



AGENDA

**Regular Meeting of the Calipatria City Council
City Council Chambers
125 North Park Avenue
Calipatria California 92233**

**Tuesday, May 14, 2024
Closed Session at 5:30 pm
Open Session at 6:00 pm**

Sylvia R. Chavez, Mayor
Micheal Luellen, Mayor Pro-Tem
Javier Amezcua, Council Members
Fred Beltran, Council Member
Maria Nava-Froelich, Council Member

Laura Gutierrez, City Manager
Gilbert G. Otero, City Attorney
Catherine Hoff, City Clerk

Jesse Llanas, Fire Chief
Eric Trevino, Acting Police Chief
Ed Self, Public Work Director

NOTICE TO THE PUBLIC

This is a public meeting. Any member of the public is invited to attend. The Calipatria City Council welcomes public input during the **public comment** period of the sessions.

5:30 P.M. CLOSED SESSION

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENTS FOR CLOSED SESSION ITEMS: Any member of the public wishing to address the City Council on any items appearing on the closed session agenda may do so at this time. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda. (*Government Code Section 54954.2*) There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CITY COUNCIL ADJOURNS TO CLOSE SESSION

CONFERENCE WITH LEGAL COUNSEL:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
One case – City Manager
2. INTERIM POLICE CHIEF
3. PUBLIC WORKS DIRECTOR

CITY COUNCIL CONVENES TO OPEN SESSION

6:00 P.M. OPEN SESSION

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE & INVOCATION:

CITY ATTORNEY: REPORT ON CLOSED SESSION ACTION

- 1)
- 2)
- 3)

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgent items and or remove items from the consent calendar prior to that portion of the agenda. For the purpose of the official city record, the City Council may take care of these issues by entertaining a formal motion.

MOTION:

SECOND:

ROLL CALL VOTE:

PUBLIC COMMENTS: The City Council welcomes your input. **Please remember to shut off all cell phones.** Now is the time for any member of the public to speak to the Council. If there is an item on the agenda on which you wish to be heard, we ask that you please step to the podium and state your name and address for the record.

For matters not appearing on the agenda: If you wish to address the City Council concerning a matter and or any item not on the agenda but is within the City Council's jurisdiction you may do so now. We ask that you please step to the podium and state your name and address for the record.

The Mayor reserves the right to place a time limit of three (3) minutes on each person's presentation. It is requested that longer presentations be submitted to the City Clerk in writing 48 hours before the meeting.

PROCLAMATIONS:

May Poppy Month – Woman's Auxiliary – Judi Vista

RECOGNITION:

Public Works Week

PRESENTATIONS:

1. Swear-in Ceremony and Badge Pinning for incoming Interim Police Chief Cheryl Fowler.
2. Board of Supervisors – Ryan Kelley – Lithium Valley Presentation

CONSENT AGENDA: The items appearing under the Consent Agenda will be acted upon by the City Council in one motion without discussion. Should any Council member or other person wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the REGULAR BUSINESS Agenda.

1. Continued Delta Street Lift Station Emergency
2. Approval of City Council Minutes from the Regular Meeting of: 1/23 & 2/16
3. Warrants 04/08/2024, 04/12/2024, and 04/26/2024
4. Approve Letter of Support for US. Department of Energy Grid Resilience and Innovation Partnership (GRIP) Grant, Topic Area # (DE-FOA-0003195)
5. Proclamation May Poppy Month
6. Appoint Fire Chief Llanas to Traffic Advisory Board
7. Approval to submit and file the Single Audit Report on Federal Awards for the Fiscal Year Ended 2019-2020.

MOTION: SECOND: ROLL CALL VOTE

REGULAR BUSINESS:

- 1) Adopt Resolution No. 24-21 Local Agency Investment Fund(L.A.I.F) authorizing officers: City Manager, Finance Director, City Clerk, City Treasurer, and Mayor.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA
AUTHORIZING DEPOSIT AND WITHDRAWAL OF FUNDS BY
DEPARTMENT OFFICERS AND CITY CLERK

WHEREAS, pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund (L.A.I.F.) in the State Treasurer; and

WHEREAS, the City Council does hereby find that the deposit and withdrawal of money in the L.A.I.F. in accordance with the provisions of Section 16429.1 of the Government Code for the purpose for investment as stated therein as in the best interests of the City of Calipatria.

THEREFORE BE IT RESOLVED, that the following City of Calipatria officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

City Manager
Finance Director
City Treasurer
City Clerk
Mayor
(Two of three officer signatures always required)

MOTION: SECOND: ROLL CALL VOTE:

- 2) Adopt Resolution No. 24-22 North American Development Bank (NADB), authorizing the City Manager to act as the Chief Executive Officer.

RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF CALIPATRIA TO ACT AS THE CITY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DISBURSEMENT REQUESTS INCLUDING THE AUTHORIZATION TO DRAW UPON BANKING ACCOUNTS AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL OTHER MATTERS PERTAINING TO THE CITY OF CALIPATRIA PARTICIPATION IN THE CONSTRUCTION AND TRANSITION ASSISTANCE GRANT AGREEMENT BETWEEN THE CITY OF CALIPATRIA AND THE NORTH AMERICAN DEVELOPMENT GRANT

WHEREAS, the City of Calipatria application for construction and transition assistance from the Border Environment Infrastructure Fund (BEIF) in support of the Delta Street Sewer Pump Station Failure Project has been approved; and

WHEREAS, the North American Development Bank (NADB) will administer the Construction and Transition Assistance Grant Agreement pursuant to the terms and conditions of the Cooperative Agreement between NADB and the United States EPA; and

WHEREAS, it is necessary to designate that the City of Calipatria City Manager, has the authority to act on the City's behalf regarding this project and is authorized to sign all disbursement requests including the authority to draw upon banking accounts and is authorized to sign any and all other matters pertaining to the City's participation in the Construction and Transition Grant Agreement between the City and the North American Development Bank;

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIPATRIA, that the City Manager of the City of Calipatria is authorized to act as the City's Chief Executive Officer and authorized representative and is also authorized to sign all disbursement requests including the authority to draw upon banking accounts and that the City Manager is also authorized to execute all other matters pertaining to the City of Calipatria participation in the Construction and Transition Assistance Grant Agreement between the North American Development Bank and the City of Calipatria for the construction of the Delta Street Sewer Pump Station Failure Project (Wastewater System).

MOTION: SECOND: ROLL CALL VOTE:

- 3) Adopt resolution 24-23 to have city clerk, Catherine Hoff request county to consolidate the 2024 city election

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO

CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF
THE ELECTION CITY OF CALIPATRIA

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may be resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city shall reimburse the county in full for the services performed upon presentation of a bill to the city; and

WHEREAS, pursuant to Elections Code 10400, whenever two or more elections, including bond elections, of any legislative or congressional district public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body/bodies or officer/officers calling the elections; and

WHEREAS, pursuant to Elections Code 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot, acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 5, 2024.

NOW THEREFORE BE IT RESOLVED AND ORDERED that the governing body of the City of Calipatria hereby orders and election be called and

consolidated with any and all elections also called to be held on November 5, 2024 insofar as said elections are to be held in the same territory that is in part the same as the territory of City of Calipatria requests the Board of Supervisors of the County of Imperial to order such consolidation under Elections Code Section 10401 10403 and 10418.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Imperial County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that the Imperial County Elections Department conducts the election for the following offices on the November 5, 2024 ballot:

| | | |
|------------|--------------|-----------|
| SEATS OPEN | OFFICE | TERM |
| TWO | CITY COUNCIL | FOUR YEAR |
| ONE | CITY CLERK | FOUR |

- 4) Adopt resolution 24-24 acknowledging May 2024 as National Poppy month
A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF
CALIPATRIA ACKNOWLEDGING MAY 2024 AS NATIONAL POPPY
MONTH

WHEREAS, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers; and

WHEREAS, Millions who have answered the call to arms have died on the field of battle; and

WHEREAS, A nation at peace must be reminded of the price of war and the debt owed to those who have died in war; and

WHEREAS, the red poppy has been designated as a symbol of sacrifice of lives in all wars; and

WHEREAS, The American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower; and

THEREFORE BE IT RESOLVED, that, I Sylvia Chavez, Mayor, of the City of Calipatria do hereby proclaim May 2024 as POPPY MONTH and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy.

