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City Hall
City of Calipatria
November 19, 2019
6 PM

SPECIAL MEETING OF THE CITY COUNCIL
OF THE CITY OF CALIPATRIA
PLEASE TURN OFF ALL ELECTRONIC DEVICES
MINUTES

CALL TO ORDER: *6pm*

PLEDGE OF ALLEGIANCE: *Margaret Navarro*

INVOCATION: *Spellins*

ROLL CALL: Mayor: *Maria N. Froelich*, MayorProTem: *Jim Spellins*, *Javier Amezcua*, *Huston Hisel*, *Hector Cervantes*
PRESENT: *N.Froelich*, *Spellins*, *Hisel*
ABSENT: *Cervantes*, *Amezcua*
ALSO PRESENT: *K. Lopez*, *Chief Mara*, *R. Medina*

MAYOR'S MESSAGE/PUBLIC COMMENT

At this time the Council will hear comments on any agenda item and on any item not on this agenda. Personal attacks on individuals, slanderous comments or comments that may invade an individual's privacy are prohibited. If you wish to be heard, please stand and address yourself to the Mayor, we request that you limit your remarks to no more than three (3) minutes. 1) *Victor Carrillo- CR&R – Matt Grey met with the city manager regarding the new regulations for waste recycling, Mr. Grey will have a power point presentation this Tuesday to inform the council of the new regulations.* 2) *Margret Navarro 435 W. Date St- this has happened three times where the recycle can has not been picked, what can I do? (CM stated you need to call city hall within two hours) and we can contact CR&R to come back. Also is there an ordinance for lose dogs? There seems to be plenty roaming around. On Church and International Street there is a tree hanging over the road.*

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION OR DISCUSSION SHALL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA

INFORMATION REPORTS

Fire Report
Property Clean up
Police Report

MOTION: *Spellins* SECOND: *Hisel* VOTE: *Carried*

CONSENT AGENDA

1. Warrants
2. Minutes- Oct 29th (*Nava-Froelich abstained*)

NEW BUSINESS

MOTION: *Spellins* SECOND: *Hisel* VOTE: *Carried*
 RESOLUTION 19-52 R. Medina- City Manager/ The Holt Group

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA APPROVING THE AWARD OF CONSTRUCTION CONTRACT AND AWARD OF CONSTRUCTION MANAGEMENT AND SERVICES CONTRACT FOR THE NORTH BROWN IMPROVEMENTS PROJECT [CMSTPL – 5243 (015)]

WHEREAS, the proposed improvements of Brown Avenue and east Alamo Street were funded with a total of \$926,808 through the Regional Surface Transportation Program Local (STPL) and the Congestion Mitigation and Air Quality Program (CMAQ) for the construction phase; *and*

WHEREAS, a local match of \$120,078 was committed by the City for the construction phase of the North Brown Improvement Project; *and*

WHEREAS, the City went out to bid in 2018 and received two (2) bids one being most responsive and responsible in the amount of \$1,344,566; *and*

WHEREAS, the bids came in higher than anticipated and the City requested \$323,054 in RSTP Local funds for the construction phase of the improvements project; *and*

WHEREAS, the request for more funds were approved on October 2, 2019 with a total project budget of \$1,411,795; *and*

WHEREAS, the City also advertised for Construction Management services for the North Brown Avenue Improvement Project; *and*

WHEREAS, the City received three proposals from three qualified firms; *and*

WHEREAS, the City's evaluation committee reviewed and ranked each of the three proposals and recommends The Holt Group, Inc. as the most qualified firm to perform the required services; *and*

WHEREAS, sufficient funding is available within the current allocation to cover the cost of Construction Management.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Calipatria hereby;

1. Certifies that the above recitals are true and correct;
2. Approve an Award of Contract to **Granite Construction** in the amount of \$1,344,566.00 to construct North Brown Avenue Improvement Project; *and*
3. Approve an Award Contract to **The Holt Group, Inc.** for the amount of \$110,092.25 for construction management services related to the North Brown Avenue Improvement Project.
4. Delegates and authorizes the City Manager to sign, execute and submit all documents including, but not limited to; applications, funds transfers, agreements, payment requests and amendments which may become necessary for the completion of the grant application and approval process for the project;
5. Authorized the City Manager to negotiate and execute contract change order(s) for the Project in an aggregate amount not to exceed the construction contingency of \$67,229.00 for the Project.
6. Certifies that the City will have the necessary local match amount for the project using local funds for the given fiscal year(s) as well as sufficient funds to operate and maintain the project.
7. Directs its management and engineering staff to ensure all federal and state-funded projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the City Council.

