*If you plan on attending the public meeting and need special accommodation because of a sensory or mobility impairment/disability or need an interpreter, please contact Catherine J. Hoff, City Clerk at 760-348-4141 ext. 2; with 48 hours notification to arrange for accommodations to be made.*

City Hall
City of Calipatria
October 13, 2015
6 PM

# REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA

PLEASE TURN OFF ALL ELECTRONIC DEVICES

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: **Mayor:Fred R. Beltran, MayorProTem: Maria N. Froelich, Fidel Flores, Jim Spellins, Heather Beltran**
PRESENT:
ABSENT:
ALSO PRESENT:

MAYOR'S MESSAGE/PUBLIC COMMENT
At this time the Council will hear comments on any agenda item and on any item not on this agenda. Personal attacks on individuals, slanderous comments or comments that may invade an individual's privacy are prohibited. If you wish to be heard, please stand and address yourself to the Mayor, we request that you limit your remarks to no more than three (3) minutes.

**THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION OR DISCUSSION SHALL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA**

INFORMATION REPORTS
Police Report

MOTION: SECOND: VOTE:
CONSENT AGENDA
1. Warrants
2. Minutes- Sept 29th

NEW BUSINESS
MOTION: SECOND: VOTE:

RESOLUTION 15-48 R. Medina- city manager
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA DIRECTING CITY MANAGER TO COMMENCE THE APPLICATION PROCESS OF PURCHASING TAX DEFAULTED PROPERTY PURSUANT TO CHAPTER 8 OF THE CALIFORNIA REVENUE AND TAXATION CODE

***WHEREAS***, the former Calipatria Redevelopment Agency sold real property consisting of approximately Thirty (30) parcel to Paseo Del Sol Norte, LLC; and

***WHEREAS***, the purchaser has defaulted on the agreement to pay the remaining purchase price and has failed to pay the property taxes levied on the property; and

***WHEREAS***, the County of Imperial has provided the application to purchase tax defaulted property through Chapter 8 Agreement Sale to recover back taxes in the amount of $43,059.00 plus costs of sale; and

***WHEREAS***, the City is eligible to apply to purchase the tax defaulted property pursuant to Chapter 8 of the California Revenue and Taxation Code; and

***WHEREAS***, the City Council would like to recoup some of the loss sustained by the former Calipatria Redevelopment Agency caused by the purchaser's default.

***NOW THEREFORE BE IT RESOLVED*** that the City Council of the City of Calipatria hereby directs City Staff to commence the application process of purchasing the 30 parcel numbers starting with 023, ending in 484-028-000 to 484- 039-000, 486-001-000 to 486-018-000 with pursuant to Chapter 8 of the Revenue and Taxation Code. Staff is further directed to contact the Imperial County Tax Collector forthwith to request that this parcel be pulled from any impending tax sale, request options for a reduced cost as provided in tax default sale of June 2015.

MOTION: SECOND: VOTE:
RESOLUTION 15-49 R. Medina- city manager
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA DIRECTING CITY MANAGER TO COMMENCE THE APPLICATION PROCESS OF PURCHASING TAX DEFAULTED PROPERTY PURSUANT TO CHAPTER 8 OF THE CALIFORNIA REVENUE AND TAXATION CODE

***WHEREAS***, the former Calipatria Redevelopment Agency sold real property consisting of approximately one parcel 19.84 acres to Paseo Del Sol Norte, LLC; and

***WHEREAS***, the purchaser has defaulted on the agreement to pay the remaining purchase price and has failed to pay the property taxes levied on the property; and

***WHEREAS***, the County of Imperial has provided the application to purchase tax defaulted property through Chapter 8 Agreement Sale to recover back taxes in the amount of $76,085.00 plus costs of sale; and

***WHEREAS***, the City is eligible to apply to purchase the tax defaulted property pursuant to Chapter 8 of the California Revenue and Taxation Code; and

***WHEREAS***, the City Council would like to recoup some of the loss sustained by the former Calipatria Redevelopment Agency caused by the purchaser's default.