DISCUSSION/DIRECTION

- 5) **Approve/disapprove** to proceed with seeking contractor for installation of sewer shut off devices to Delinquent Sewer Accounts in accordance with Resolution 2023-53 – list provided.

MOTION:

SECOND:

ROLL CALL VOTE:

STAFF and COUNCIL REPORTS:

ADJOURNMENT:

The next regular scheduled meeting of the City of Calipatria City Council is Tuesday, May 28, 2024, at 6:00 pm

MOTION:

SECOND:

VOTE:

I, CATHERINE J. HOFF, City Clerk of the City of Calipatria, California, DO HEREBY CERTIFY that the agenda was duly posted at Calipatria City Hall, 125 Park Avenue, Calipatria, California and on the City of Calipatria's website not less than 72 hours prior to the meeting per Government Code 54954-2.

Dated: 11 May 2024

City of Calipatria
May 14 ,2024
6:00 PM

ADDENDUM TO
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF CALIPATRIA
PLEASE TURN OFF ELECTRONIC DEVICES
AGENDA

CONSENT AGENDA

8. VGL Construction Inc. (sinkhole Delta and Sorenson) \$64,981.32

RESOLUTION 24-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA APPOINTING ANNA GARCIA TO THE IMPERIAL HOUSING AUTHORITY TO FILL AN EXISTING TERM; TERM EXPIRES MAY 2025

WHEREAS, sitting board members of the Imperial Valley Housing Authority can not be an elected official; and

WHEREAS, Sylvia Chavez, was appointed and not aware of this guideline and has submitted a resignation letter, and

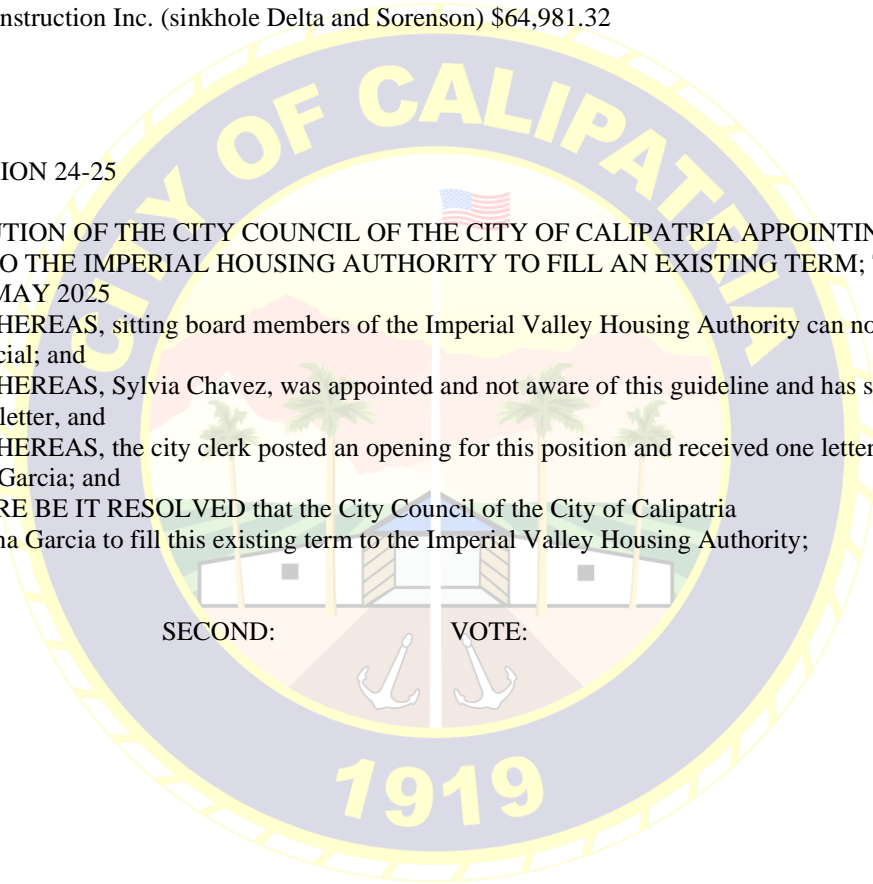
WHEREAS, the city clerk posted an opening for this position and received one letter of interest from Anna Garcia; and

THEREFORE BE IT RESOLVED that the City Council of the City of Calipatria appoint Anna Garcia to fill this existing term to the Imperial Valley Housing Authority;

MOTION:

SECOND:

VOTE:





CONSENT AGENDA: # 1

CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: May 10, 2024
Submitted By: Edgar Self, Public Works Director
Council Meeting Date: May 4, 2024

CONSENT~ DELTA PUMP STATION EMERGENCY

Subject: Delta Pump Station Emergency

The Delta Pump Station continues to operate under emergency resolution until repairs are completed.

Purchase Orders have been issued for the purchase of the new pump, piping checks and valves. Upon receipt of the supplies, a notice to proceed will be issued to ARC Performance.

To date expenses are as follows: *No change to expenses from the previous update submitted on 04/05/2024*

Staircase Replacement: \$26,845.03

Electrical: \$83,146.81

Total expenses paid to date: **\$109,991.84 (Use of ARPA funding)**

CONSENT AGENDA: #2

City of Calipatria
January 23, 2024
5:30 PM

REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA PLEASE TURN OFF ELECTRONIC DEVICES TENTATIVE MINUTES

CLOSED SESSION:

CITY COUNCIL CONVENES TO CLOSED SESSION AT 5:30PM

This is a CLOSED SESSION in which the COUNCIL discusses matters in closed as opposed to open session. Only those matters authorized by the Brown Act as permissible CLOSED SESSION subjects will be discussed. They are as follows:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

1. Property: 150 North Park Avenue
Agency Negotiator: City Manager
Negotiation Parties: Calipatria Chamber of Commerce
Under Negotiation: Terms of Proposed Agreement
2. Property: 150 North Park Avenue
Agency Negotiator: City Manager
Negotiation Parties: Calipatria Lion's Club
3. Property: 190 North Park Avenue
Agency Negotiator: City Manager
Negotiation Parties: Calipatria Little League
Under Negotiation: Terms of proposed agreement
4. Property: 225 West Main Street
Agency Negotiator: City Manager
Negotiation Parties: County of Imperial
Under Negotiation: Terms of Proposed Agreement

REVENCONE TO OPEN SESSION

CALL TO ORDER: 6:04pm

PLEDGE OF ALLEGIANCE: *Abigal Valdez Trembel, 6th grade at BYMS*

INVOCATION: *Pastor Lopez*

CITY ATTORNEY ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

None given

ROLL CALL: Mayor: Maria N-Froelich, MayorProTem Sylvia Chavez, Javier Amezcua, Mike Luellen, Fred Beltran

PRESENT: *All*

ABSENT: *None*

ALSO PRESENT: *Smerdon, Chiefs Llanas & Mara, Self, Gutierrez*

MAYOR'S MESSAGE/PUBLIC COMMENT

At this time the Council will hear comments on any agenda item and on any item not on this agenda. Personal attacks on individuals, slanderous comments or comments that may invade an individual's privacy are prohibited. If you wish to be heard, please stand, and address yourself to the mayor, we request that you limit your remarks to no more than three (3) minutes. 1) Carmen Magana- is it true about a park next to my house? 2) Marcos Orozco- lived here 56 years in a trailer park, Hobo junction- the letterhead of the Lions Club- (who is that guy)? (regarding homelessness) I did my homework for moving / setting up trailers for homeless- who will maintain them and keep the peace? Will they be the city's responsibility and liability? Do we know for sure they will come from the slabs? We don't need more homeless people in the city. 3) Lourdes Jasso- there are no signs on Date Street – 7 pm going west on Date, a child was hit by a car, car stopped but there were no speed signs posted- this needs to be addressed. Also, Calipatria Foundation, with the 4th of July celebration- can we inform the residents that this is a private, not city event? 4) Jesse Rivas- street signs- (they are on agenda) 5) Mike Fong- 151 Main – why can't we open restrooms for the homeless? Where is the park money? -\$7 million is a big check (ML- the park has been relocated to the airport) 6) Margie Pizano- is the park money here at the city? Has it gone anywhere else? 7) William Cooper, I arrived at this city in July of 2020, I am the president of the Lions Club and wrote the letter- the planning commission had nothing to do with the homeless trailers' idea- there is no homeless trailer park in the works. We need a plan- homeless population has increased from four to thirteen- the city will have this issue of homeless unless we address this issue- just a reminder the Lions meet the first and third Monday of the month- 8) Isobel Solace (IVC) Mr. Cooper came to the college and asked them for help- have had forty students transition from homeless to productive students and have moved on- Mr. Cooper spoke with counselors for instruction (resources)- you need to fundraise to get the monetary help you need. The planned Mardi Gras will be a fun event to attend- (9) Chris Froelich 649 e. California St- every ten years the census bureau count people; and the homeless are included- the county has Continuum of Care- 10) Eric Reyes- Brawley- lets get this homeless issue out there! Stop the rumors about this and let's address it- most homeless don't want the handout, make them earn it.

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION OR DISCUSSION SHALL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA

MOTION: Luellen
 CONSENT AGENDA

SECOND: Amezcua

VOTE: Carried

1. Minutes-
2. Delta Lift Station emergency

INFORMATION REPORTS

Lions Club update: Calipatria Community Center Planters-Brenenda Cooper – secretary of the Lions Club- Public Works has removed the planters in front of the community center-concrete guy will be here 3rd week of February; needs an answer before he can move forward.

Imperial Valley Equity & Justice Coalition- F. Vega- gave an update.

NEW BUSINESS

MOTION: Amezcua

SECOND: N-Froelich

VOTE: Carried

RESOLUTION 24-01 L. Gutierrez- City Manager

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA APPROVING THE LEASE BETWEEN GEO DRILLING FLUIDS, INC AND THE CITY OF CALIPATRIA- JANUARY 26- 2024 – JANUARY 25, 2027

WHEREAS, landlord is the owner of and desires to lease the following described property to tenant: Cliff Hatfield Memorial Airport, 299 Lyerly Road, Calipatria, Imperial County, California, and
 WHEREAS, the lease would be in effect for three years; commencing on January 26, 2024 and ending on January 25, 2027;

THEREFORE BE IT RESOLVED; that the city council of the city of Calipatria approves a lease agreement between the city and GEO DRILLING FLUIDS, INC, and authorize the Mayor to execute the agreement.

MOTION: *Beltran*

SECOND: *Luellen*

VOTE: *Carried*

RESOLUTION 24-02 E. Self -Public Works Director

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA AUTHORIZING THE RELEASE OF INVITATION FOR BIDS FOR THE CALIPATRIA EAST SIDE STORMWATER DRAINAGE IMPROVEMENT PROJECT

WHEREAS, the received grant funding in the amount of \$3,931,601 through the California Natural Resources Agency (CNRA) Urban Flood Protection Grant (UFGP); and

WHEREAS, the project involves the installation of an underground stormwater pipeline on Alamo Road from South Brown Avenue to East Avenue and Bonita Street from South Brown Avenue to East Avenue; installation of a bioswale along Industrial Avenue from Young Road to Main Street/State HWY 115 to convey water to a new 300' x 300' bioretention basin at the existing Hernandez Park; and

WHEREAS, the engineering design, plans, and specifications have been completed, and City staff has reviewed plans and specifications and found them to be acceptable.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Calipatria hereby resolve, declare, determine and order as follows::

1. The recitals above are found to be true and correct and constitute the findings of the City Council made in support of the resolution.; and
2. Staff is hereby authorized and directed to advertise an Invitation for Bids for the Calipatria East Side Stormwater Drainage Improvement Project.

MOTION: *Beltran*

SECOND: *Luellen*

VOTE: *Carried*

RESOLUTION 24-03 L. Gutierrez- City Manager

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA APPROVING THE CAL-CARD PROGRAM US BANK CREDIT CARD

WHEREAS, the City of Calipatria needs a purchasing method for designated city employees; and
 WHEREAS, a city issued credit card would be an asset and convenience for the designated employee; and

WHEREAS, the designated employee is approved by city council, and will sign a CAL-CARD Program Policy acknowledgement;

DISCUSSION/DIRECTION

1. Consideration to request COVID trailers from Imperial County- L. Gutierrez City Manager-*as of now, the city has not requested trailers from the county- by council vote- city will write a letter to county requesting a trailer.*
2. Consideration to proceed with installation of sewer shut off valves for excessive delinquent sewer/trash accounts- L. Gutierrez City Manager/ E. Self -Public Works. *Approximately 5 thousand to seal sewer line- would then notify public health officials- currently six months delinquent before noticed.*

3. Addressing the request for Signs on Lake/Barbara Streets-Public Works stated maybe look into speed humps- ten for lake street- they are costly. Little League park needs yield signs also. No signs at all on north International.
4. Addressing the Homelessness issues within the community- council requested if the homeless could relocate away from downtown. Could city supply a porta potty? Mayor stated she will schedule a workshop

COUNCIL REPORTS:

Beltran: *Street signs are faded, need to be replace- what is going on with the Traffic Advisory Board? – will piggyback on Lions Club- to get a historical marker for the flag pole.*

Nava-Froelich: *support for CTR (Controlled thermal resources)- SB125 existing 20% to restore sea – 30% to go to the north end- Brawley going north- CTR ribbon cutting 11AM at Hells Kitchen- ICTC meeting – unmet needs- North end action meeting to be held at Grace Smith school-family engagement meeting college counselors will be available- March 28th LAFCO at 8:30pm*

Amezcuca: *Opening ceremony 10AM, February 3rd at the little league*

Luellen: *thanked for the agenda- is there a “ride along” form with the PD? Any news on the speeding red mustang? Got the plates, but that is it. There is also a white charger driving recklessly.*

Chavez: *January IVHA – continued roofing issue; received three bids for repair- January 13th councilmember Luellen helped at the cleanup- January 18th IV economic dinner- January 26th Lithium Valley opening – readiest workshop to be held at the chamber- small business workshop 10am to 1pm.*

STAFF:

Gutierrez: *the motors went out on the lift station- cost will be \$350k #2 strategic plan workshop with planning commission #3 January 30th town hall meeting, 6pm- the city now takes electronic payments for city business.*

Self: *working at Hernandez park- January 5-12*

Llanas: *career day at BYMS*

Mara: *nothing to report.*

Hoff: *reminder, League of Cities dinner and form 700's are due.*

Smerdon: *having a meeting with the county about water; IVECA meeting.*

MOTION: Amezcuca
 ADJOURN: 8:23pm

SECOND: Beltran

VOTE: Carried

City of Calipatria
February 16, 2024
11:00 AM

SPECIAL CLOSED SESSION OF THE CITY COUNCIL
OF THE CITY OF CALIPATRIA
PLEASE TURN OFF ELECTRONIC DEVICES
TENTATIVE MINUTES

