATIVE ASSISTANT/
ADMINISTRATIVE ANALYST I, ACCOUNT CLERK/RECEPTIONIST

WHEREAS, the City of Calipatria has determined the need to undertake the
administration and operations of the Revolving Loan Program and California
Development Block Grant Program with City Staff; *and*

WHEREAS, the City of Calipatria has determined the need to amend the job descriptions
with appropriate pay range for the increased duties these positions, funded through the
Program Income Revenues; *and*

WHEREAS, the job descriptions for the Finance Officer, Administrative
Assistant/Administrative Analyst I, and Account Clerk/Receptionist are amended
effective September 13, 2011 with an estimated decrease to the General Fund of 15% for
the combined positions; *and*

THEREFORE BE IT RESOLVED, The City of Calipatria City Council approve the
amended Job Descriptions for Finance Officer, Administrative Assistant/Administrative
Analyst I, and Account Clerk/Receptionist, and authorize the City Manager to amend
employment agreements and Salary Schedules according to this resolution.

COUNCIL REPORTS:

Beltran:

Fuentes

Cervantes:

Green:

Navarro:

STAFF:

MOTION: SECOND: VOTE:
ADJOURN: