



AGENDA

**Regular Meeting of the Calipatria City Council
City Council Chambers
125 North Park Avenue
Calipatria California 92233**

**Tuesday, March 25, 2025
Open Session at 6:00 pm**

Michael Luellen, Mayor
Javier Amezcua, Mayor Pro-Tem
Sylvia Chavez, Council Member
Fred Beltran, Council Member
Jesse Rivas, Council Member

Laura Gutierrez, City Manager
Gilbert G. Otero, City Attorney
Jane Hurtado, City Clerk

Jesse Llanas, Fire Chief
Cheryl Fowler, Police Chief
Edgar Self, Public Work Director

NOTICE OF TELECONFERENCE PARTICIPATION

Pursuant to Government Code Section 54953(b), City Manager Laura Gutierrez will be attending the Regular Meeting via teleconference from: 2633 East Clara Lane, Ontario, CA 91762

NOTICE TO THE PUBLIC

This is a public meeting. Any member of the public is invited to attend. The Calipatria City Council welcomes public input during the **public comment** period of the sessions.

6:00 P.M. OPEN SESSION

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE & INVOCATION:

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgent items and or remove items from the consent calendar prior to that portion of the agenda. For the purpose of the official city record, the City Council may take care of these issues by entertaining a formal motion.

MOTION:

SECOND:

ROLL CALL VOTE: FB- JR-ML-SC-JA

PUBLIC COMMENTS: The City Council welcomes your input. **Please remember to shut off all cell phones.** Now is the time for any member of the public to speak to the Council. If there is an item on the agenda on which you wish to be heard, we ask that you please step to the podium and state your name and address for the record.

For matters not appearing on the agenda: If you wish to address the City Council concerning a matter and or any item not on the agenda but is within the City Council's jurisdiction you may do so now. We ask that you please step to the podium and state your name and address for the record.

The Mayor reserves the right to place a time limit of three (3) minutes on each person's presentation. It is requested that longer presentations be submitted to the City Clerk in writing 48 hours before the meeting.

PRESENTATIONS:

PROCLAMATION: Declaring April 2025 as Autism Acceptance Month & April 2, 2025, As World Autism Acceptance Day in the City of Calipatria.

CONSENT AGENDA: The items appearing under the Consent Agenda will be acted upon by the City Council in one motion without discussion. Should any Council member or other person wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the REGULAR BUSINESS Agenda.

1. Continued Delta Street Lift Station Emergency
2. Animal Safety Officer Job Description
3. Minutes: March 11, 2025

MOTION: SECOND: ROLL CALL VOTE: FB- JR-ML-SC-JA

PUBLIC HEARING:

1. Hernandez Park Irrigation System Improvement Project

OPEN PUBLIC HEARING at _____.

City Council Discussion

CLOSE PUBLIC HEARING at _____.

MOTION: SECOND: ROLL CALL VOTE: FB- JR-ML-SC-JA

RECONVENE TO OPEN SESSION

ACTION ITEMS REGULAR BUSINESS (DISCUSSION/ACTION):

1. Approve/Disapprove: RESOLUTION NO. 25-11 - The Holt Group
A Resolution of the City Council of the City of Calipatria granting approval to the Hernandez Park Irrigation System Improvement Project Closeout Packet (20-CDBG-CV1-00183).

MOTION: SECOND: ROLL CALL VOTE: FB- JR-ML-SC-JA

2. Approve/Disapprove: Airport Park Geotechnical Service.

MOTION: SECOND: ROLL CALL VOTE: FB- JR-ML-SC-JA

3. Approve/Disapprove: 2nd Reading of Ordinance No. 02-25~ An ordinance amending Chapter 5.10 and adding Chapter 3.15 to allow for the installation of new original art murals and preservation of existing original art murals in the City.

MOTION: SECOND: ROLL CALL VOTE: FB- JR-ML-SC-JA

4. Approve/Disapprove: Approval to contract with VGL Construction, Inc. for installation of sewer shut off devices to Delinquent Sewer Accounts in accordance with Resolution 2023-53.

MOTION: SECOND: ROLL CALL VOTE: FB- JR-ML-SC-JA

DISCUSSION/DIRECTION:

1. Discussion on adding another resident to the Traffic Advisory Committee.

MOTION: SECOND: ROLL CALL VOTE: FB- JR-ML-SC-JA

STAFF and COUNCIL REPORTS:

ADJOURNMENT:

The next regular scheduled meeting of the City of Calipatria City Council is Tuesday, April 8, 2025, at 6:00 pm.

Close meeting at _____.

MOTION: SECOND: ROLL CALL VOTE: FB- JR-ML-SC-JA

I, JANE HURTADO, City Clerk of the City of Calipatria, California, DO HEREBY CERTIFY that the agenda was duly posted at Calipatria City Hall, 125 N Park Avenue, Calipatria, California and on the City of Calipatria's website not less than 72 hours prior to the meeting per Government Code 54954-2.

Dated: March 20, 2025

PROCLAMATION
DECLARING April 2025 AS AUTISM ACCEPTANCE MONTH & April 2, 2025
AS WORLD AUTISM ACCEPTANCE DAY IN THE CITY OF CALIPATRIA

WHEREAS, Autism is the result of a neurological disorder that affects the functioning of the human brain, and can affect anyone, regardless of race, ethnicity, gender, or socioeconomic background; and

WHEREAS, symptoms and characteristics of Autism may present themselves in a variety of combinations and can result in significant lifelong challenges to an individual's ability to learn in typical ways, develop healthy interactive behaviors, and communicate through verbal, as well as nonverbal methods; and

WHEREAS, the Autism Spectrum Disorder (ASD) is a reality that affects millions of families every day and more children than ever are being diagnosed, resulting in rates as high as one in thirty-six children nationally with four times greater prevalence among boys than girls, equating to approximately one in twenty-five boys, and one in one hundred girls according to the Centers for Disease Control; and

WHEREAS, in April we recognize those with Autism achieving and breaking down barriers, and recommit to helping those on the Autism Spectrum reach their full potential; and

WHEREAS, positive outcomes increase for individuals with Autism when training is provided to professionals across all systems including those in education, healthcare, justice, and emergency response settings; and

WHEREAS, children and adults with Autism are our family members, friends, neighbors, and coworkers; and each individual with autism is unique, with talents and qualities such as exceptional focus and dedication, and some of the most brilliant minds in the world have included those with Autism; and

WHEREAS, due to the ever-rising rates of Autism, now essentially everyone in the United States knows or is touched by someone on the Autism Spectrum, and the resilience of families and individuals with Autism is strengthened through awareness, acceptance, and support; and

WHEREAS, the City of Calipatria, California proudly supports the annual observance of Autism Acceptance Month and World Autism Acceptance Day in the hope that it will lead to a better understanding of the Autism Spectrum Disorder, celebrating the work of advocates, educators, professionals, and family members, and all who work to build a brighter tomorrow alongside those with Autism;

NOW, THEREFORE, BE IT RESOLVED, I, Michael Luellen, Mayor of the City of Calipatria, do hereby proclaim April 2025 as Autism Acceptance Month and April 2, 2025 as World Autism Acceptance Day in the City of Calipatria, to raise public awareness, acceptance and inclusion of those with Autism, as well as to increase knowledge of the programs that have been and are being developed to support individuals with Autism and their families.

In witness whereof, I have hereunto set my hand
and caused the seal of the City of Calipatria
to be affixed on this 25th day of March, 2025.

Michael Luellen, Mayor

Jane Hurtado, City Clerk



CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: March 20, 2025
Submitted By: Edgar Self, Public Works Director
Council Meeting Date: March 25, 2025

CONSENT~ DELTA PUMP STATION EMERGENCY

Subject: Delta Pump Station Emergency

The Delta Pump Station continues to operate under emergency resolution until repairs are completed.

With the City Council approval of the NADBank Grant Execution on 04.09.2024, NADBank has authorized the City to proceed. Due to the delay in receiving parts, the completion of this project has been delayed.

Arc Performance has already demoed the old piping (suction and discharge) and has installed the new 8" suction valve, the new 10" discharge valve, and the lower and upper shutoff valves.

The new pump has arrived, and once the pipes are set in, we will proceed with the rebuild of the two existing pumps (\$45,000 estimated plus tax). The cost for the pump and rebuilds will be reimbursed by the \$250,000 grant funding.

As a reminder, the City will have a matching of 10% to the cost of the Delta Pump Station Project.

NO Change as of today's date.

To date expenses are as follows:

Pump	\$70,046.12*
Staircase Replacement:	\$26,845.03
Electrical:	\$83,146.81
Piping and valves:	\$46,549.30*

Contract Pump Station Labor \$58,500.00* (50% progress payment)

Total expenses paid to date: \$285,087.26 (Use of ARPA funding * to be reimbursed by NADBank)



CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: March 20, 2025

Submitted By: Laura Gutierrez, City Manager/CFO

Council Meeting Date: March 25, 2025

CONSENT ~ ANIMAL SAFETY OFFICER JOB DESCRIPTION

Subject: Animal Safety Officer Job Description

Background:

On February 25, 2025, the City Council approved the Animal Safety Officer job description. The following updates were made:

License/Certificate:

Original: Possession of, or ability to obtain, a valid class C California driver's license.

Update/Change: Must possess a valid Class C California Driver's License.

Working Conditions:

Original: Position requires sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires repetitive hand movement, and fine coordination in preparing reports and operating assigned.

Update/Change: Position requires sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The position also requires repetitive hand movement, and fine coordination in preparing reports and operating assigned. Strength and stamina to lift and maneuver animals weighing up to 50 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone.



TENTATIVE MINUTES

**Regular Meeting of the Calipatria City Council
City Council Chambers
125 North Park Avenue
Calipatria California 92233**

**Tuesday, March 11, 2025
Closed Session at 5:30 pm
Open Session at 6:00 pm**

Michael Luellen, Mayor
Javier Amezcua, Mayor Pro-Tem
Sylvia Chavez, Council Member
Fred Beltran, Council Member
Jesse Rivas, Council Member

Laura Gutierrez, City Manager
Gilbert G. Otero, City Attorney
Jane Hurtado, City Clerk

Jesse Llanas, Fire Chief
Cheryl Fowler, Police Chief
Edgar Self, Public Work Director

NOTICE TO THE PUBLIC

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5:30 P.M. CLOSED SESSION

CALL TO ORDER: 5:30

ROLL CALL: *Present: Fred Beltran, Jesse Rivas, Michael Luellen, and Sylvia Chavez*
 Absent: Javier Amezcua

PUBLIC COMMENTS FOR CLOSED SESSION ITEMS: Any member of the public wishing to address the City Council on any items appearing on the closed session agenda may do so at this time. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda. (*Government Code Section 54954.2*) There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CITY COUNCIL ADJOURNS TO CLOSE SESSION

CONFERENCE WITH LEGAL COUNSEL:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS – G.C. 54956.8

1. APN: 023-470-005
2. APN: 023-333-004
3. APN: 023-070-007
4. APN: 023-311-003

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – G.C. 54956.7(B)(1)

1. Title of Position: City Manager

CITY COUNCIL CONVENES TO OPEN SESSION

6:00 P.M. OPEN SESSION

CALL TO ORDER: 6:11 pm

ROLL CALL: *Present: Fred Beltran, Jesse Rivas, Michael Luellen, and Sylvia Chavez*
 Absent: Javier Amezcua

PLEDGE OF ALLEGIANCE & INVOCATION: *Sylvia Chavez, Gilbert Otero*

CITY ATTORNEY: REPORT ON CLOSED SESSION ACTION

Direction given to Staff

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgent items and or remove items from the consent calendar prior to that portion of the agenda. For the purpose of the official city record, the City Council may take care of these issues by entertaining a formal motion.