***NOW THEREFORE BE IT RESOLVED*** that the City Council of the City of Calipatria hereby directs City Staff to commence the application process of purchasing the parcel number 023-485-007-000 pursuant to Chapter 8 of the Revenue and Taxation Code. Staff is further directed to contact the Imperial County Tax Collector forthwith to request that this parcel be pulled from any impending tax sale, request options for a reduced cost as provided in tax default sale of June 2015.

MOTION: SECOND: VOTE:

RESOLUTION 15-50 R. Medina, city manager

A RESOLUTION OF THE CITY OF CALIPATRIA APPROVING THE APPLICATION FOR A COOPERATIVE WORK AGREEMENT FOR EXTENSION OF PROJECT # STPL-5243 (009) ALSO REFERRED TO AS SR-111 EAST SIDEWALK IMPROVEMENTS PROJECT

***WHEREAS***, the Project includes improvements to a portion of the curb and gutter, sidewalk, handicap curb returns, stormwater surface and underground facilities and the installation of palm trees along the east side of SR 111 from Delta Street to Date Street, and

***WHEREAS***, the City of Calipatria received the approved amended Caltrans E-76 Form (Authorization to Proceed with Construction and Construction Engineering) for the construction phase of the project on February 23, 2015, with a performance end date for September 13, 2017 and

***WHEREAS***, The final closeout for the SR 111 East Sidewalk Improvements Project or if the encumbrance will not be fully reimbursed or closed out by December 31, 2015, the City of Calipatria will need to request a CWA extension by October 23, 2015

***NOW THEREFORE, BE IT RESOLVED***, that the City Council of the City of Calipatria does hereby approve submitting a cooperative work agreement extension request for the SR-111 East Sidewalk Improvements Project STPL – 5243 (009) and authorize the Mayor to sign extension request for remaining funds in the amount of $97,976.00

MOTION: SECOND: VOTE:

RESOLUTION 15-51 R. Medina, city manager; Fire Chief Hall

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA ESTABLISHING A JOB DESCRIPTION FOR A FIREFIGHTER 1 AND FILLING AN OPEN POSTION DUE TO VACANCY

***WHEREAS***, the City of Calipatria has an opening for a full time position for firefighter I within the Fire Department, due to a resignation, and

***WHEREAS***, the Fire Chief and City Administration have reviewed alternatives and determined that the replacement of this position is the best fiscal option;

***WHEREAS***, the following is a job description for Firefighter 1;

POSITION SUMMARY-
Under supervision, perform duties in the protection of life and property through fire prevention, fire suppression, and emergency medical assistance. Performs related responsibilities as required.

KEY RESPONSIBILITIES-
1. Responds to fire and other emergency alarms, drives equipment if required.
2. Assists in all operations necessary to ensure the confinement and extinguishments of fire or the elimination of other hazardous conditions, including pump operations if needed.
3. Raises, lovers, and climbs ladders, uses hand tools. Makes forcible entry into buildings, open walls and other structures.
4. Assists chief Officers at the scene of a fire or other locale y delivery by delivery of messages, receiving reports and transmitting orders.
5. May assume command of personnel and equipment in the absence of a superior. (If deemed qualified)
6. Attends drills and classes, maintains technical knowledge of fire protection equipment, and emergency services.
7. Assists in getting equipment and apparatus prepared for future alarms after a fire or emergency, including major maintenance.
8. Inspect and service fire apparatus, wash, polish, and repair all conditions that are found to ensure equipment is in excellent working condition at all times. May also be requested to assists in repairs of other city owned equipment.
9. May be required to perform long hours of duty under adverse conditions in excess of twenty-four (24) hours.
10. Is on 24-hour standby as required.
11. Completes reports to maintain accurate documentation of department records.
12. Maintains and repairs fire station facilities as required.
13. Assists in the enforcement of fire prevention.
14. Establishes and maintains effective working relationships with other firefighters, chief officers, and the general public.
15. Assists in the presentation of fire safety programs to community groups
16. Performs related duties and responsibilities as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

**Knowledge of**: Firefighting procedures, techniques and first aid methods. Operation and maintenance of apparatus and equipment. Locations of streets and water hydrants. Gasoline and diesel repair.

**Skill-in:** Reading and understanding departmental policies, rules, regulations, instructions and fire inspection, prevention, and suppression literature. Climbing ladders and work at considerable heights, and accomplishing strenuous and hazardous work under emergency situations.

**Additional Knowledge of:** the operation of fire suppression and other emergency equipment, apply standard firefighting techniques, perform strenuous or peak physical effort during an emergency, training or station maintenance activities for prolonged

periods of time under conditions of extreme heights, intense heat or smoke, act effectively in emergency and stressful situations, follow verbal and written instructions, establish and maintain effective working relationships with others.

**Licenses and Certifications**: Must currently possess a high school diploma or GED certification. A valid class C or B from the State of California with a firefighter endorsement is required. (Firefighter exempt is acceptable) A California State Fire Marshal Firefighter 1 certificate is required. If current Emergency Medical Technician (EMT) is not held, individual must be enrolled in the class within four (4) months of employment and must obtain certification within six (6) months from start date of class. Failure to keep the above licenses current will result in disciplinary action or loss of employment. Must maintain an "insurable" status with the City of Calipatria insurance carries at all time during course of employment.

**Response Requirement**: Must reside within a four (4) minute response of the City of Calipatria fire station located at 125 North Park Avenue at the time of employment and shall maintain said response time frames during the course of employment. Failure to do so shall result in disciplinary action or dismissal.

**Personnel Policy**: All City of Calipatria employees are subject to any and all City of Calipatria personnel policies.

**Pre- Employment Physical**: Upon the offering of any positions with the Calipatria Fire Department candidates are required to pass a city approved physical which will include a drug screening.

**Probationary Period**: All new firefighters are subject to a one (1) year probationary period.

***NOW THEREFORE BE IT RESOLVED***, the Calipatria City Council authorizes the Fire Chief and City Manager to proceed with the adopted administrative hiring policy and procedures and provide recommendation to City Council for ratification.

MOTION: SECOND: VOTE:
RESOLUTION 15-52

RESOLUTION OF THE CITY COUNCIL OF THE CITY COUNCIL IN APPRECIATION TO THE CITY OF BRAWLEY FOR THE DONATION OF SURFACE AERATION EQUIPMENT

***WHEREAS***, the City of Calipatria Wastewater Treatment Plant process incorporates the use of floating surface aeration equipment; and

***WHEREAS***, the City of Calipatria WWTP utilized floating surface aeration equipment as part to its primary treatment process prior to the installation in 2011 of the advance secondary treatment process with diffused aeration, and

***WHEREAS***, the City of Brawley has twenty-nine (29) floating surface aerators averaging 10 years of use that have not been used since 2010; and

***WHEREAS***, the city of Brawley has declared this surface aeration equipment as surplus property on September 1, 2015; and

***WHEREAS***, the City of Calipatria requested that the City of Brawley contribute these surface aeration equipment to the city of Calipatria as they are stored along the

north fence property line of the WWTP exposed to the elements of the environment, and without knowledge of operational conditions; and

***NOW, THEREFORE BE IT RESOLVED***, the Calipatria city council recognizes the support and attention to this request given by the City of Brawley, and furthermore extends the City of Calipatria's sincere gratitude for their contribution of floating surface aeration equipment to the City of Calipatria.

DISCUSSION/DIRECTION

Main Street and Highway 111 landscape- R. Medina

Park Grant- R. Medina

COUNCIL REPORTS:
Beltran, H:

Flores:

Spellins:

Nava-Froelich:

Beltran, F:

STAFF:

Medina:

Hoff:

MOTION: SECOND: VOTE:
ADJOURN: