

**CITY OF CALIPATRIA
INVITATION FOR REQUEST FOR QUALIFICATIONS FOR
PROFESSIONAL CITY ENGINEERING AND CITY PLANNING SERVICES**

PUBLIC NOTICE IS HEREBY GIVEN that sealed requests for qualifications for the work described in Section 4 entitled: **Scope of WORK for CITY engineering and CITY planning services** will be received at the City of Calipatria, office of the City Clerk, 125 North Park Avenue, Calipatria, California 92233 until: **october 27, 2022 AT 2:00 pm** prevailing local time at which time they will be publicly opened and read aloud in the Council Chambers at said address.

Submittals shall conform to the requirements of this Invitation for request for qualifications and other documents listed herein and any addenda thereto issued in advance of the proposal opening date.

Project Description: The City of Calipatria is seeking to contract with a qualified consultant to act in the capacity of City Engineer and Planner. Engineering functions will include, but not be limited to civil design services; preliminary engineering; engineering reports, bidding assistance; construction management and inspection services; plan review/checking services; field surveying services; and miscellaneous engineering services. Planning functions will include, but not be limited to permit review; land use planning services; grant acquisition, monitoring, and reporting services; environmental planning services; policy development/code/ordinance adoption services; provide recovery development impact fee assessment services; service area plan review and update services; and provide miscellaneous planning services.

Consultant License(s) and Qualifications: The consultant shall possess a valid and active Professional Engineer (P.E.) License issued by the California Department of Consumer Affairs Board for Professional Engineers, Land Surveyors, and Geologist. The consultant shall maintain one (1) Planning Professional that is certified with the American Institute of Certified Planners (AICP) to serve as City Planner.

Obtaining or Inspecting RFQ Documents: This Request for Qualifications and subsequent addenda may be examined at the City of Calipatria, City Hall, 125 N. Park Avenue, Calipatria, California 92233, Telephone (760) 348-4141. The Request for Qualifications will be posted on the City of Calipatria website at: <http://www.calipatria.com>. There will be no charge if consultants are willing to obtain electronic copies of the Request for Qualifications from the City website. Consultants requesting a hard copy of the Request for Qualifications and subsequent addenda will bear the cost of reproduction. The Request for Qualifications requirements and the work to be performed are comprised of the following:

- Section 1 Invitation for Request for Qualifications
- Section 2 General Information
- Section 3 Statement of Qualification Requirements
- Section 4 Scope of Services
- Section 5 RFQ Evaluation Criteria
- Section 6 General Terms and Conditions

All questions regarding the Request for Qualifications for City Engineering and City Planning Services shall be submitted in writing to Catherine Hoff by, e-mail or mail correspondence to c_hoff@calipatria.com or 125 N. Park Avenue, Calipatria, CA 92233, prior to 2:00pm on October 20, 2022. Questions will be addressed by October 21, 2022 and will be posted as an addendum on the City website.

The City reserves the right to reject any or all proposal or any parts thereof and to waive any irregularities or informalities in any proposal to make a contract award in the best interest of the City. Submittals may not be withdrawn for a period of ninety (90) calendar days after the date set for the opening of bids.

CITY OF CALIPATRIA, SEPTEMBER 29, 2022.
CATHERINE HOFF, City Clerk
September 13, 2022