MOTION: *Hisel (nominated N.Froelich)* SECOND: *Spellins* VOTE: *Carried*
 RESOLUTION 19-55 C. Hoff City Clerk

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA APPOINTING A COUNCILMEMBER AS A CITY MEMBER FOR LAFCO

WHEREAS, the Imperial Local Agency formation (LAFCO) statutes require two full time appointments representing the local cities; *and*

WHEREAS, Maria Nava-Froelich was appointed to represent the City of Calipatria; and her term for LAFCO will end April 14, 2020; *and*

THEREFORE BE IT BE RESOLVED that the city council of the City of Calipatria appoint **Maria Nava-Froelich** as a commissioner to fill the existing term; term expires April 2024;

MOTION: *Spellins* SECOND: *Hisel* VOTE: *Carried*
 RESOLUTION 19-56 R. Medina, City Manager

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS PROGRAM FUNDS

WHEREAS, the State of California, Department of Housing and Community Development (Department has issued a Notice of Funding Availability (NOFA) dated March 28, 2019, for its Planning Grants Program (PGP); *and*

WHEREAS, the City Council of the City of Calipatria desires to submit a project application for the PGP grant application as described in the Planning Grants Program NOFA and SB 2 Planning Grants Program Guidelines released by the Department for the PGP Program; *and*

WHEREAS, the Department is authorized to provide up to \$123 million under the SB 2 Planning Grants Program from the Building Homes and Jobs Trust Fund for assistance to counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)) related to the PGP Program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIPATRIA RESOLVES AS FOLLOWS:

SECTION 1. The City Council is hereby authorized and directed to apply for and submit to the Department the 2019 Planning Grants Program application released March 28, 2019 in the amount of \$160,000.

SECTION 2. In connection with the PGP grant, if the application is approved by the Department, the City Manager is authorized to enter into, execute, and deliver a State of California Agreement for the amount of \$160,000 and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP grant, the City's obligations related thereto, and all amendments thereto (collectively, the "PGP Grant Documents").

SECTION 3. The City shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 Planning Grants Program Guidelines, and any applicable PGP guidelines published by the Departments. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The City Council hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the Planning Grants NOFA, the Planning Grants Program Guidelines, and 2019 Planning Grants Program Application.

SECTION 4. The City Council is authorized to execute the City of Calipatria Planning Grants Program application, the PGP Grant Documents, and any amendments thereto, on behalf of the City as required by the Department for receipt of the PGP Grant.

DISCUSSION/DIRECTION

Agenda preparation: Councilmember Amezcua- **TABLED**

COUNCIL REPORTS:

Cervantes: *absent*

Hisel: *1) the chamber is sponsoring xmas lights; can the city also sponsor some lights? (CM invited Hisel to come to office and explain what he wants the city to do) 2) there is a gazebo post rotting- (city is aware of this) 3) can we paint the lamp posts on Hwy 111? (CM said this is a budget item)*

Amezcua: *absent*

Spellins: *the part-time public works guy is doing a great job; what do the anchors mean in front of the community center? (Anchors are on loan from the USN, just like the bell at Myksell Park)*

Nava-Froelich: *we need a sign on the community center (maybe out of wood?) attended the Veterans Day lunch. Nov 13th the ICTC approved a resolution to take over the IVRMA (will take over animal control and*

safety boxes). ICTC I mentioned the bus shelter needed on the east side and they seem reluctant. The Family Resources will have a turkey give a way (85 turkeys), Nov 18th was a Lions meeting- good turnout.

STAFF:

Medina: north Brown Ave is approved and moving forward. The west Delta, Date design will be coming to council in January; and should be completed by May15th; WWTP has started, install manhole. Had the GSW turkey giveaway, 200 turkey's. The In and Out program to be held at the community center; to educate inmates. On Thanksgiving day will be a food giveaway at the community center.

Hoff: *nothing to report*

MOTION: *Spellins*
ADJOURN: *7:12pm*

SECOND: *Hisel*

VOTE: *Carried*