ROLL CALL: mayor: Sylvia Chavez, mayor pro tem: Micheal Luellen, Javier Amezcua, Maria N. Froelich, F. Beltran
PRESENT: *All*
ABSENT: *None*
ALSO PRESENT: *L. Gutierrez, E. Self*

MOTION: *Beltran* SECOND: *Amezcua* VOTE: *Carried*
CLOSED SESSION:

California Govt Code: 54957.6 (b)- one case
CONFERENCE WITH LABOR NEGOTIATOR
Agency designated representative: City Manager
Employee: under consideration- interim attorney

MOTION: *Amezcua* SECOND: *Luellen* VOTE: *Carried*
OPEN SESSION

ANNOUNCEMENT FROM CLOSED SESSION:
1) Move forward

MOTION: *Beltran* SECOND: *N-Froelich* VOTE: *Carried*
ADJOURN: *11:12 AM*

**Warrants for Council Meeting
Tuesday, May 14, 2024**

CONSENT AGENDA: **#3**

Operating Accounts

Amounts

US Bank

General Account# 5465 Check# 6139 - 6214

\$ 171,799.63

Special Revenue Account# 0516

\$ -

RLF Housing Account# 0524

\$ -

\$ 171,799.63

Sun Community Federal Credit Union

RLF Housing Account# 2340

\$ -

\$ -

GRAND TOTAL:

\$ 171,799.63

Sylvia Chavez, Mayor

Michael Luellen, Mayor Pro-Tem

Javier Amezcua, Councilmember

Fred Beltran, Councilmember

Maria Nava-Froelich, Councilmember

Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 4/8/2024 To 5/14/2024

For All Vendors And For Outstanding Checks - Computer Generated

| Check # / eCheck ID | Type | Date | Vendor | Name | Amount | Status |
|------------------------|------|-----------|--------|--------------------------------------------------------------|------------|--------------|
| | | | | 908810 - PW - Operational Fuel | 01-90-7015 | \$209.88 |
| | | | | 908810 - PW - Operational Fuel | 06-06-7015 | \$750.54 |
| | | | | 908810 - PW - Operational Fuel | 01-80-7015 | \$209.88 |
| 6157 | C | 4/12/2024 | 583 | Airwave Communication | | \$328.77 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 448146 - FD - Battery replacements for hand held fire radios | 01-26-7016 | \$328.77 |
| 6158 | C | 4/12/2024 | 652 | County of San Diego, RCS | | \$2,031.10 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 24CALIFDN03 - PD Radio service for Oct - Dec 2023 | 01-26-7003 | \$862.60 |
| | | | | 24CALIFDN09 - FD- Monthly Radio Service | 01-26-7003 | \$798.00 |
| | | | | 24CALIPWN09 - FD - Monthly radio service | 01-26-7003 | \$28.50 |
| | | | | 24CALIPDN09 - PD Radios | 01-25-7013 | \$342.00 |
| 6159 | C | 4/12/2024 | 724 | Brenntag Pacific, Inc | | \$5,868.96 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | BPI420202 - WW- Chemicals | 06-06-7060 | \$5,868.96 |
| 6160 | C | 4/12/2024 | 937 | SoCalGas | | \$13.00 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 03/01/2024-04/01/2024 - Natural Gas Vehicle Fuel Bill | 01-50-7015 | \$13.00 |
| 6161 | C | 4/12/2024 | 958 | Southwest Equipment and Supply, Inc. | | \$83.09 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 40268 - PW -Backhoe repair | 01-90-7606 | \$6.67 |
| | | | | 40268 - PW -Backhoe repair | 01-40-7606 | \$6.67 |
| | | | | 40326 - PW- truck #100 flat repair | 01-90-7606 | \$20.00 |
| | | | | 40336 - FD- replacement trimmer cap | 14-00-7013 | \$43.09 |
| | | | | 40268 - PW -Backhoe repair | 06-06-7606 | \$6.66 |
| 6162 | C | 4/12/2024 | 1058 | Agricultural Pump Supply | | \$19.72 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 10417 - WW Jetter repair | 06-06-7606 | \$19.72 |
| 6163 | C | 4/12/2024 | 1080 | County Motor Parts | | \$167.09 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 536135 - PW - parks, streets, ww. | 06-06-7606 | \$36.03 |
| | | | | 536269 - PW - equip. Maint . Parks | 01-90-7606 | \$58.98 |
| | | | | 536135 - PW - parks, streets, ww. | 01-90-7606 | \$36.04 |
| | | | | 536135 - PW - parks, streets, ww. | 01-40-7606 | \$36.04 |
| 6164 | C | 4/12/2024 | 1118 | Clearinghouse | | \$279.80 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | Pavroll 3/18-31, 2024 - Child Support: Run# 1572-2024 | 01-00-2010 | \$279.80 |
| 6165 | C | 4/12/2024 | 1140 | Raul Bernal | | \$50.25 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 3/29/2024 - Mileage reimbursement | 06-06-6015 | \$50.25 |

Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 4/8/2024 To 5/14/2024

For All Vendors And For Outstanding Checks - Computer Generated

| Check # / eCheck ID | Type | Date | Vendor | Name | Amount | Status |
|------------------------|------|----------------------------------------------|----------------------------------------|----------------------------------------------|------------|--------|
| | | 50001589/4/9/2024 | - Blair Rd International-Delta St | 06-06-7013 | \$12.34 | |
| | | 5001664/4/9/2024 | - 286 E Alexandria | 01-80-7013 | \$24.81 | |
| | | 50001659/4/9/2024 | - 210 N Railroad Pal BLDG | 01-80-7013 | \$93.14 | |
| | | 50001651/4/9/2024 | - 105 S Lake | 01-90-7013 | \$12.57 | |
| | | 50508779/4/9/2024 | - 402 E California St | 01-90-7013 | \$813.55 | |
| | | 50001641/4/9/2024 | - 125 N Park | 01-80-7013 | \$495.80 | |
| | | 50001635/4/9/2024 | - 515 S Sorenson | 01-50-7013 | \$67.30 | |
| | | 50160541/4/9/2024 | - C/O Alexandria and W/S International | 06-06-7013 | \$12.34 | |
| | | 50001605/4/9/2024 | - 190 City Hall | 01-80-7013 | \$279.41 | |
| | | 50001609/4/9/2024 | - 190 Ball Park | 01-90-7013 | \$421.84 | |
| | | 50291961/4/9/2024 | - HWY 111 and Main St Clock | 10-00-7013 | \$260.95 | |
| | | 50001641/4/9/2024 | - 125 N Park | 01-26-7013 | \$495.80 | |
| 6177 | C | 4/26/2024 | 86 | Principal Life Insurance Company | \$1,247.88 | O |
| | | Invoice Nbr - Description | | GL Account | Amount | |
| | | 05/01/2024-05/31/2024 - May 2024 Insurance | | 01-40-6900 | \$130.10 | |
| | | 05/01/2024-05/31/2024 - May 2024 Insurance | | 01-90-6900 | \$97.58 | |
| | | 05/01/2024-05/31/2024 - May 2024 Insurance | | 01-26-6900 | \$301.81 | |
| | | 05/01/2024-05/31/2024 - May 2024 Insurance | | 01-25-6900 | \$382.62 | |
| | | 05/01/2024-05/31/2024 - May 2024 Insurance | | 01-16-6900 | \$166.74 | |
| | | 05/01/2024-05/31/2024 - May 2024 Insurance | | 06-06-6900 | \$169.03 | |
| 6178 | C | 4/26/2024 | 102 | Parkhouse Tire, Inc. | \$2,263.04 | O |
| | | Invoice Nbr - Description | | GL Account | Amount | |
| | | 3030080125 - PW- Backhoe maint. Rear tires | | 01-40-7606 | \$754.34 | |
| | | 3030080125 - PW- Backhoe maint. Rear tires | | 01-90-7606 | \$754.35 | |
| | | 3030080125 - PW- Backhoe maint. Rear tires | | 06-06-7606 | \$754.35 | |
| 6179 | C | 4/26/2024 | 130 | Reliastar Life Insurance Company of New York | \$32.24 | O |
| | | Invoice Nbr - Description | | GL Account | Amount | |
| | | 12A6008766 - Employee Insurance | | 01-00-2004 | \$16.12 | |
| | | 12A5863594 - March 2024 - | | 01-00-2004 | \$16.12 | |
| 6180 | C | 4/26/2024 | 143 | Zendejas Hardware | \$791.09 | O |
| | | Invoice Nbr - Description | | GL Account | Amount | |
| | | 864550 - FD- supplies needed for the station | | 01-26-7017 | \$42.94 | |
| | | 864471 - PW- Repair/Maintenance supplies | | 01-90-7606 | \$71.46 | |
| | | 863998 - PW- Repair/Maintenance supplies | | 06-06-7606 | \$61.04 | |
| | | 864286 - FD- supplies needed for the station | | 01-26-7017 | \$43.09 | |
| | | 864898 - PW - Street signs | | 01-40-7017 | \$99.66 | |
| | | 864777 - FD- supplies needed for the station | | 01-26-7017 | \$17.28 | |
| | | 864787 - FD- supplies needed for the station | | 01-26-7017 | (\$9.36) | |
| | | 864563 - PD- double side key blank | | 01-25-7017 | \$4.72 | |
| | | 864672 - PW - parks & building maintenance | | 01-90-7606 | \$109.03 | |
| | | 864737 - PW - parks & building maintenance | | 01-90-7606 | \$174.47 | |

Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 4/8/2024 To 5/14/2024

For All Vendors And For Outstanding Checks - Computer Generated

| Check # / eCheck ID | Type | Date | Vendor | Name | Amount | Status |
|------------------------|------|-----------|--------|----------------------------------------------------------------------------------------------|---------------------|--------------|
| | | | | 864784 - PW - parks & building maintenance | 01-80-7104 \$42.21 | |
| | | | | 864011 - FD- Station supplies + Ac filters needed | 01-26-7017 \$102.30 | |
| | | | | 864087 - FD- Station supplies + Ac filters needed | 01-26-7017 \$5.38 | |
| | | | | 864212 - FD- Station supplies + Ac filters needed | 01-26-7017 \$25.80 | |
| | | | | 863931 - PW- Repair/Maintenance supplies | 01-90-7606 \$1.07 | |
| 6181 | C | 4/26/2024 | 189 | Airgas USA, LLC | | \$116.00 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 5507174477 - FD- Medical supplies | 01-26-8017 | \$116.00 |
| 6182 | C | 4/26/2024 | 193 | Calipatria Police Employees Association | | \$75.00 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | Payroll 4/1-14, 2024 - CPOA Dues Run# 1575-2024 | 01-00-2007 | \$75.00 |
| 6183 | C | 4/26/2024 | 195 | City of Calipatria | | \$116.80 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | -Payroll 4/1-14, 2024 - Employee UB payments Run# 1575-2024 | 01-00-2011 | \$58.40 |
| | | | | -Payroll 4/1-14, 2024 - Employee UB payments Run# 1575-2024 | 06-00-2011 | \$58.40 |
| 6184 | C | 4/26/2024 | 448 | Ancon Marine | | \$2,398.50 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | T-399467 - Water Treatment Plant | 06-06-7104 | \$2,398.50 |
| 6185 | C | 4/26/2024 | 467 | League of California Cities | | \$175.00 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 1934 - Division Meeting (03/28/24) Luellen, Chavez, Gutierrez, Amezcua | 01-01-7004 | \$105.00 |
| | | | | 1934 - Division Meeting (03/28/24) Luellen, Chavez, Gutierrez, Amezcua | 01-16-7004 | \$35.00 |
| | | | | 1934 - Division Meeting (03/28/24) Luellen, Chavez, Gutierrez, Amezcua | 01-17-4817 | \$35.00 |
| 6186 | C | 4/26/2024 | 467 | League of California Cities | | \$295.00 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 1909 - Imperial Division Meeting (10/26/23) (Luellen, Gutierrez, Self) | 01-01-7004 | \$40.00 |
| | | | | 1909 - Imperial Division Meeting (10/26/23) (Luellen, Gutierrez, Self) | 06-06-7004 | \$12.00 |
| | | | | 1909 - Imperial Division Meeting (10/26/23) (Luellen, Gutierrez, Self) | 01-90-7004 | \$12.00 |
| | | | | 1909 - Imperial Division Meeting (10/26/23) (Luellen, Gutierrez, Self) | 01-16-7004 | \$40.00 |
| | | | | 1919 - Imperial City Division Meeting (1/25/2024)(Chavez, Gutierrez, Self, Amezcua, Luellen) | 01-90-7004 | \$10.50 |
| | | | | 1919 - Imperial City Division Meeting (1/25/2024)(Chavez, Gutierrez, Self, Amezcua, Luellen) | 06-06-7004 | \$10.50 |
| | | | | 1909 - Imperial Division Meeting (10/26/23) (Luellen, Gutierrez, Self) | 01-40-7004 | \$16.00 |
| | | | | 1919 - Imperial City Division Meeting (1/25/2024)(Chavez, Gutierrez, Self, Amezcua, Luellen) | 01-16-7004 | \$35.00 |

Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 4/8/2024 To 5/14/2024

For All Vendors And For Outstanding Checks - Computer Generated

| Check # / eCheck ID | Type | Date | Vendor | Name | Amount | Status |
|------------------------|------|-----------|--------|----------------------------------------------------------------------------------------------------|---------------------|---------------|
| | | | | 1919 - Imperial City Division Meeting (1/25/2024)(Chavez, Gutierrez, Self, Amezcua, Luellen) | 01-01-7004 \$105.00 | |
| | | | | 1919 - Imperial City Division Meeting (1/25/2024)(Chavez, Gutierrez, Self, Amezcua, Luellen) | 01-40-7004 \$14.00 | |
| 6187 | C | 4/26/2024 | 583 | Airwave Communication | | \$991.29 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 448225 - PD- Vehicle | 01-25-7606 | \$991.29 |
| 6188 | C | 4/26/2024 | 636 | Motorola | | \$913.16 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 8230452719 - PD - Service maintenance | 01-25-7003 | \$913.16 |
| 6189 | C | 4/26/2024 | 652 | County of San Diego, RCS | | \$486.46 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 24CALIPWN06 - FD radios | 01-26-7003 | \$85.50 |
| | | | | 24CALIPDN08 - PD- Radios February 2024 | 01-25-7013 | \$400.96 |
| 6190 | C | 4/26/2024 | 663 | Applied Business Software | | \$2,752.92 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | INV-25849 - The Mortgage Office Maintenance | 32-00-7002 | \$1,376.46 |
| | | | | INV-25849 - The Mortgage Office Maintenance | 33-00-7002 | \$1,376.46 |
| 6191 | C | 4/26/2024 | 724 | Brenntag Pacific, Inc | | \$4,395.99 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | BPI423357 - WW chemicals operations | 06-06-7060 | \$4,395.99 |
| 6192 | C | 4/26/2024 | 779 | Smith-Kandal Insurance Agency | | \$30,633.00 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 5096 - CPKG Renewal 24/25 | 06-06-7009 | \$9,189.90 |
| | | | | 5096 - CPKG Renewal 24/25 | 01-17-7009 | \$21,443.10 |
| 6193 | C | 4/26/2024 | 839 | Verizon Wireless | | \$195.24 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 9960958407 - PD- wireless communications | 01-25-7013 | \$195.24 |
| 6194 | C | 4/26/2024 | 894 | New Border Tactical | | \$698.63 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | A206777 - PD uniform (Victor Cesena) | 01-25-7929 | \$547.10 |
| | | | | A203217 - PD uniform (Lynn Mara) 2023 | 01-25-7929 | \$151.53 |
| 6195 | C | 4/26/2024 | 906 | Sparkletts | | \$332.24 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 9442717040124 - CH- drinking water | 01-80-7013 | \$38.97 |
| | | | | 9575554040124 - PW - drinking water | 01-90-7013 | \$47.18 |
| | | | | 9442563032824 - FD- drinking water | 01-26-7013 | \$140.39 |
| | | | | 9913140040124 - PD- drinking water | 01-25-7013 | \$105.70 |
| 6196 | C | 4/26/2024 | 958 | Southwest Equipment and Supply, Inc. | | \$20.00 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 40372 - PD- Flat tire repair patch | 01-25-7606 | \$20.00 |

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For The Date Range From 4/8/2024 To 5/14/2024

For All Vendors And For Outstanding Checks - Computer Generated

| Check # / eCheck ID | Type | Date | Vendor | Name | Amount | Status |
|------------------------|------|-----------|--------|-------------------------------------------------------------------------------|---------------------|---------------|
| | | | | 112-6427866-8726601 - Yellow door hangers for delinquent sewer/trash accounts | 09-00-7001 \$10.92 | |
| | | | | 112-9323190-9490634 - Yellow door hangers for delinquent sewer/trash accounts | 06-06-7001 \$32.31 | |
| | | | | 4-22-2024 - Flowers to beautify front of City Hall planters | 01-80-7017 \$107.62 | |
| | | | | 3/31/2024 - City System- crash plan | 01-17-7003 \$9.99 | |
| | | | | 3/15/2024 - City emails | 01-17-7003 \$162.50 | |
| | | | | 112-1076566-5587441 - No window envelopes | 01-17-7001 \$19.08 | |
| | | | | 2/29/2024 - City System - crash plan | 01-17-7003 \$9.99 | |
| | | | | 1/30/2024 - City System -crash plan | 01-17-7003 \$9.99 | |
| | | | | 112-2667658-7657808 - Proclamation certificates | 01-17-7001 \$31.24 | |
| | | | | 112-5385565-4979450 - Printing paper (20 reams) | 01-17-7001 \$118.68 | |
| 6205 | C | 4/26/2024 | 1232 | Edgar Self | | \$2,201.91 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 1124327844 - PA Council Chambers | 01-01-7017 | \$2,201.91 |
| 6206 | C | 4/26/2024 | 1247 | Quick Lane | | \$101.73 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 6357763/1 - PW- Vehicle maintenance | 01-90-7606 | \$30.51 |
| | | | | 6357763/1 - PW- Vehicle maintenance | 01-40-7606 | \$40.71 |
| | | | | 6357763/1 - PW- Vehicle maintenance | 06-06-7606 | \$30.51 |
| 6207 | C | 4/26/2024 | 1251 | Spectrum VoIP | | \$67.17 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 330139 - May 2024 Services | 01-80-7013 | \$67.17 |
| 6208 | C | 4/26/2024 | 1253 | Navitas Credit Corp. | | \$586.64 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 41199576/4/10/2024 - May 2024 | 01-25-7013 | \$146.65 |
| | | | | 41199576/4/10/2024 - May 2024 | 01-26-7013 | \$146.65 |
| | | | | 41199576/4/10/2024 - May 2024 | 01-80-7013 | \$187.00 |
| | | | | 41199576/4/10/2024 - May 2024 | 06-06-7013 | \$106.34 |
| 6209 | C | 4/26/2024 | 1257 | Brawley Analytical, Inc, | | \$205.00 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | INV-000271 - Regulatory samples | 06-06-7107 | \$205.00 |
| 6210 | C | 4/26/2024 | 1266 | Gilbert G. Otero | | \$6,130.50 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 2024-02 - March 2024 Serivices | 01-03-7003 | \$6,130.50 |
| 6211 | C | 4/26/2024 | 1273 | US Bank | | \$4,097.10 O |
| | | | | Invoice Nbr - Description | GL Account | Amount |
| | | | | 3-25-24 - Office supplies needed - March 2024 | 01-17-7001 | \$113.61 |
| | | | | 3-25-24 - Office supplies needed - March 2024 | 01-17-7017 | \$797.47 |
| | | | | 3-25-24 - Office supplies needed - March 2024 | 32-00-7001 | \$14.81 |
| | | | | 3-25-24 - Office supplies needed - March 2024 | 06-06-7001 | \$44.02 |
| | | | | 3-25-24 - Office supplies needed - March 2024 | 01-17-4817 | \$498.39 |

Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 4/8/2024 To 5/14/2024

For All Vendors And For Outstanding Checks - Computer Generated

| Check # / eCheck ID | Type | Date | Vendor | Name | | Amount | Status |
|-------------------------------------------------|------|-----------|--------|--------------------------------------------------|------------|--------------|--------|
| | | | | 72145 - Supplies needed | 01-90-7605 | \$13.20 | |
| | | | | 3-25-24 - Office supplies needed - March 2024 | 33-00-7001 | \$14.81 | |
| | | | | 3-25-24 - Office supplies needed - March 2024 | 06-06-7110 | \$244.20 | |
| | | | | 113-2377719-6497858 - Supplies needed | 01-17-7017 | \$210.11 | |
| | | | | 114-2817300-8444234 - Supplies needed | 06-06-7001 | \$133.33 | |
| | | | | 72145 - Supplies needed | 01-80-7605 | \$13.20 | |
| | | | | 1884 - City logo + stickers | 01-01-7017 | \$860.02 | |
| | | | | 112-0765085-9596222 - CH - New display board | 01-80-7104 | \$630.78 | |
| | | | | 4/4/2024 - City Hall -water for council chamnber | 01-17-7001 | \$54.97 | |
| | | | | 408100012695 - Cleaning supplies | 01-80-7106 | \$320.86 | |
| | | | | 114-2817300-8444234 - Supplies needed | 01-40-7017 | \$133.32 | |
| 6212 | C | 4/26/2024 | 1274 | Home Grown Apparel | | \$557.98 | O |
| Invoice Nbr - Description | | | | | GL Account | Amount | |
| 45995 - PD- Uniform | | | | | 01-25-7929 | \$557.98 | |
| 6213 | C | 4/26/2024 | 1275 | Elisa Ruiz | | \$120.00 | O |
| Invoice Nbr - Description | | | | | GL Account | Amount | |
| 4/24/24 - Logo Cookies for unveling of new logp | | | | | 01-01-7017 | \$120.00 | |
| 6214 | C | 4/26/2024 | 1276 | Moss, Levy & Hartzheim LLP | | \$4,000.00 | O |
| Invoice Nbr - Description | | | | | GL Account | Amount | |
| 15098 - Audit work fiscal year end 6/30/2023 | | | | | 06-06-7003 | \$1,600.00 | |
| 15098 - Audit work fiscal year end 6/30/2023 | | | | | 01-16-7003 | \$2,400.00 | |
| Cleared | | | | | | \$0.00 | |
| Outstanding | | | | | | \$171,799.63 | |
| Void | | | | | | \$0.00 | |



CONSENT AGENDA: #4

May 14, 2024

The Honorable Jennifer Granholm
U.S. Department of Energy
1000 Independence Ave SW
Washington, DC 20585

**Re: U.S. Department of Energy Grid Resilience and Innovation Partnerships (GRIP)
Grant, Topic Area # (DE-FOA-0003195)**

Dear Honorable Jennifer Granholm,

The City of Calipatria will support community engagement for the proposed DOE GRIP project, *ADMS Implementation Project*, to improve electric resilience and reliability across the Imperial and Coachella Valleys and benefit disadvantaged communities (DACs). The project will modernize the local grid through the implementation of an Advance Distribution Management System (ADMS) which will enhance reliability, increase efficiency, and facilitate the integration of renewable energy resources.