Consent Agenda Number 2 and 4 pulled to end of agenda.

MOTION: *Sylvia Chavez* SECOND: *Jesse Rivas* ROLL CALL VOTE: *4-0 Carried*

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For matters not appearing on the agenda: If you wish to address the City Council concerning a matter and or any item not on the agenda but is within the City Council's jurisdiction you may do so now. We ask that you please step to the podium and state your name and address for the record.

The Mayor reserves the right to place a time limit of three (3) minutes on each person's presentation. It is requested that longer presentations be submitted to the City Clerk in writing 48 hours before the meeting.

Dillon Castillo: He gave a speech regarding the Lithium Valley Specific Plan: What does it mean?! Gave a flyer to join a discussion of the LVSP and a Public comment workshop

hosted by Valle Unidos on March 12, 2025, from 6:00 PM to 8:00 PM at 150 W. Main Street, Calipatria CA

Mr. Cooper: He thanked everyone who donated to Maxine's Burial.

PRESENTATIONS:

1. General Plan Annual Progress Report 2024 – The Holt Group

*Francisco Barba gave a presentation on the General Plan Annual Progress Report 2024. It consists of four (4) parts: 1. **General Plan:** 7 elements- Housing Element, Land Use Element, Noise Element, Circulation Element, Safety Element, Conservation/ Open Space Element, Airport Element 2. **General Plan Progress:** Initiated textual amendments to the Zoning Ordinance to facilitate affordable housing, searched for additional funding to add to the \$7 million grant from the Statewide Park Program, started construction on the Hernandez Park Irrigation System and the City Facility Improvement project, Completed the design for the South Brown Avenue Roadway Improvement Project, Began the construction of the Eastside Stormwater Improvement Project. 3. **Community Profile:** Population & Housing Characteristics 2023, Housing Stock 2023, Educational Attainment by percent 2013-2023, Employment by Sector 2023, 4. **Housing Element Progress:** Updated density bonus ordinance was reviewed and approved by the Planning Commission, Textual amendments to facilitate housing development were approved by the Planning Commission, ADU ordinance was reviewed and approved by the Planning Commission.*

2. Wastewater Infrastructure Update – Public Works Director

Delta Pump Station emergency: Bubbling through the wet walls, there are two (2) support beams because they are corroded, they will be repaired, pump suction is in good condition, sewer backup issue, remove root debris. Very important: Do not flush disposable wipes.

CONSENT AGENDA: The items appearing under the Consent Agenda will be acted upon by the City Council in one motion without discussion. Should any Council member or other person wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the REGULAR BUSINESS Agenda.

1. Continued Delta Street Lift Station Emergency

2. Warrants for the Month of February 2025

FB-6970-\$58,243.71-why are we paying late? 6975-Vehicle Maintenance, 7001- \$4,382.41, he will come in to see Laura Gutierrez regarding warrants. JR-\$5,874.85.

MOTION: Sylvia Chavez SECOND: Michael Luellen ROLL CALL VOTE: 4-0 Carried

3. Letter of Support - Re: Senate Bill 461 (Padilla): State Surplus Property: City of Imperial

Letter: First Paragraph- On behalf of the City of Calipatria, I am pleased to offer our strong support of SB 461 by Senator Padilla which will facilitate the transfer of the old California Highway Patrol headquarters to the City of Imperial for use as a municipal jail.

4. Minutes: February 11, 2025, and February 25, 2025

SC-one (1) Tentative minutes at a time for next meeting.

MOTION: *Sylvia Chavez* SECOND: *Fred Beltran* ROLL CALL VOTE: 4-0 Carried

PUBLIC HEARING:

1. Public Hearing, Discussion/Action: Introduction and first reading by title only of an ordinance amending Chapter 5.10 and adding Chapter 3.15 to allow for the installation of new original art murals and preservation of existing original art murals in the city.

OPEN PUBLIC HEARING at 7:01 pm

Staff Report – The Holt Group, Francisco Barba

Resident-Freedom of speech

Mr. Cooper-he 2nds the objection on the 24 hr. graffiti clean-up.

Mr. Orozco, regarding mural-owners should receive notice.

Beneranda Copper-Skate Park-regarding mural, it must be approved first, will the tagger be accountable? yes.

Bonnie Zendejas- need people to be there at the time they talk about it.

Rafael Sanchez-he will report the graffiti and send out the notice.

City Council Discussion

ML- A justification from 300 feet to 600 feet- requested by Planning Commission at their last meeting.

Final approval by two 2 council members and the City Manager

FB- Failure to complete 24 hrs. Mural Clean-up – Reso-for later date for Fee charged.

LG-explained it will be \$100, \$200. etc.

Changes from 24 hrs. to 72 hrs. clean up.

CLOSE PUBLIC HEARING at 7:34 pm

MOTION: *Jesse Rivas* SECOND: *Michael Luellen* ROLL CALL VOTE: 4-0 Carried

RECONVENE TO OPEN SESSION

ACTION ITEMS REGULAR BUSINESS (DISCUSSION/ACTION):

1. Approve/Disapprove: ORDINANCE No. 02-25 - The Holt Group

INTRODUCTION AND FIRST READING BY TITLE ONLY OF AN ORDINANCE AMENDING CHAPTER 5.10 AND ADDING CHAPTER 3.15 TO ALLOW FOR THE INSTALLATION OF NEW ORIGINAL ART MURALS AND PRESERVATION OF EXISTING ORIGINAL ART MURALS IN THE CITY.

With changes

MOTION: *Sylvia Chavez* SECOND: *Michael Luellen* ROLL CALL VOTE 4-0 Carried

2. Approve/ Disapprove: RESOLUTION NO. 25-10 – The Holt Group

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA ADOPTING THE DRAFT 2024 GENERAL PLAN ANNUAL PROGRESS REPORT

MOTION: *Sylvia Chavez* SECOND: *Michael Luellen* ROLL CALL VOTE: 4-0 Carried

2. Approve/Disapprove: Traffic Advisory Resident Appointment – City Manager

Beneranda Cooper: read her letter of Interest.

Judi Vista: read her letter of Interest

City Council Member Sylvia Chavez asked both candidates: If you were selected what is one thing you would change?

Beneranda Copper: School safety patrol and safety at the school, help create a Traffic Safety Plan for the City of Calipatria.

Judi Vista: Safety patrol in the school area, children in the streets, to keep them safe, we need to put signs in front of the school and streets.

City Council Member Jesse Rivas motioned Judi Vista as Traffic Advisory Resident

Discussion on adding another resident.

MOTION: *Jesse Rivas* SECOND: *Fred Beltran* ROLL CALL VOTE: 4-0 Carried

3. Approve/Disapprove: Approval of Agreement with Kosmont Realty for Pre-Disposition Real Estate and Surplus Land Act Due Diligence Services – City Manager

Background: There is currently an interest in developing the Northern parcel of the Wastewater Treatment Facility. To ensure the City conducts due diligence for the property, we are requesting for the review and evaluation of potential approaches/strategies regarding the disposition of the said publicly owned land, assistance with the Surplus Land Act process and procedures, as well as the evaluation of a long-term ground lease for the site.

There are currently two (2) interested parties for this site.

Recommendation: Staff recommend the City Council approve the attached Professional Agreement as presented and authorize the City Manager to execute the agreement.

Fiscal Impact: \$20,000

MOTION: Sylvia Chavez SECOND: Jesse Rivas ROLL CALL VOTE: 4-0 Carried

4. Approve/Disapprove: Approval to contract with VGL Construction, Inc. for installation of sewer shut off devices to Delinquent Sewer Accounts in accordance with Resolution 2023-53.

*VGL Construction, Inc Quote \$2,900.00
Nine (9) properties – Once approved then we will call them.*

*Marcos Orozco-why don't we put a lean on the property?
Margie Pizano-Can they give them a call?
Bonnie Zendejas- isn't there another way?*

The council wants to bring it back.

MOTION: Sylvia Chavez SECOND: Jesse Rivas ROLL CALL VOTE: 4-0 Carried

DISCUSSION/DIRECTION:

1. Discussion/Direction: Ordinance 08-001~ An Ordinance of the City of Calipatria providing for a comprehensive system nuisance abatement within City Limits.

Rafael Sanchez: owners are responsible

The city will execute the property.

Vacant lot tax

LG: explained the nuisance.

ML: Ordinance- where do the funds come from?

FB: When is enough, enough?

Bring it back: Put it in the April meeting under Discussion/Direction

STAFF and COUNCIL REPORTS:

Ed Self- He gave the Delta Street Lift Station update.

J Llanas: Code enforcement, Fill The Boot Event from: 9:00-12:00, Intersection of Sorenson and Main Street, Calipatria, CA 92233

LG: Monday March 24, 2025, 9:30- 4:30 Boost

FB: Nothing to report

JR: Bonita street torn up, Hernandez Park, they are working on it (water)

11 girls to play Valley Ball

Fish taco Day 3-14-2025, Three (3) tacos \$13.00

SC: (Orozco)- Timer, requested voting board, Animal Safety Officer job description update,

Check on Estrada Towing

ML: National League of Cities, next meeting we will discuss Traffic Advisory

ADJOURNMENT:

The next regular scheduled meeting of the City of Calipatria City Council is Tuesday, March 25, 2025, at 6:00 pm

Close meeting at 9:02 pm

MOTION: *Fred Beltran* SECOND: *Sylvia Chavez* ROLL CALL VOTE: 4-0 Carried



Notice of Public Hearing #1

City of Calipatria

Notice is hereby given that a public hearing will be held by the City of Calipatria City Council at the date, time, and place indicated below. The purpose of the public hearing will be to hear comments from the public regarding the following subject:

Project: Hernandez Park Irrigation System Improvement Project	Location: Hernandez Park located on the west boundary between East Delta Street and East California Street, Calipatria, CA 92233
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The City of Calipatria was awarded \$1,164,484 in funding from the State Department of Housing and Community (HCD) under their Development Community Development Block Grant Program-Coronavirus, Aid Relief, Economic Security Act (CDBG-CV1). Per the standard agreement executed by the City and HCD, the funds were allocated for the Hernandez Park Irrigation System Improvement project which consists of the installation of a non-potable water delivery and irrigation system at Hernandez Park, hand washing features at Hernandez Park and Rademacher Park, hands free entry ways and restroom features at the Health and Wellbeing Center and City Hall. Additional improvements consist of the installation of playground equipment with recycled, rubberized surface, shade structures, a monument sign, fencing, and ADA-compliant picnic tables, benches, concrete walkways, and concrete slabs. Construction on the improvements was completed in early 2025 and a close-out report was prepared. The purpose of this public hearing is to notify residents of the project completion and closeout report, in accordance with CDBG-CV1 guidelines, and present the closeout report to the City Council where they will review and motion to approve or not approve the report.