The City of Calipatria is located in the Imperial Valley, is among the most impoverished community in California with a poverty rate of 29.2%, a median household income of \$39,217, and a median property value of \$148,800 and with a decreasing population as recorded in the most recent census.

The City of Calipatria will support two-way community engagement in this project. This engagement will include quarterly stakeholder engagement sessions with community input. These meaningful community engagement touchpoints will result in Memorandum of Understanding, Community Agreement, ongoing discussion. The objective of these activities is to help ensure that traditionally excluded stakeholders, frontline communities, and labor groups are engaged in key decisions.

We look forward to working together with you to advance this project and hope it will receive every consideration for funding.

Sincerely,

Sylvia R. Chavez
Mayor



CONSENT AGENDA: #7

CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: May 8, 2024

Submitted By: Laura Gutierrez, City Manager/CFO

Council Meeting Date: March 14, 2024

Discussion / Direction

Subject: Approval to submit and file the Single Audit Report on Federal Awards for the Fiscal Year Ended 2020.

Background:

On April 23, 2024, the City approved for the FY 2019-2020 Single Audit to be performed by Moss, Levy & Hartzeim, LLP. The audit has been completed on May 5, 2024, with multiple findings due to the loss of data and staff turnover. Staff are currently working on correcting the noted findings. There is no Single Audit requirement for the FY 2020-2021, 2021-2022 and 2022-2023 as the City is exempt since it did not exceed more than \$750,000 in Federal Expenditures.

Recommendation:

Staff recommends the City Council approve the attached 2019-2020 Single Audit for submission and filing.

Fiscal Impact:

\$18,975 as presented on April 23, 2024.

CITY OF CALIPATRIA, CALIFORNIA

SINGLE AUDIT REPORT

June 30, 2020



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

RONALD A LEVY, CPA
CRAIG A HARTZHEIM, CPA
HADLEY Y HUI, CPA
ALEXANDER C HOM, CPA
ADAM V GUISE, CPA
TRAVIS J HOLE, CPA

COMMERCIAL ACCOUNTING & TAX SERVICES

433 N. CAMDEN DRIVE, SUITE 730
BEVERLY HILLS, CA 90210
TEL: 310.273.2745
FAX: 310.670.1689
www.mlhcpas.com

GOVERNMENTAL AUDIT SERVICES

5800 HANNUM AVENUE, SUITE E
CULVER CITY, CA 90230
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FAX: 310.670.1689
www.mlhcpas.com

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY UNIFORM GUIDANCE**

To the Honorable Mayor and Members of the City Council
of the City of Calipatria
Calipatria, California

Report on Compliance for Each Major Federal Program

We have audited the City of Calipatria's (City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the fiscal year ended June 30, 2020. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, California
May 5, 2024

City of Calipatria

Notes to the Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2020

1. REPORTING ENTITY

The financial reporting entity consists of (a) the primary government, City of Calipatria (City), and other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

Funds received under the various grant programs have been recorded within special revenue and capital projects funds of the City. The City utilizes the modified accrual method of accounting for the special revenue, and capital projects funds. The accompanying Schedule of Expenditures of Federal Awards (Schedule) has been prepared accordingly.

Schedule of Expenditures of Federal Awards

The accompanying Schedule presents the activity of all federal financial assistance programs of the City. Federal financial assistance received directly from federal agencies as well as federal financial assistance passed through the State of California is included in the Schedule.

The Schedule was prepared from only the accounts of various grant programs and, therefore, does not present the financial position or results of operations of the City.

The City has not elected to use the ten percent de minimis cost rate as covered in Section 200.414 Indirect (F&A) costs of the Uniform Guidance.

3. PROGRAM DESCRIPTIONS

U. S. Department of Housing and Urban Development

Community Development Block Grant/Entitlement Grant

The Community Development Block Grant/Entitlement Grant provides funding for communities to undertake a wide range of community-based activities directed toward neighborhood revitalization, economic development, and community services, facilities, and improvements. Entitlement communities develop their programs and set their funding priorities in conformance with the statutory standards, program regulations, and other federal requirements. Specific activities that can be carried out with Community Development Block Grant (CDBG) funds include acquisition of real property; relocation; clearance and demolition; rehabilitation of residential and nonresidential structures; provision of public facilities and improvements, such as water and sewer facilities (which require reviews by the State single point of contact or a Regional Planning Agency in accordance with Executive Order 12372), streets, and neighborhood centers.

Funds made available under an emergency appropriation on March 27, 2020, known as CDBG-CV, are to be used similarly, but specifically to prevent, prepare for, and respond to coronavirus.

CITY OF CALIPATRIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2020

Section I – Summary of Auditor’s Results

Financial Statements

Type of auditor’s report issued

Disclaimer of opinion

Internal control over financial reporting:

Material weakness(es) identified?

 X Yes No

Significant deficiency(ies) identified not considered
to be material weaknesses?

 Yes X None reported

Noncompliance material to financial statements noted?

 X Yes No

Federal Awards

Internal control over major programs:

Material weakness(es) identified?

 Yes X No

Significant deficiency(ies) identified not considered
to be material weaknesses?

 Yes X None reported

Type of auditor’s report issued on compliance for
major programs:

Unmodified

Any audit findings disclosed that are required to be
reported in accordance with Uniform Guidance,
Section 510 (a)

 Yes X No

Identification of major program:

CFDA Number

Name of Federal Program or Cluster

 20.205

Highway Planning and Construction

Dollar threshold used to distinguish between Type A
and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee:

 Yes X No

CITY OF CALIPATRIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2020

Recommendation:

We recommend that the City implement a more structured finance/accounting department to ensure that reporting deadlines are met. In addition, we recommend a closing process be implemented that requires all of the balance sheet accounts be reconciled to supporting documentation/subsidiary ledgers. Further, accounting records should be maintained so that the files and support are readily available for review. This may include back up to a cloud or other environment so that data and support can be accessed if needed.

Management's Response:

City staff will review processes for implementation of a more structured finance/accounting department to ensure that reporting deadlines are met. A processing checklist including a year-end close checklist will be implemented to ensure accuracy of required processes. Account balances will be reconciled in a timely manner, and all supporting documentation will be made readily available.

2020-2 Finding – Cash and Investment Reconciliations

Criteria:

Management is responsible for the fair presentation of cash and investments which is accomplished through the preparation and review of the bank statement reconciliation to the general ledger. Internal controls should be in place to ensure that proper segregation of duties exists between the preparer of the reconciliation and the reviewer of the reconciliation. Documentation of the control process should be maintained.

Condition:

During our testing, we noted there was no formal documentation of the review and approval process. Further, the City did not properly reconcile the cash and investments balance as of June 30, 2020.

Context:

The condition noted above was identified during testing of cash and investment balances.

Effect:

The City's internal controls are weakened by the condition noted above.

Cause:

The City did not properly reconcile the cash and investments balance as of June 30, 2020 and did not maintain documentation of internal controls to evidence that proper segregation of duties exists between the preparer of the reconciliation and the reviewer of the reconciliation.