City Council Hearing Date: March 25, 2025

Hearing Time: 6:00 PM

Hearing Location: City Hall
125 North Park Avenue
Calipatria, CA 92233

Copies of pertinent information are available for review at the City Hall during regular business hours. If you would like to know more about the proposed project prior to the public hearing, please contact Melany Amarillas, Associate Planner, at (760) 337-3883 or via email at mamarillas@theholtgroup.net.

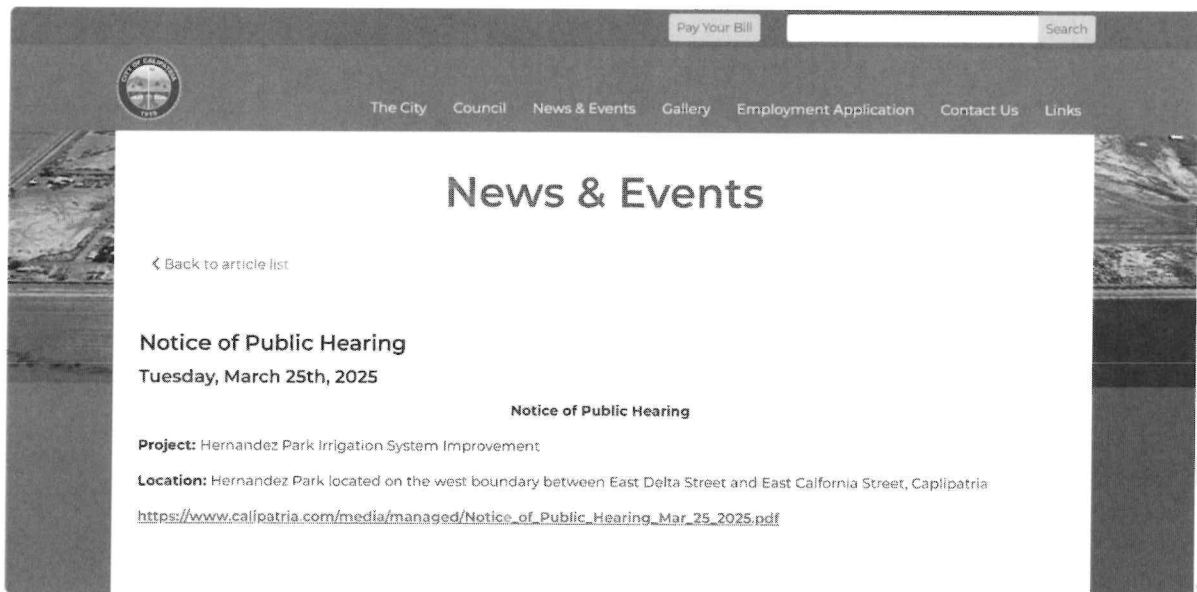
Any person desiring to comment on the above project may do so in writing or may appear in person at the public hearing. Written comments should be directed to the Calipatria City Clerk, 125 North Park Avenue, Calipatria, CA 92233 and be delivered prior to the Public Hearing date. Please reference the project name in all written correspondences.

Posted:

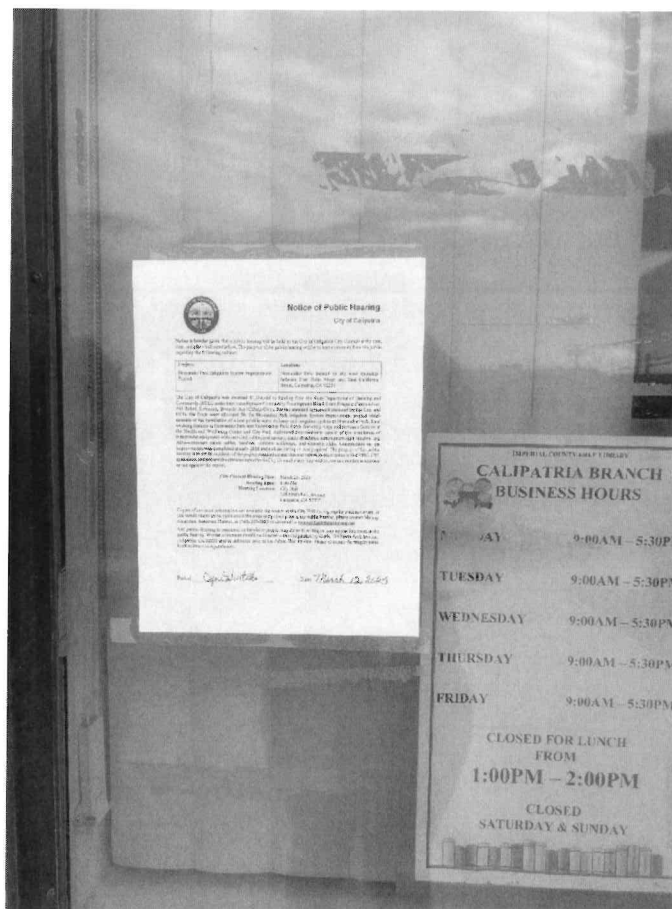
Date:

March 12, 2025

City of Calipatria's website:



City of Calipatria City Hall:



City of Calipatria's Meyer Memorial Library:



City of Calipatria's Rademacher Park:





City Council Staff Report

To: City of Calipatria City Council
Laura Gutierrez, City Manager
From: George Galvan, AICP, City Planner
Prepared by: Melany Amarillas, Associate Planner
Date: March 25, 2025
Project: CDBG-CV1 Hernandez Park Irrigation System Improvement Project Close-out Packet

Summary:

Project Location:	West boundary between East Delta Street and East California Street
Pending Action:	Adopt Resolution 25-11 (Attachment B – Resolution 25-11) granting approval to the Hernandez Park Irrigation System Improvement Project Close-out Packet and to submit all closeout documentation to HCD
Zoning:	(OS-G) General Open Space
General Plan:	Open Space/Recreation
Environmental:	Categorically Excluded Subject to Section 58.5

INTRODUCTION AND BACKGROUND

The City of Calipatria secured funding in the amount of \$1,164,484 from the California Department of Housing and Community (HCD) under their Community Development Block Grant Program (CDBG-CV) pursuant to the Coronavirus Aid, Relief, Economic Security (CARES) Act for the Hernandez Park Irrigation System Improvement project. This grant was intended to provide assistance to public services and local programs; public health, emergency response, or temporary housing facilities that addressed COVID-19 impacts, and grant administration. All CDBG funded activities must benefit low- and moderate income (LMI) persons or meet the CDBG urgent need national objective criteria.

Per the standard agreement executed by the City and HCD, the funds were allocated for the following scope of work: the installation of a non-potable water delivery and irrigation system at Hernandez Park, hand washing features at Hernandez Park and Rademacher Park, and hands-free entry ways and restroom features at the Health and Wellbeing Center and City Hall. Additional improvements consist of the installation of playground equipment with recycled, rubberized surfaces, shade structures, a

monument sign, fencing, and ADA-compliant picnic tables, benches, concrete walkways, and concrete slabs.

According to the project's timeline, the design phase was initiated and prepared by The Holt Group, Inc in early 2023 and was completed by December 22, 2023. Thereafter, the City of Calipatria continued with the bidding process. The first legal advertisement for bidding was published in April and May 2023, but due to a lack of bidders and bid amounts exceeding the grant funds, the City of Calipatria decided to reject the first bid. A second legal advertisement for bidding was published in January 2024 and based on the lowest, responsive, and responsible bid received, Rove Engineering was selected as the project's contractor. Subsequently, the construction phase of the project began in May 2024 and was completed by February 2025. It is important to note that two (2) change orders were arranged during the construction phase of the project to remove and reduce the scope of work due to a funding shortfall.

After the completion of the project in February 2025, the City of Calipatria initiated the closeout process which consists of the following documents to be completed: Closeout Certification, Acquired Property Inventory, Disencumbrance of Funds Acknowledgement, Completion Report Acknowledgement with Completion Report attached, Section 3 Compliance Acknowledgement, Section 3 Closeout Report, Section 3 Qualitative Efforts, and an Affidavit of Posting Notice (**See Attachment C**). All the aforementioned documents are forms that shall be signed by the City of Calipatria's authorized signatory and the City of Calipatria's City Clerk acknowledging that all special conditions executed by the Standard Agreement were met, all project activities were accomplished, and a public hearing was held to present the project's closeout.

Please refer to **Table 1** below for more details regarding the expending of funds:

Table 1: Expended Funds			
Category	Award Approved	Expended Funds	Total Funds Remaining
Activity	\$966,522.00	\$965,533.18	\$988.82
General Administration	\$197,962.00	\$44,101.07	\$153,860.93
Total:	\$1,164,484.00	\$1,009,634.25	\$154,849.75

As stated in Table 1 above, the amount awarded for the project's activities (e.g. design, bidding, and construction) was relatively utilized to the greatest extent with only a total amount remaining of \$988.82. Meanwhile, the amount awarded for the project's general administration was also utilized to its greatest extent but had a larger amount of remaining funds totaling \$153,860.93. It is important to note that invoices for the months of January and February are still pending to be submitted for reimbursement. Apart from that, all activity and administration time spent on this project was logged and requested for reimbursement. Every statement and amounts set forth in the Combined Closeout Package and all Financial Reports submitted to HCD are to the best of the City of Calipatria's knowledge, true and correct.

Therefore, the purpose of this public hearing is to present the closeout to the City Council for review and consideration. After opening the floor to public comments, the City Council will vote to approve, conditionally approve, or deny the closeout of the project. If the City Council motions to approve, staff will proceed to complete the closeout process.

ENVIRONMENTAL

The Hernandez Park Irrigation Systems Improvement Project is subject to the National Environmental Policy Act (NEPA) under the Categorical Exclusion Subject to 58.5 (CEST) form as it involves activities that do not cumulatively have a significant impact on the environment but still require compliance with related federal laws and authorities under 24 CFR 58.5. These projects are not automatically exempt from environmental review and must be assessed for potential effects on factors such as historic, preservation, floodplain management, wetlands protection, endangered species, air quality, and environmental justice. The CEST designation ensures that while the project may qualify for a categorical exclusion under NEPA, it still undergoes a thorough review to determine whether additional environmental analysis, including an Environmental Assessment (EA), or Environmental Impact Report (EIR), is necessary before federal funding or approval can proceed. Thus, a CEST 58.5 form was prepared and executed on January 31, 2025 for this project.

PUBLIC REVIEW

Per State grant guidelines and HCD Standard Agreement, the City of Calipatria must conduct a public hearing and post a Notice of Public Hearing in 3-5 public locations concerning discussion of closure and remittal of remaining funds, if any, under HCD-CDBG. Thus, a Notice of Public Hearing was posted at City Hall on March 12, 2025. Subsequently, the Notice of Public Hearing was posted at the City's website, the City's Meyer Memorial Library, and at Rademacher Park on March 13, 2025. Please refer to **Attachment A – Public Hearing Notice and Images** for additional information.

CITY COUNCIL PENDING ACTION

Per State grant guidelines, the City Council should open the Public Hearing for comments, prior to discussion. The City Council may consider both written and verbal comments received during the Public Hearing or any written communication received prior to the hearing. If no comments or further discussion is necessary, Grant #20-CDBG-CV1-00183 shall be properly closed out.

- Adopt Resolution 25-11 (**Attachment B – Resolution 25-11**) granting approval to the Hernandez Park Irrigation System Improvement Project Closeout Packet and to submit all closeout documentation to HCD based on the above referenced analysis and any additional modifications as deemed appropriate by the City Council.

Attachments: Attachment A – Public Hearing Notice and Images
Attachment B – Resolution 25-11
Attachment C – CDBG Combined Closeout Package

**Attachment A – Public Hearing Notice and
Images**

Attachment B – Resolution 25-11

RESOLUTION NO. 25-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA
GRANTING APPROVAL TO THE HERNANDEZ PARK IRRIGATION SYSTEM
IMPROVEMENT PROJECT CLOSEOUT PACKET (20-CDBG-CV1-00183)**

WHEREAS, the City of Calipatria and the California Department of Housing and Community (HCD) executed a standard agreement for a grant amount of \$1,164,484.00 under the Community Development Block Grant Program (CDBG-CV) pursuant to the Coronavirus Aid, Relief, Economic Security (CARES) Act; and

WHEREAS, the grant funds were awarded for the installation of an irrigation system at Hernandez Park, hand washing features at Hernandez Park and Rademacher Park, hand free entry ways and restroom features at Hernandez Park and City Hall, and the installation of playground equipment; and

WHEREAS, the design, bidding, and construction of the project was all completed before the project deadline of March 31, 2025; and

WHEREAS, the City of Calipatria acknowledges the accomplishments of the project's activities and confirms that all activities are complete and that all outstanding funds utilized for this project shall be reimbursed by the Department; and

WHEREAS, a physical copy of the public hearing notice was posted at City Hall on March 12, 2025, and copies of the public hearing notice were posted on the City's website, at the City's Meyer Memorial Library, and at Rademacher Park on March 13, 2025; and

WHEREAS, a City Council meeting was held on March 25, 2025, by the City of Calipatria City Council and upon hearing and considering all findings for and against, and analyzing the information submitted by staff and considering any written comments received regarding the grant project, the City Council took action.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Calipatria as follows:

- a) That the foregoing recitations are true and correct; and
- b) That the Hernandez Park Irrigation Systems Improvement Project is categorically exempt from further CEQA review via Section 15061(b)(3) of the CEQA Guidelines for Implementation of the California Code of Regulations; and
- c) That the Hernandez Park Irrigation Systems Improvement Project is subject to the National Environmental Policy Act (NEPA) under the Categorical Exclusion Subject to 58.5 (CEST)
- d) That based on the evidence presented, the City Council hereby APPROVES the close-out packet of the Hernandez Park Irrigation Systems Improvement Project authorizing staff to submit all completion reports and close-out documents requested by the Department,

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calipatria at a regularly scheduled meeting held on this 25th day of March 2025, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Luellen, Mayor

ATTEST:

Jane Hurtado, City Clerk

**Attachment C – CDBG Combined Closeout
Package**



CDBG Combined Closeout Package

CDBG Award/Contract Number (fill in):

Checklist

I/we have completed the following forms. Check all that apply.

- ☐ Closeout Certification
- ☐ Acquired Property Inventory
- ☐ Disencumbrance of Funds Acknowledgement/Request
- ☐ Completion Report Acknowledgement
 - Completion Report uploaded or attached
- ☐ Section 3 Compliance Acknowledgement
- ☐ Section 3 Closeout Report (complete only if applicable)
 - Select and complete correct form based on award date
- ☐ Section 3 Qualitative Efforts (complete only if applicable)
- ☐ Affidavit of Posting Notice
 - Proof of posting also upload/attached (e.g., picture of the website posting with date stamp, newspaper clipping, or a photo of the document posted in a public place noted on affidavit)
- ☐ If this award included a planning activity, I/we have uploaded or attached **ALL** of the following:
 - Final Product(s)
 - Documentation of Public Hearing to accept final product(s) (e.g., copies of announcements, posting, etc.)
 - Board Resolution accepting each/all final product(s)
- ☐ CDBG Combined Closeout Package Signature



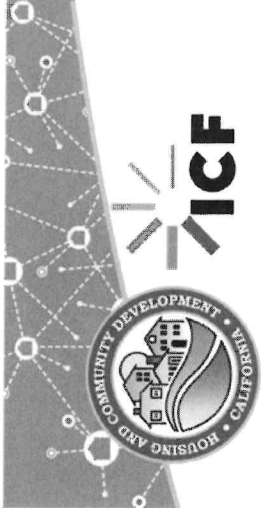
CDBG – Closeout Certification

Closeout Certification

I (name of authorized representative), _____, hereby certify that all activities undertaken by the Grantee with funds provided under CDBG Award/Contract Number _____ have, to the best of my knowledge, been carried out in accordance with the award/contract agreement; that proper provision has been made by the Grantee for the payment of all costs and claims; that the State of California is under no obligation to make further payment to the Grantee under the award/contract agreement; and that every statement and amounts set forth in **all Financial Reports** are to the best of my knowledge, true and correct.

The Grantee shall continue to comply with the State CDBG program income reporting requirements.

All costs incurred subsequent to the most recent annual audit period will be audited at the time the Grantee's next annual audit is conducted in accordance with 2 CFR 200, Subpart F. The Grantee will resolve any audit findings relating to both the program and financial aspects of the award/contract. In the event there are any costs which are disallowed by this audit or any subsequent audits which cover CDBG expenditures, and which are sustained by the Department of Housing and Community Development, the amount of such costs shall be returned to HCD.



Acquired Property Inventory

Complete the table below listing any property acquired in whole or in part with CDBG funds or CDBG Program Income in the table below in accordance with the provisions of 24 CFR Part 570.489(k) – Accountability of Real and Personal Property and 24 CFR Part 570.489(e) – Program Income of the HUD CDBG regulations pertaining to property management and program income. If applicable, state “None” acquired. Include additional copies of the table if required.

Future disposition of this property shall be carried out in accordance with CFR 24 Sec. 570.489(j) – Change of Use of Real Property for instructions.

Grantee:	Award/Contract Number:
Contract/Project Name:	

In the table below in the **Proof of Ownership** column, enter the type of proof on record, e.g., title, deed, invoice receipt. In the **% CDBG Funded** column, enter the percentage of the property funded by CDBG award dollars or by CDBG Program Income.

Description of Property	Acquisition Date	Acquisition Cost	Serial # or ID #	Condition	Status	Location	Proof of Ownership	% CDBG Funded
								%
								%
								%
								%



Version 7/12/2022

2



CDBG – Disencumbrance of Funds

Disencumbrance of Funds Acknowledgement/Request

This award/contract has unused CDBG Grant Funds. This excludes Program Income.

☐

Yes

☐

No (If “No”, skip to the Completion Report Acknowledgement form)

Use the table below for Agreements from Program Year 2017 and prior.

Program Activity	Activity Code	Awarded Amounts	Amount to Be Disencumbered	Balance
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
TOTAL		\$ 0.00	\$ 0.00	\$ 0.00

For Program Years 2018 and later, please enter the total amount to be disencumbered: \$ _____



CDBG – Completion Report Acknowledgement

Completion Report Acknowledgement

Complete one of the acknowledgments below based on the funding year for the CDBG award/contract you are closing out.

For 2017 and prior projects: I/We have **attached** a copy of the completed Completion Report for this project/program to this Combined Closeout Package.

- Grantee should obtain the appropriate Completion Report for their activity type from their HCD Representative or Grant Administrator.

☐

Yes

☐

No (Grantee will be unable to close out the project/program until report is provided.)

For 2018 and later projects (including CDBG-CV): I/We have **uploaded** a copy of the completed Completion Report to the Grants Network Portal concurrently with the submittal of this package.

- Grantee should obtain the appropriate Completion Report for their activity type from their HCD Representative or Grant Administrator.

☐

Yes

☐

No (Grantee will be unable to close out the project/program until report is provided.)

Grantee should not initiate closeout in the Grants Network Portal until they can provide a Completion Report.



CDBG – Section 3 Compliance Acknowledgement

Section 3 Compliance Acknowledgement

The purpose of Section 3 of the Housing and Urban Development Act of 1968 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

Section 3 requirements apply to housing rehabilitation, housing construction, or other public construction projects when the total amount of housing and community development assistance for the covered project activity (not including general administration) meets or exceeds a funding threshold, generally \$200,000.

Section 3 compliance requirements should have been established at project set up. Grantees who are uncertain whether Section 3 requirements apply to their project(s) should contact their HCD Representative or Grant Administrator.

1. This project/program was funded prior to November 30, 2020 and is required to comply with the prior HUD Section 3 Rule, found at 24 CFR 135.

- ☐ Yes (Complete the Section 3 Closeout Report for Contracts Funded **Prior to** November 30, 2020 on the next page.)
- ☐ No (If “No”, answer Question 2 on this form.)

2. This project/program is required to comply with the HUD Section 3 Final Rule, effective on November 30, 2020, and codified at 24 CFR part 75.

- ☐ Yes (Complete the Section 3 Closeout Report for Contracts Funded **on or After** November 30, 2020.)
- ☐ No

If you answer “No” to both questions above, skip to the Affidavit of Posting Notice form.



CDBG – Section 3 Closeout Report (Prior to 11/30/2020)

Section 3 Closeout Report

(For Contracts Funded Prior to November 30, 2020)

Grantee Name:
Award/Contract Number:
Project Name:
Project Location (Address):
County or Metropolitan Service Area (MSA) Where Project is Located:
Report Date:

Please complete the tables below showing Section 3 hires for Grantee and any subrecipients and contracting opportunities for this project/program. Copy this page and attach to report if you need additional rows.

Job Category	Number of New Hires	Number of Section 3 New Hires	Number of Section 3 Trainees
Category Totals:	0.00	0.00	0.00



CDBG – Section 3 Closeout Report (Prior to 11/30/2020)

Construction Contracts		
1	Total dollar amount of construction contracts awarded	
2	Dollar amount of construction contracts awarded to Section 3 businesses	
3	Percentage of total construction contract dollars awarded to Section 3 business (Row 2 divided by Row 1)	0.00%
4	Number of Section 3 businesses that received construction contracts	
Non-Construction Contracts		
1	Total dollar amount of non-construction contracts awarded	
2	Dollar amount of non-construction contracts awarded to Section 3 businesses	
3	Percentage of total non-construction contract dollars awarded to Section 3 businesses (Row 2 divided by Row 1)	0.00%
4	Number of Section 3 businesses that received non-construction contracts	

***Non-construction** contracts are often construction-related contracts for professional services like landscaping, pest control, accounting, architecture, legal services, engineering etc.



Section 3 Closeout Report

(For Contracts Funded On or After November 30, 2020)

Grantee Name:
Award/Contract Number:
Project Name:
Project Location (Address):
County or Metropolitan Service Area (MSA) Where Project is Located:
Report Date:

Please complete the table below showing labor hours on this contract and percentages as of the date of this report. Remember, if you have multiple projects under this contract, this report should show combined (roll-up) hours for the entire contract (program) as well as percentages based on these totals. Individual project information should be maintained in Grantee records.

For reference the Section 3 “safe harbor” benchmarks are:

- Section 3 Workers make up at least 25% of the total project’s hours

AND

- Targeted Section 3 Workers make up at least 5% of the total project’s hours by the time of project closeout.

	Hours	Percent of Total Labor Hours	Safe Harbor Benchmark Met? (Y/N)
Total Labor Hours to Date:			
Total Section 3 Labor Hours to Date:		0.00%	
Targeted Section 3 Labor Hours to Date:		0.00%	



Section 3 Qualitative Efforts Description

This form is only required for Grantees whose project was **funded on or after** November 30, 2020 **and** whose labor hour benchmarks for Section 3 Workers (25% of a total project's hours) **AND** Targeted Section 3 Workers (5% of a total project's hours) are not anticipated to be met by the time of project closeout. Grantees should maintain records for HUD review to document any efforts checked.

Award/Contract Number:

Contractor/Grantee:

Please read the following list of qualitative efforts that may be undertaken to comply with Section 3 and check ALL that applied to your organization during the course of this CDBG project. Note that these actions are associated with your organization and do not need to be associated with the particular CDBG project. For more information consult the Community Planning and Development (CPD) Notice at <https://www.hud.gov/sites/dfiles/OCHCO/documents/2021-09cpdn.pdf>.

- ☐ Outreach efforts to generate job applicants who are Public Housing Targeted Workers
- ☐ Outreach efforts to generate job applicants who are Other Funding Targeted Workers
- ☐ Direct, on-the-job training including apprenticeships
- ☐ Indirect training such as arranging for contracting for, or paying tuition for, off-site training
- ☐ Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching)
- ☐ Outreach efforts to identify and secure bids from Section 3 business concerns
- ☐ Technical assistance to help Section 3 business concerns understand and bid on contracts



CDBG- – Section 3 Qualitative Efforts

- ☐ Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns
- ☐ Provided or connected residents with assistance in seeking employment including drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services
- ☐ Held one or more job fairs
- ☐ Provided or connected residents with supportive services that can provide direct services or referrals
- ☐ Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview coaching, uniforms, test fees, and/or transportation
- ☐ Assisted residents with finding childcare
- ☐ Assisted residents to apply for or attend community college or a four-year educational institution
- ☐ Assisted residents to apply for or attend vocational/technical training
- ☐ Assisted residents to obtain financial literacy training and/or coaching
- ☐ Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns
- ☐ Provided or connected residents with training on computer use or online technologies
- ☐ Other (Please describe below.)



CDBG – Affidavit of Posting Notice

Affidavit of Posting Notice

I, (Name of Official Designated in Resolution) _____, hereby certify that on the _____ day of _____ (month), _____ (year), I did post the notice of public hearing concerning discussion of closure and remittal of remaining funds, if any, under the California Department of Housing and Community Development, Community Development Block Grant Program at the following _____ (number) locations listed below, which are available to the public. These postings will be available from _____ (date) to _____ (date).

Location 1:	
Location 2:	
Location 3:	
Location 4:	
Location 5:	

I, (name) _____, Clerk of _____ (city, county, or jurisdiction name), State of California, hereby certify the above and foregoing is true and correct.

Dated at _____ (location), California, this _____ (date) day of _____ (month), 20____.

Signature of Clerk

(This may not be the same person as the official designated in the Resolution who is certifying the posting)

Title



CDBG – Combined Closeout Package Signature

CDBG Combined Closeout Package Signature

I, the undersigned, hereby certify that all representations made and/or information provided in this combined closeout package and any referenced uploads or attachments is, to the best of my knowledge, true. I further state that my signature below will serve as signature for each of the completed forms in this package as well as for the CDBG Combined Closeout Package taken as a whole.

Date:	Typed Name and Title of Official Authorized in the Resolution: Name: Title	Signature of Official Authorized in the Resolution
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Completion Report

Instructions: The Completion Report must be submitted as part of the CDBG Combined Closeout Package.

Select the appropriate National Objective and Matrix Code from the dropdown menus below. Once selected, click the checkbox identified in the instructions in red text. Enter data in the relevant fields in the Activity Accomplishments Tab of the spreadsheet. This data should be an aggregate of all accomplishments realized through the activity. This data may be gathered from the activity's Annual Performance Report (APR) Form.

If the activity resulted in relocation or displacement, complete the Relocation and Displacement tab of the spreadsheet.

Activity Title:	<input type="text"/>		
Program Year:	<input type="text"/>	Funding Source:	<input type="text"/>
Award/Contract #:	<input type="text"/>	Completion Date:	<input type="text"/>

Grantee Information

Grantee Name:	<input type="text"/>		
Grantee Address:	<input type="text"/>		
	<i>(Number and Street)</i>		
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<i>(City)</i>	<i>(State)</i>	<i>(Zip)</i>

Activity Information

National Objective:	<input type="text"/>
Matrix Code:	<input type="text"/>

Enter National Objective and Matrix Code

- | | | | | | |
|--------------------------------|---------------------------------|---------------------------------|--------------------------------|------------------------------------|---|
| <input type="checkbox"/> LMA 2 | <input type="checkbox"/> LMC 1 | <input type="checkbox"/> LMH 1 | <input type="checkbox"/> LMJ 1 | <input type="checkbox"/> SB_URG 1 | <input type="checkbox"/> Matrix Code 5 |
| | <input type="checkbox"/> LMC 2 | <input type="checkbox"/> LMH 2 | <input type="checkbox"/> LMJ 2 | <input type="checkbox"/> SB_URG 2 | <input type="checkbox"/> Matrix Code 15 |
| | <input type="checkbox"/> LMC 3 | <input type="checkbox"/> LMH 3 | <input type="checkbox"/> LMJ 3 | <input type="checkbox"/> SB_URG 3 | |
| <input type="checkbox"/> LMA 4 | <input type="checkbox"/> LMC 4 | <input type="checkbox"/> LMH 4 | <input type="checkbox"/> LMJ 4 | <input type="checkbox"/> SB_URG 4 | |
| <input type="checkbox"/> LMA 5 | <input type="checkbox"/> LMC 5 | <input type="checkbox"/> LMH 5 | | <input type="checkbox"/> SB_URG 5 | |
| <input type="checkbox"/> LMA 6 | <input type="checkbox"/> LMC 6 | <input type="checkbox"/> LMH 6 | | <input type="checkbox"/> SB_URG 6 | |
| <input type="checkbox"/> LMA 7 | <input type="checkbox"/> LMC 7 | <input type="checkbox"/> LMH 7 | | <input type="checkbox"/> SB_URG 7 | |
| | <input type="checkbox"/> LMC 8 | <input type="checkbox"/> LMH 8 | | <input type="checkbox"/> SB_URG 8 | |
| | <input type="checkbox"/> LMC 9 | <input type="checkbox"/> LMH 9 | | <input type="checkbox"/> SB_URG 9 | |
| | <input type="checkbox"/> LMC 10 | <input type="checkbox"/> LMH 10 | | <input type="checkbox"/> SB_URG 10 | |
| | <input type="checkbox"/> LMC 11 | <input type="checkbox"/> LMH 11 | | <input type="checkbox"/> SB_URG 11 | |
| | <input type="checkbox"/> LMC 12 | | | | |

Name:	<input type="text"/>	Title:	<input type="text"/>
Date:	<input type="text"/>		

Accomplishment Narrative
Accomplishment Information

Performance Measurement Type(s):

INCORRECT CRITERIA		



CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: March 20, 2025

Submitted By: Edgar Self, Public Works Director

Council Meeting Date: March 25, 2025

Discussion / Action

Subject: Airport Park Geotechnical Service

Background:

NICKLAUS is being recommended based upon 1) the competitive bidding process, subsequent bid review meetings, scope definition and a demonstrated understanding of the project needs including a brief project background, proposed scope of services, associated cost, and scheduling information, 2) Gafcon's experience with the vendor, and/or the vendor's experience / performance on projects of similar scope, and 3) their ability to complete the services within the constraints of the project schedule and budget.

Recommendation:

Staff recommends the City Council approve Nicklaus Engineering as per the recommendation from Gafcon.

Fiscal Impact:

GRANT FUNDED \$19,471.00



3/20/2025

Recommendation #001 – Nicklaus Engineering, Inc.

Geotechnical Investigation Services

City of Calipatria | Community Park

Gafcon is recommending approval of Nicklaus Engineering. The proposal includes proposed scope of services, deliverables, schedule, and fees for Geotechnical Investigation.

Scope of Work

Please reference the following attached documents:

- **Exhibit 1** – Proposal dated November 7, 2024

Procurement

NICKLAUS is being recommended based upon 1) the competitive bidding process, subsequent bid review meetings, scope definition and a demonstrated understanding of the project needs including a brief project background, proposed scope of services, associated cost, and scheduling information, 2) Gafcon's experience with the vendor, and/or the vendor's experience / performance on projects of similar scope, and 3) their ability to complete the services within the constraints of the project schedule and budget. The attached proposal sufficiently supports Gafcon's recommendation that NICKLAUS and their preferred team of subconsultants will provide the best value for the Project. Below is a bid-levelled summary other participants in the RFP process.

BID SUMMARY	Nicklaus	Geocon	Terracon	EEI Engineering S.
Geotechnical Investigation	\$ 19,471.00	\$ 20,765.00	\$ 24,500.00	\$ 26,900.00
Other	-	-	-	-
Total	\$ 19,471.00	\$ 20,765.00	\$ 24,500.00	\$ 26,900.00

Source of Funding

☒ Present Budget ☐ CM GMP ☐ Contingency ☐ Additional Equity

Estimate Category (Per Anticipated Cost Report Categories)

☐ Hard Costs ☒ Design & PM Costs ☐ Owner Specialty Consultants ☐ Previously Expended Construction
☐ Administrative Costs ☐ FF&E Costs ☐ A/V Costs ☐ IT Costs

Recommendation

The total cost of the vendor's proposal has been reviewed and vetted and has been found to be reasonable based on scope of the proposed project.

3/20/2025

City of Calipatria | Community Park

Recommendation Letter #001 – Nicklaus

Certificate of Insurance

The vendor has acknowledged all insurance requirements, and proof of insurance will be requested upon execution of the formal agreement with the vendor.

Please sign below signifying your approval of **Geotechnical Investigation dated 11/7/2024**, and approval to provide a Notice to Proceed (NTP) to *Nicklaus* while contract negotiations are finalized.

Approved:

City of Calipatria | Public Works

Date



3/20/2025

City of Calipatria Community Park | GEOTECHNICAL ENGINEER

	Nicklaus Eng.	Geocon West, Inc.	Terracon	EEL Engineering Solutions
Base Bid	\$ 19,471	\$ 18,465	\$ 24,500	\$ 26,900
Allowance(s)	\$ -	\$ -	\$ -	\$ -
Leveled Items / Costs To Be Confirmed	\$ -	\$ -	\$ -	\$ -
Accepted Alternate(s)	\$ -	\$ 2,300	\$ -	\$ -
Total Bid	\$ 19,471	\$ 20,765	\$ 24,500	\$ 26,900
Delta to Lowest Bidder	\$ -	\$ 1,294	\$ 5,029	\$ 7,429
On the City's Vendor List?	Yes	No	No	No
1 Base Bid	\$ 19,471	\$ 18,465		\$ -
1.1 Project Coordination	296	Included	Included	Included
1.2 USA Underground Locator	592	See Alternate	Included	Included
1.3 Subsurface Investigation	8,710	Included	Included	Included
1.4 Lab Testing	3,850	Included	Included	Included
1.5 Geotechnical Report	6,023	Included	Included	Included
1.6 Reimbursables	\$ -	\$ -	\$ -	\$ -
	N/A	15% mark-up	N/A	15% mark-up
2 Alternates	\$ -	\$ 2,300		\$ -
2.1 USA Underground Locator	\$ -	\$ 2,300	\$ -	\$ -
2.2 Percolation Testing	\$ -	\$ -	\$ 2,500	\$ -
3 OTHER				
3.1 Exclusions	perc/infiltration testing	perc/infiltration testing	perc/infiltration testing	perc/infiltration testing
3.2 Deposit	Not required	\$7,500 retainer required	Not required	Not required
3.3 Well Permit (City)	Not required	Not required	Not required	Not required
3.4 Number of Borings	9 borings @ 50ft // #TBD SPT	#TBD borings @ 50ft	2 CPT (50-100 ft) // 4 borings 15-20 ft, 4 @ 5ft	8 CPT (7 @ 25 ft, 1 @ 50 ft) // 1 borings (1 @ 50 ft)
3.5 Schedule	Report is 4-5 weeks after completion of field work.	Report is 4 weeks after completion of field work.	Report 3 weeks after completion of field program.	after NTP), Lab Testing (2-4 weeks), Report (2 weeks after lab testing).
SELECTED				



DISCUSSION / ACTION

3

CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: March 20, 2025

Submitted By: Laura Gutierrez, City Manager/CFO

Council Meeting Date: March 25, 2025

Discussion / Action

Subject: 2nd Reading of Ordinance No. 02-25 ~ An ordinance amending Chapter 5.10 and adding Chapter 3.15 to allow for the installation of new original art murals and preservation of existing original art murals in the City

Background:

The City Council on March 11, 2025, motioned to approve the 1st Reading of Ordinance No. 02-25. The attached draft mural ordinance attached is for City Council review as the requested changes were made in accordance to the City Council action. The changes made are represented in red of the attached document.

Recommendation:

Staff recommends the City Council approve the changes for the 2nd Reading of the Ordinance as presented.

Fiscal Impact:

No fiscal impact

DRAFT – ZONING TEXT AMENDMENT

CITY OF CALIPATRIA – ZONING ORDINANCE TEXTUAL AMENDMENT FOR ART MURALS

- Underlined is proposed new language
- ~~Strike through is existing language to be deleted~~
- Standard type is existing language to be retained
- Blue text represents Planning Commission changes
- Red text represents City Council changes

CHAPTER 3.15 ART MURALS

Sections:

3.15.010 Purpose

3.15.020 Original Art Mural Registration

3.15.030 Grandfathering of Existing Original Art Murals

3.15.040 Original Art Mural Regulations

3.15.050 Prohibited Art Murals

3.15.060 Severability

3.15.010 Purpose

- A. These regulations relating to Original Art Murals in the City of Calipatria further the following purposes: (1) encouraging artistic expression; (2) fostering a sense of pride; (3) preventing vandalism at mural sites through the installation of murals that vandals are reluctant to disturb; and (4) preserving existing murals that are a valued part of the history of the City of Calipatria.
- B. The City wishes to encourage the installation of murals and, at the same time, prevent the proliferation of off-site commercial signs. Therefore, the City's mural regulations exclude commercial advertising on murals to prevent the installation of the equivalent of an off-site commercial sign on a mural. This restriction on commercial advertising is intended to work in tandem with and help preserve the citywide prohibition of off-site commercial signs, including billboards, as restricted via Section 3.12.030(B)(9) of the City of Calipatria Zoning Ordinance.
- C. These mural regulations also promote public safety and welfare by regulating such displays in keeping with the following objectives:
 1. That the design, construction, installation, repair and maintenance of such displays will not interfere with traffic safety or otherwise endanger public safety.
 2. That the regulations will provide reasonable protection to the visual environment by controlling the size, height, spacing and location of such displays.
 3. That the public will enjoy the aesthetic benefits of being able to view such displays in numbers and sizes that are reasonably and appropriately regulated without having to endure visual blight and traffic safety impacts that would be caused by such displays that are not reasonably and appropriately regulated.
 4. That consideration will be given to equalizing the opportunity for messages to be

displayed.

5. That adequacy of message opportunity will be available to sign users without dominating the visual appearance of the area.
6. That the regulations will conform to judicial decisions, thereby limiting further costly litigation and facilitating enforcement of these regulations.
7. To provide registration requirements and regulations for Original Art Murals as defined in Chapter 5.10 of the City of Calipatria Zoning Ordinance.

3.15.020 Original Art Mural Registration

- A. **Authority.** The Development Review Committee shall have the authority to determine whether an application for an Original Art Mural or Existing Original Art Mural meets all of the applicable registration requirements as established in this Chapter and provide a recommendation to the City Council Manager.
- B. **Administrative Rules.** The Development Review Committee is authorized and directed to review and enforce the Mural Ordinance Administrative Rules in this Chapter.
- C. **Neighborhood Involvement Requirement.** All applications for an Original Art Mural or Existing Art Mural shall include a neighborhood involvement requirement. Specifically, an applicant for mural approval shall send notice of that application, in the form of door hangers, to the neighboring properties within a 600-foot radius of where the proposed mural will be installed at least 10 days prior to the Development Review Committee's review. ~~Specifically, an applicant for mural approval shall send notice of that application to the neighboring properties within a 300-foot radius of where the proposed mural will be installed at least 10 days prior to the Project Review Committee's decision. If a door tag cannot be placed as a result of a property being vacant or undeveloped, a notice shall be mailed out to the owners of any vacant or undeveloped properties within the 600-meter radius.~~ No mural shall be registered until the applicant certifies that the neighborhood involvement requirement has been completed. This is a procedural requirement only, and the Project Development Review Committee shall review and provide a recommendation to the City Council Manager. The City Council Manager shall at all times retain sole authority to approve or deny an application for a mural based on the criteria in this Chapter.
- D. **Fees.** The City Council of the City of Calipatria shall adopt applicable fees for mural reviews, such fees shall be fixed by resolution and be in an amount equal to the costs of processing original art mural review applications.

3.15.030 Grandfathering of Existing Original Art Murals

Any existing Original Art Mural installed prior to the effective date of this Chapter, shall have legal nonconforming status and, notwithstanding any provision of this Chapter to the contrary, not require registration under this Chapter. But an existing Original Art Mural which has not gained legal nonconforming status through law other than this Chapter cannot qualify for legal nonconforming status under this Chapter if it consists or contains any of the following: electrical or mechanical components, or changing images (moving structural elements, flashing or sequential lights, lighting elements, or other automated methods that result in movement, the appearance of movement, or change of mural image or message, not including static illumination turned off and back on not more than once every 24 hours).

3.15.040 Original Art Mural Regulations

An Original Art Mural that meets all of the following content neutral requirements will be allowed upon satisfaction of the applicable registration procedures:

- A. Any alteration to an approved mural shall require a review from the Development review Committee and approval by the Development Review Committee City Manager. “Alterations” include any change to a permitted mural, including, but not limited to, any change to the image(s), materials, colors or size of the permitted mural. “Alteration” does not include naturally occurring changes to the mural caused by exposure to the elements or the passage of time. Minor changes to the permitted mural that result from the maintenance or repair of the mural shall not constitute an “alteration”. Such minor changes may include slight and unintended deviations from the original image, colors, or materials that occur when the permitted mural is repaired due to the passage of time or as a result of vandalism.
- B. No part of a mural shall exceed the height of the structure to which it is tiled, painted or affixed.
- C. No part of a mural shall extend more than six (6) inches from the plane of the wall upon which it is tiled, painted or affixed.
- D. No mural may consist of, or contain, electrical or mechanical components, or changing images (moving structural elements, flashing or sequential lights, lighting elements, or other automated methods that result in movement, the appearance of movement, or change of mural image or message, not including static illumination turned off and back on not more than once every 24 hours).
- E. No mural, except for murals consisting completely of paint, shall be placed over the exterior surface of any building opening, including, but not limited to, windows, doors and vents. Notwithstanding the foregoing, a mural consisting of paint or any other material permitted under this Chapter may be placed on roll down security doors on a commercial or industrial building.
- ~~F. No mural shall be placed on a lot that is improved with only one single family residential structure and accessory structures.~~
- F. No mural shall be arranged and illuminated in a manner that will produce a light intensity of greater than three-foot candles above ambient lighting, as measured at the property line of the nearest residentially zoned property.
- G. Digitally printed image murals shall be reviewed by the Development Review Committee and provide a recommendation to the City Council Manager. Receive approval of the City of Calipatria City Manager and Fire Department.
- H. Damaged Original Art Murals shall be repaired within ten (10) days of being damaged or vandalized. Such repairs may include slight and unintended deviations from the original image, colors, or materials. The City Manager may extend the time or waive this requirement upon review of the damaged mural.
- I. Original Art Murals vandalized with vulgar or inappropriate language by graffiti shall be covered or repaired within twenty-four seventy-two (2472) hours of being damaged or vandalized. Such repairs may include slight and unintended deviations from the original image, colors, or materials. The City Manager may extend the time or waive this

requirement upon review of the vandalized mural.

3.15.050 Prohibited Art Murals

Murals may not include Constitutionally unprotected speech which includes any message or image that is outside the protection of the First Amendment of the U.S. Constitution and/or corollary provisions of the California Constitution, such as obscenity, and hate speech or imagery are prohibited.

3.15.060 Severability

If any part, sentence, phrase, clause, term, or word of this Chapter is declared invalid or unconstitutional by a valid court judgment or decree of any court of competent jurisdiction, the declaration of such invalidity or unconstitutionality shall not affect the constitutionality or lawfulness of the remainder of this Administrative Code, the City of Calipatria Zoning Ordinance, or any other City regulation regulating signage, billboards, or Original Art Murals.

CHAPTER 5.10 Definitions

Sections:

5.10.020 Definitions

5.10.020 Definitions

D. Definitions

Development Review Committee. The Development Review Committee is composed of the following individuals or their representatives:

- ~~City Manager~~
- Fire Chief
- Police Chief
- Public Works Director
- ~~One Two (12)~~ City Council Members
- One (1) Planning Commission Member

O. Definitions

Original Art Mural. A one-of-a-kind, hand-painted, hand-tiled, or digitally printed image on the exterior wall of a building that does not contain any commercial message. For definition purposes, a commercial message is any message that advertises a business conducted, services rendered, or goods produced or sold.

P. Definitions

Public Art Installation. A facility, amenity or project that does not contain any commercial message. For definition purposes, a commercial message is any message that advertises a business conducted, services rendered, or goods produced or sold.



#4

CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: March 20, 2025

Submitted By: Laura Gutierrez, City Manager/CFO

Council Meeting Date: March 25, 2025

Discussion / Action

Subject: Approval to contract with VGL Construction, Inc. for installation of sewer shut off devices to Delinquent Sewer Accounts in accordance with Resolution 2023-53

Background:

The City on October 24, 2023, approved Resolution 2023-53 allowing for the Discontinuance of Services to delinquent sewer accounts. *Item 3. Discontinuance of Services: Services are cumulative of all charges (i.e. sewer, sewer/trash, sewer expansion, etc.). Sewer connection may be disconnected when account becomes excessively delinquent at owner's expense. Cost may be in excess of \$5,000. Before services can be restored, total cost of disconnect plus services billed must be paid.*

In January 2024, the City began and continues to deliver yellow door hangers for accounts that are delinquent. The following accounts have received numerous (5+) delinquent notices and remain in over 120+ past due.

402	Sonia or Cesar Guzman	341 W Alamo	\$854.52
844	Veronica Rivera	311 S Lake	\$566.71
896	Maria Arizpe	179 E Barbara	\$454.79
1141	Jose & Maria Aguilar	698 S East	\$728.93
1251	Luis Torres	548 E Bonita Place	\$470.85
1386	Estate of Eusebio & Carmen JTC/O A	205 S Industrial	\$461.77
1389	Concepcion Settle	110 W California	\$1,469.17
1760	Kuyra Krigbaum	322 W California	\$962.24
1898	Cecelia Lopez	180 W Alexandria	\$625.80

The City has received three (3) quotes from the following Contractors:

VGL Construction, Inc.	\$2,900.00 per sewer disconnection
Primo Construction & Services, Inc.	\$3,250.00 per sewer disconnection
Cholla Construction & Services	\$3,850.00 per sewer disconnection

125 North Park Avenue, Calipatria, CA 92233 / Tel (760) 348-4141 / Fax (760) 348-7035

www.calipatria.com

A sample copy of the monthly door hanger is attached for your review.

Recommendation:

Staff recommends the City Council approval to the lowest quote from VGL Construction, Inc. and proceed with the installation of sewer shut off devices to the delinquent accounts.

Fiscal Impact:

No fiscal impact – pass through cost to account holder.

City of Calipatria
125 North Park Avenue
Calipatria, CA 92233
(760) 348-4141

Acct Address: _____

Acct# _____

Acct Name: _____

- ❖ Please contact our office.
- ❖ Your account is Excessively Past Due.

Please be advised that the City passed an update to the Resolution of the City Council of the City of Calipatria Relating to Billing for Sewer, Solid Waste and State AB939.

Resolution 2023-53,

Item 3. Discontinuance of Services:

Services are cumulative of all charges (i.e. sewer, sewer/trash, sewer expansion, etc.). Sewer connection may be disconnected when account becomes excessively delinquent at owner's expense. Cost may be in excess of \$5,000. Before services can be restored, total cost of disconnect plus services billed must be paid.

Past Due Balance must be paid before _____ to avoid any further action.

Past Due Balance:\$ _____

Thank you,
City of Calipatria Utility Billing Department

- ❖ Comuníquese con nuestra oficina.
- ❖ Su cuenta está excesivamente atrasada.

Tenga en cuenta que el Ayuntamiento aprobó una actualización de la Resolución del Concejo Municipal de la Ciudad de Calipatria Relativa a la Facturación de Alcantarillado, Residuos Sólidos y Estatal AB939.

Resolución 2023-53,

Punto 3. Discontinuación de Servicios: Los servicios son acumulativos de todos los cargos (es decir, alcantarillado, alcantarillado/basura, ampliación del alcantarillado, etc.). La conexión de alcantarillado se puede desconectar cuando la cuenta se vuelve excesivamente morosa a expensas del propietario. El costo puede exceder los \$5,000. Antes de que se puedan restablecer los servicios, se debe pagar el costo total de la desconexión más los servicios facturados.

El saldo vencido debe pagarse antes del _____ para evitar cualquier acción adicional.



VGL Construction Inc.

Business Number #908288

Matt Vogel- (760)455-2048

Robert Vogel- (760)604-5780

1476-D Hwy 86 El Centro, CA
92243

Matt@vglconstruction.com

QUOTE
EST0155

DATE
Feb 25, 2025

TOTAL
USD \$500.00

TO

City of Calipatria

☎ +1 (760) 455-2222

e_self@calipatria.com

DESCRIPTION	RATE	QTY	AMOUNT
Install sewer disconnect Install sewer disconnect. This includes all equipment and labor to complete project one service City is to furnish all material, parts and sand.	\$1,816.80	0	\$0.00
Install sewer disconnect Vacuum/Hydro jet excavation Vacuum excavation Install sewer disconnect. This includes all equipment and labor to complete project. This is for one sewer service.	\$2,400.00	0	\$0.00
Mobilization Mobilizing equipment and parts to the job.	\$500.00	1	\$500.00

TOTAL

\$2900.00 USD \$500.00

1. This proposal shall be considered withdrawn if not accepted within (30) days
2. Unless expressly included in above listing of work description, unusual site conditions shall be deemed cause for additional compensation, and cessation of work until agreement for same has been reached.
3. If the work provided herein is not commenced within two months of acceptance, VGL Construction Inc. may elect not to be bound to perform.

Primo Construction & Services, Inc

Contractors License #899648

665 Marilyn Ave. Brawley, CA 92227 (760)-344-8500 Phone (760)482-8538 Cell

office@primoconstructionservices.com

Date: 02/25/2025

Submitted To: Eddie Self

Project: Install Sewer Clean out

Plans Drawn By: N/A

Quote Number: 25025

Job Location: City of Calipatria, CA.

PROPOSAL

We propose to furnish and install all labor, material and equipment to perform the following items of work, subject to the terms and conditions stated hereon.

Item	Description	Amount
	Primo Construction proposes to supply equipment & labor to install One 4" Sewer Clean out, located in the City of Calipatria, CA.	
	City of Calipatria to supply all parts necessary to complete install.	
		COST: 3,250.00

Terms and Conditions

1. This proposal shall be considered withdrawn if not accepted within (30) thirty days.
2. Unless expressly provided above, this quotation does not include: (a) permits, including any required fees or bonds; (b) engineering, testing or staking; (c) bond premiums.
3. Unless expressly included in above listing of work to be done, unusual site conditions shall be deemed cause for additional compensation, and cessation of work until agreement for same has been reached.
4. If the work provided herein is not commenced within two months of acceptance, Primo Construction & Services Inc. may elect not to be bound to perform.
5. If suit is commenced to enforce any provision hereof or for damages for breach hereof, the accepting party will pay, in addition, reasonable attorneys' fees and costs, expenses of preparing and prosecuting such suit.
6. One week written notice to commence this work provided herein will be given.
7. In the event of rescission of this agreement by the accepting party prior to the commencement of work, Primo Construction & Services Inc. will be paid as liquidated damages. On the account of extreme difficulty of ascertainment of actual damages, the sum will be equal to 20% of the total contract price. In the event of rescission following commencement of work, Primo Construction & Services, Inc. will be paid for work done and materials supplied, a percentage of the total contract price in proportion as the amount of such work and materials relates to the total job and also will be paid 20% of a sum computed by subtracting from the total contract price the sum owing for completed work and materials.
8. Owner assumes all responsibility and shall notify Primo Construction & Services, Inc. in writing of the location and depth of all underground utilities.
9. This agreement expresses the entire agreement between the parties. Changes shall be in writing signed by both parties.
10. Proposal is based on plans identified above.

NOTE: Projects in the amount of \$ 30,000.00 & above will be asked to provide 33% of total upon commencing.

Acceptance of Proposal

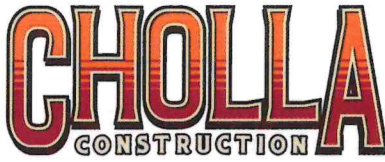
Name and Title

Company Name

Date

Signature

\$ 3,250.00



1051 Jones St, Brawley, CA 92227

chollaconstruction@outlook.com

760-791-6582

CA License #1116732

CA DIR# 1001143901

PROPOSAL

PROPOSAL SUBMITTED TO City of Calipatria	PHONE 760-348-4141	DATE 3-5-25
ADDRESS 125 North Park Avenue	PROJECT NAME Sewer shut-off valve installation	PLANS APPROVED N/A
CITY, STATE, ZIP Calipatria, CA, 92233	PROJECT LOCATION Various	CITY Calipatria
ENGINEER N/A	PROJECT DESCRIPTION Install Sewer lateral shut-off valves	DATE OF PLANS N/A

Project Description: Install 4" sewer disconnect valve and riser provided by City.

Notes: Cholla to provide pipe and fittings to replace up to 4ft of the existing lateral. Unpaved area, asphalt removal or replacement is excluded. Services up to 5ft deep, additional depth is to be priced on a case by case basis. Basic traffic control is provided for typical alley work, traffic control for actively travelled roads is not included.

Lump Sum Price \$3850.00 EACH

\$3850.00

City of Calipatria
125 N. Park Ave. 760-348-4141

Calipatria, CA 92233

Utility Bill

63122

SONIA OR CESAR GUZMAN
PO BOX 1551
CALIPATRIA CA 92233

PAST DUE

Account Number	Service Address	Previous Balance	Payments/Credits
402	341 W Alamo Street	\$854.52	

Charge	From	To	Previous	Current	Type	Consumption	Amount
Sewer	02/01/25	03/01/25					\$22.05
Trash	02/01/25	03/01/25					\$25.25
							\$47.30

Service period for February 1-28, 2025. NEW payment due date of March 15, 2025. To avoid the 10% (late) penalty fee, payment must be received in City Hall by the end of business day on March 31, 2025. Drop Box payments dropped off after 3:00 pm will NOT be posted until the next business day. City website: www.calipatria.com For your convenience, online bill pay, paperless billing, and credit card payments are available. **Sewer Emergencies, please call (760)336-9936.