Recommendation:

We recommend that the City formally document and maintain the bank reconciliation preparer and reviewer along with the dates performed. In addition, the City should properly reconcile cash and investments on a monthly basis and investigate reconciliation differences on a timely basis.

Management's Response:

City staff will ensure all account balances are reconciled in a timely manner, and that all required documentation is made readily available. All discrepancies will be addressed in a timely manner.

CITY OF CALIPATRIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Fiscal Year Ended June 30, 2020

Effect:

The City's internal controls over the disposition of capital assets are weakened by the condition noted above.

Cause:

The City did not follow its policy over fixed asset dispositions.

Recommendation:

We recommend that the City Council approval is obtained prior to removing assets from the fixed asset listing in accordance with the City's policy.

Management's Response:

Staff will ensure to obtain City Council approval of surplus assets prior to disposal.

CITY OF CALIPATRIA
STATUS OF PRIOR YEAR'S FINDINGS
For the Fiscal Year Ended June 30, 2020

Section IV – Prior Year Findings – Financial Statement Audit

| Finding No. | Area | Status of Corrective Action |
|-------------|-------------------------------------|-----------------------------|
| 2019-001 | Cash and Investment Reconciliations | Not Implemented |
| 2019-002 | Financial Reporting | Not Implemented |
| 2019-003 | Capital Asset Dispositions | Not Implemented |



CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: May 8, 2024

Submitted By: Laura Gutierrez, City Manager/CFO

Council Meeting Date: March 14, 2024

Discussion / Direction

Subject: Approval of Resolution 24-21 Local Agency Investment Fund (L.A.I.F.)

Background:

Resolution 01-44 was approved June 26, 2001, updating L.A.I.F. authorized officers Romualdo Medina, City Manager, Katherine Lopez, Finance Director, and Catherine Hoff, City Clerk. On March 26, 2024, the City Council appointed a City Treasurer. The new Resolution will reflect only the officer positions and not individual names. The officer positions will be as follows: City Manager, Finance Director, City Clerk, City Treasurer, and the Mayor.

Recommendation:

Staff recommends the City Council approve the attached Resolution as presented.

Fiscal Impact:

No Fiscal Impact

RESOLUTION 24-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA

WHEREAS, pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund (L.A.I.F.) in the State Treasurer; *and*

WHEREAS, the City Council does hereby find that the deposit and withdrawal of money in the L.A.I.F. in accordance with the provisions of Section 16429.1 of the Government Code for the purpose for investment as stated therein as in the best interests of the City of Calipatria.

THEREFORE BE IT RESOLVED, that the following City of Calipatria officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

City Manager
Finance Director
City Treasurer
City Clerk
Mayor
(Two of three officer signatures always required)

PASSED AND ADOPTED at a regular meeting of the City Council held on the 14th day of May 2024.

Sylvia R. Chavez, Mayor

ATTEST:

Catherine Hoff, City Clerk



CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: May 8, 2024

Submitted By: Laura Gutierrez, City Manager/CFO

Council Meeting Date: March 14, 2024

Discussion / Direction

Subject: Approval of Resolution 24-22 North American Development Bank (NADB),
Authorizing the City Manager to act as the Chief Executive Officer

Background:

The City submitted a CAP Emergency Fund Grant in December 2023 and was awarded \$250,000 for the Delta Street Sewer Pump Station Failure Project. To proceed with the drawing of funds, NADB requires the City to designate a Chief Executive Officer to sign all disbursement requests, draw on banking accounts, and to sign any and all other matters pertaining to the City's participation in the grant.

Recommendation:

Staff recommends the City Council approve the attached Resolution as presented.

Fiscal Impact:

\$25,000 previous present as the City's match for the grant.

RESOLUTION 24-22

RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF CALIPATRIA TO ACT AS THE CITY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE AND AUTHORIZING THE CITY MANAGER TO SIGN ALL DISBURSEMENT REQUESTS INCLUDING THE AUTHORIZATION TO DRAW UPON BANKING ACCOUNTS AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL OTHER MATTERS PERTAINING TO THE CITY OF CALIPATRIA PARTICIPATION IN THE CONSTRUCTION AND TRANSITION ASSISTANCE GRANT AGREEMENT BETWEEN THE CITY OF CALIPATRIA AND THE NORTH AMERICAN DEVELOPMENT GRANT

WHEREAS, the City of Calipatria application for construction and transition assistance from the Border Environment Infrastructure Fund (BEIF) in support of the Delta Street Sewer Pump Station Failure Project has been approved; *and*

WHEREAS, the North American Development Bank (NADB) will administer the Construction and Transition Assistance Grant Agreement pursuant to the terms and conditions of the Cooperative Agreement between NADB and the United States EPA; *and*

WHEREAS, it is necessary to designate that the City of Calipatria City Manager, has the authority to act on the City's behalf regarding this project and is authorized to sign all disbursement requests including the authority to draw upon banking accounts and is authorized to sign any and all other matters pertaining to the City's participation in the Construction and Transition Grant Agreement between the City and the North American Development Bank;

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIPATRIA, that the City Manager of the City of Calipatria is authorized to act as the City's Chief Executive Officer and authorized representative and is also authorized to sign all disbursement requests including the authority to draw upon banking accounts and that the City Manager is also authorized to execute all other matters pertaining to the City of Calipatria participation in the Construction and Transition Assistance Grant Agreement between the North American Development Bank and the City of Calipatria for the construction of the Delta Street Sewer Pump Station Failure Project (Wastewater System).

PASSED AND ADOPTED at a regular meeting of the City Council held on the 14th day of May 2024.

Sylvia R. Chavez, Mayor

ATTEST:

Catherine Hoff, City Clerk



CALIPATRIA CITY COUNCIL AGENDA ITEM

Date Submitted: May 8, 2024

Submitted By: Laura Gutierrez, City Manager/CFO

Council Meeting Date: March 14, 2024

Discussion / Direction

Subject: Approval to proceed with seeking contractor for installation of sewer shut off devices to Delinquent Sewer Accounts in accordance with Resolution 2023-53

Background:

The City on October 24, 2023, approved Resolution 2023-53 allowing for the Discontinuance of Services to delinquent sewer accounts. *Item 3. Discontinuance of Services: Services are cumulative of all charges (i.e. sewer, sewer/trash, sewer expansion, etc.). Sewer connection may be disconnected when account becomes excessively delinquent at owner's expense. Cost may be in excess of \$5,000. Before services can be restored, total cost of disconnect plus services billed must be paid.*

In January 2024, thirty-seven (37) delinquent door hangers were delivered to the accounts with a balance in excess of \$800.00. Since January 2024, staff continues to deliver delinquent notices monthly. For the last five (5) months, eight (8) accounts have a balance of non-payment for approximately 20 months.

The following eight (8) accounts:

| | | | |
|------|--------------------|------------------|------------|
| 509 | Jesus Lopez | 165 E California | \$2,091.08 |
| 783 | Reynaldo Rivera | 417 E Alexandria | \$1,045.76 |
| 908 | Virginia Amidon | 345 S Lake | \$1,045.76 |
| 1029 | Raul Ayala | 591 E Bonita | \$1,045.76 |
| 1155 | Dolores Ganelon | 251 E Bonita | \$1,017.83 |
| 1240 | Jose Luis Cardenas | 160 W Bonita | \$1,045.76 |
| 1278 | Yesenia Garcia | 100 E Bonita | \$1,045.76 |
| 1505 | Belle Hurtado | 415 S Imperial | \$1,045.76 |

Recommendation:

Staff recommends the City Council approval to proceed with seeking contractor for installation of sewer shut off devices.

Fiscal Impact:

No fiscal impact – pass through cost to account holder.