Total Due: \$901.82
If Paid After 3/31/2025 \$992.00

Account Number	Customer	Service Address	Total Due
402	SONIA OR CESAR GUZM	341 W Alamo Street	\$901.82



Total Amount Enclosed:

Bill Date:

3/1/2025

Due Date:

3/31/2025

City of Calipatria
125 N. Park Ave. 760-348-4141

Calipatria, CA 92233

Utility Bill

46100

PAST DUE

VERONICA RIVERA
PO BOX 874
CALIPATRIA CA 92233

Account Number	Service Address	Previous Balance	Payments/Credits
844	311 S Lake Ave	\$566.71	

Charge	From	To	Previous	Current	Type	Consumption	Amount
Sewer	02/01/25	03/01/25					\$22.05
Trash	02/01/25	03/01/25					\$25.25
							\$47.30

Service period for February 1-28, 2025. NEW payment due date of March 15, 2025. To avoid the 10% (late) penalty fee, payment must be received in City Hall by the end of business day on March 31, 2025. Drop Box payments dropped off after 3:00 pm will NOT be posted until the next business day. City website: www.calipatria.com For your convenience, online bill pay, paperless billing, and credit card payments are available. **Sewer Emergencies, please call (760)336-9936.

Total Due: \$614.01
If Paid After 3/31/2025 \$675.41

Account Number	Customer	Service Address	Total Due
844	VERONICA RIVERA	311 S Lake Ave	\$614.01



Total Amount Enclosed:

Bill Date:

3/1/2025

Due Date:

3/31/2025

City of Calipatria
125 N. Park Ave. 760-348-4141

Calipatria, CA 92233

Utility Bill

31448

MARIA ARIZPE
PO BOX 1843
CALIPATRIA CA 92233

PAST DUE

Account Number	Service Address	Previous Balance	Payments/Credits
896	179 E Barbara St	\$454.79	

Charge	From	To	Previous	Current	Type	Consumption	Amount
Sewer	02/01/25	03/01/25					\$22.05
Trash	02/01/25	03/01/25					\$25.25
							\$47.30

Service period for February 1-28, 2025. NEW payment due date of March 15, 2025. To avoid the 10% (late) penalty fee, payment must be received in City Hall by the end of business day on March 31, 2025. Drop Box payments dropped off after 3:00 pm will NOT be posted until the next business day. City website: www.calipatria.com For your convenience, online bill pay, paperless billing, and credit card payments are available. **Sewer Emergencies, please call (760)336-9936.

Total Due: \$502.09

If Paid After 3/31/2025 \$552.30

Account Number	Customer	Service Address	Total Due
896	MARIA ARIZPE	179 E Barbara St	\$502.09



Total Amount Enclosed:

Bill Date:

3/1/2025

Due Date:

3/31/2025

City of Calipatria
125 N. Park Ave. 760-348-4141

Calipatria, CA 92233

Utility Bill

03724

PAST DUE

JOSE & MARIA AGUILAR
PO BOX 1811
CALIPATRIA CA 92233

Account Number	Service Address	Previous Balance	Payments/Credits
1141	698 S East Ave	\$728.93	

Charge	From	To	Previous	Current	Type	Consumption	Amount
Sewer	02/01/25	03/01/25					\$22.05
Trash	02/01/25	03/01/25					\$25.25
							\$47.30

Service period for February 1-28, 2025. NEW payment due date of March 15, 2025. To avoid the 10% (late) penalty fee, payment must be received in City Hall by the end of business day on March 31, 2025. Drop Box payments dropped off after 3:00 pm will NOT be posted until the next business day. City website: www.calipatria.com For your convenience, online bill pay, paperless billing, and credit card payments are available. **Sewer Emergencies, please call (760)336-9936.

Total Due: \$776.23

If Paid After 3/31/2025 \$853.85

Account Number	Customer	Service Address	Total Due
1141	JOSE & MARIA AGUILAR	698 S East Ave	\$776.23



Total Amount Enclosed:

Bill Date:

3/1/2025

Due Date:

3/31/2025

City of Calipatria
125 N. Park Ave. 760-348-4141

Calipatria, CA 92233

Utility Bill

40236

PAST DUE

LUIS TORRES
PO BOX 1356
CALIPATRIA CA 92233

Account Number	Service Address	Previous Balance	Payments/Credits
1251	548 E Bonita Place	\$470.85	

Charge	From	To	Previous	Current	Type	Consumption	Amount
Sewer	02/01/25	03/01/25					\$22.05
Trash	02/01/25	03/01/25					\$25.25
							\$47.30

Service period for February 1-28, 2025. NEW payment due date of March 15, 2025. To avoid the 10% (late) penalty fee, payment must be received in City Hall by the end of business day on March 31, 2025. Drop Box payments dropped off after 3:00 pm will NOT be posted until the next business day. City website: www.calipatria.com For your convenience, online bill pay, paperless billing, and credit card payments are available. **Sewer Emergencies, please call (760)336-9936.

Total Due: \$518.15

If Paid After 3/31/2025 \$569.97

Account Number	Customer	Service Address	Total Due
1251	LUIS TORRES	548 E Bonita Place	\$518.15



Total Amount Enclosed:

Bill Date:

3/1/2025

Due Date:

3/31/2025

City of Calipatria
125 N. Park Ave. 760-348-4141

Calipatria, CA 92233

Utility Bill

PAST DUE

25295

ESTATE OF EUSEBIO & CARMEN JTC/O A
609 E CHESTNUT AVE
ORANGE CA 92233

Account Number	Service Address	Previous Balance	Payments/Credits
1386	205 S Industrial Ave	\$461.77	

Charge	From	To	Previous	Current	Type	Consumption	Amount
Sewer	02/01/25	03/01/25					\$44.10
Trash	02/01/25	03/01/25					\$25.25
							\$69.35

Service period for February 1-28, 2025. NEW payment due date of March 15, 2025. To avoid the 10% (late) penalty fee, payment must be received in City Hall by the end of business day on March 31, 2025. Drop Box payments dropped off after 3:00 pm will NOT be posted until the next business day. City website: www.calipatria.com For your convenience, online bill pay, paperless billing, and credit card payments are available. **Sewer Emergencies, please call (760)336-9936.

Total Due: \$531.12

If Paid After 3/31/2025 \$584.23

Account Number	Customer	Service Address	Total Due
1386	ESTATE OF EUSEBIO & C	205 S Industrial Ave	\$531.12



Total Amount Enclosed:

Bill Date:

3/1/2025

Due Date:

3/31/2025

City of Calipatria
125 N. Park Ave. 760-348-4141

Calipatria, CA 92233

Utility Bill

29019

PAST DUE

CONCEPCION SETTLE
PO BOX 515
CALIPATRIA CA 92233

Account Number	Service Address	Previous Balance	Payments/Credits
1389	110 W California St	\$1,469.17	

Charge	From	To	Previous	Current	Type	Consumption	Amount
Sewer	02/01/25	03/01/25					\$22.05
Trash	02/01/25	03/01/25					\$25.25
							\$47.30

Service period for February 1-28, 2025. NEW payment due date of March 15, 2025. To avoid the 10% (late) penalty fee, payment must be received in City Hall by the end of business day on March 31, 2025. Drop Box payments dropped off after 3:00 pm will NOT be posted until the next business day. City website: www.calipatria.com For your convenience, online bill pay, paperless billing, and credit card payments are available. **Sewer Emergencies, please call (760)336-9936.

Total Due: \$1,516.47
If Paid After 3/31/2025 \$1,668.12

Account Number	Customer	Service Address	Total Due
1389	CONCEPCION SETTLE	110 W California St	\$1,516.47



Total Amount Enclosed:

Bill Date:

3/1/2025

Due Date:

3/31/2025

City of Calipatria
125 N. Park Ave. 760-348-4141

Calipatria, CA 92233

Utility Bill

44418

KUYRA KRIGBAUM
PO BOX 216
CALIPATRIA CA 92233

PAST DUE

Account Number	Service Address	Previous Balance	Payments/Credits
1760	322 W California St	\$962.24	

Charge	From	To	Previous	Current	Type	Consumption	Amount
Sewer	02/01/25	03/01/25					\$22.05
Trash	02/01/25	03/01/25					\$25.25
							\$47.30

Service period for February 1-28, 2025. NEW payment due date of March 15, 2025. To avoid the 10% (late) penalty fee, payment must be received in City Hall by the end of business day on March 31, 2025. Drop Box payments dropped off after 3:00 pm will NOT be posted until the next business day. City website: www.calipatria.com For your convenience, online bill pay, paperless billing, and credit card payments are available. **Sewer Emergencies, please call (760)336-9936.

Total Due:	\$1,009.54
If Paid After	3/31/2025
	\$1,110.49

Account Number	Customer	Service Address	Total Due
1760	KUYRA KRIGBAUM	322 W California St	\$1,009.54



Total Amount Enclosed:

Bill Date:

Due Date:

3/1/2025

3/31/2025

City of Calipatria
125 N. Park Ave. 760-348-4141

Calipatria, CA 92233

Utility Bill

63066

CECELIA LOPEZ
PO BOX 1484
CALIPATRIA CA 92233

PAST DUE

Account Number	Service Address	Previous Balance	Payments/Credits
1898	180 W Alexandria Street	\$625.80	

Charge	From	To	Previous	Current	Type	Consumption	Amount
Sewer	02/01/25	03/01/25					\$22.05
Trash	02/01/25	03/01/25					\$25.25
							\$47.30

Service period for February 1-28, 2025. NEW payment due date of March 15, 2025. To avoid the 10% (late) penalty fee, payment must be received in City Hall by the end of business day on March 31, 2025. Drop Box payments dropped off after 3:00 pm will NOT be posted until the next business day. City website: www.calipatria.com For your convenience, online bill pay, paperless billing, and credit card payments are available. **Sewer Emergencies, please call (760)336-9936.

Total Due:	\$673.10
If Paid After	3/31/2025
	\$740.41

Account Number	Customer	Service Address	Total Due
1898	CECELIA LOPEZ	180 W Alexandria Street	\$673.10



Total Amount Enclosed:

Bill Date:

3/1/2025

Due Date:

3/31/2025



CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: March 20, 2025

Submitted By: Laura Gutierrez, City Manager/CFO

Council Meeting Date: March 25, 2025

Discussion / Direction

Subject: Discussion to add additional appointment to the Traffic Advisory Committee

Background:

On March 11, 2025, the City Council requested that staff bring back for discussion options to include an additional community resident to the Traffic Advisory Committee.

Currently, the Traffic Advisory Committee consists of the following:

Two (2) Council Members

Fred Beltran

Jesse Rivas

Fire Chief

Jesse Llanas

Police Chief

Cheryl Fowler

Public Works Director

Edgar Self

Two (2) Residents

Julie Moraga

Judi Vista

When the Traffic Advisory Committee was first established, there was only one Council Member appointment. In January 2025, the City Council approved the appointment of the second Council Member.

If the City Council wishes to move forward with the appointment for a third resident, staff will bring this item for action to the next scheduled meeting on April 8, 2025, meeting.