



## AGENDA

**Special Meeting of the Calipatria City Council  
City Council Chambers  
125 North Park Avenue  
Calipatria California 92233**

**Thursday, December 19, 2024  
Closed Session at 5:30 pm  
Open Session at 6:00 pm**

Mike Luellen, Mayor  
Javier Amezcua, Mayor Pro-Tem  
Sylvia Chavez, Council Member  
Fred Beltran, Council Member  
Jesse Rivas, Council Member

Laura Gutierrez, City Manager  
Gilbert G. Otero, City Attorney  
Jane Hurtado, City Clerk

Jesse Llanas, Fire Chief  
Cheryl Fowler, Police Chief  
Edgar Self, Public Work Director

### **NOTICE TO THE PUBLIC**

This is a public meeting. Any member of the public is invited to attend. The Calipatria City Council welcomes public input during the **public comment** period of the sessions.

### **5:30 P.M. CLOSED SESSION**

CALL TO ORDER:

ROLL CALL:

**PUBLIC COMMENTS FOR CLOSED SESSION ITEMS:** Any member of the public wishing to address the City Council on any items appearing on the closed session agenda may do so at this time. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda. (*Government Code Section 54954.2*) There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

### **CITY COUNCIL ADJOURNS TO CLOSE SESSION**

### **CONFERENCE WITH LEGAL COUNSEL:**

1. POTENTIAL LITIGATION  
Two Cases

**CITY COUNCIL CONVENES TO OPEN SESSION**

**6:00 P.M. OPEN SESSION**

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE & INVOCATION:

CITY ATTORNEY: REPORT ON CLOSED SESSION ACTION

1)

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgent items and or remove items from the consent calendar prior to that portion of the agenda. For the purpose of the official city record, the City Council may take care of these issues by entertaining a formal motion.

MOTION:                      SECOND:                      ROLL CALL VOTE:

**PUBLIC COMMENTS:** The City Council welcomes your input. **Please remember to shut off all cell phones.** Now is the time for any member of the public to speak to the Council. If there is an item on the agenda on which you wish to be heard, we ask that you please step to the podium and state your name and address for the record.

**For matters not appearing on the agenda:** If you wish to address the City Council concerning a matter and or any item not on the agenda but is within the City Council's jurisdiction you may do so now. We ask that you please step to the podium and state your name and address for the record.

The Mayor reserves the right to place a time limit of three (3) minutes on each person's presentation. It is requested that longer presentations be submitted to the City Clerk in writing 48 hours before the meeting.

**CONSENT AGENDA:** The items appearing under the Consent Agenda will be acted upon by the City Council in one motion without discussion. Should any Council member or other person wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the REGULAR BUSINESS Agenda.

1. Continued Delta Street Lift Station Emergency
2. Approval of City Council Minutes – Oct 2<sup>nd</sup>,
3. Institute for Local Government – MOU
4. Warrants – Oct 29<sup>th</sup> – Nov 29<sup>th</sup> 2024

MOTION:                      SECOND:                      ROLL CALL VOTE

**REGULAR BUSINESS:**

1) Adopt Resolution- 24-41 – The Holt Group

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA  
APPROVING THE AWARD OF CONSTRUCTION CONTRACT FOR THE DELTA  
STREET PUMP STATION LOCATED ON 440 WEST MAIN STREET**

WHEREAS, the proposed improvements for the Delta Street Pump Station received a total of \$1,500,000 through the Regional Utilities Supporting Housing (RUSH) for the construction phase; and

WHEREAS, the proposed improvements for the Delta Street Pump Station also received a total of \$1,000,000 through the American Rescue Plan Act (ARPA) for the construction phase; and

WHEREAS, the proposed improvements for the Delta Street Pump Station also received a total of \$200,000 through the (NADBank) for the construction phase; and

WHEREAS, the total funds available for construction of the project is \$2,700,000; and

WHEREAS, the design has been completed, project advertisement for bidding has been published in newspaper, pre-bid conference at City Hall has been held, and final addendum has been issued as of December 9, 2024; and

WHEREAS, the project went out to bid in December 2024 and received two (2) bids with the most responsive and responsible being in the amount of \$1,694,000.00; and

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Calipatria hereby;

1. Certifies that the above recitals are true and correct;
2. Approve an Award of Contract to Pacific Hydrotech Corp. in the amount of \$1,694,000.00 to rehabilitate the Delta Street Pump Station Project; and
3. Authorize the City Manager to approve necessary Change Orders not to exceed \$169,400.00.
4. Approve a Task Order with The Holt Group, Inc. for design, bidding, labor compliance, grant administration, and construction management for \$232,000.00.
5. Certifies that the City will have the sufficient funds to operate and maintain the project; and
6. Directs its management and engineering staff to ensure all federal and state-funded projects are carried out in a timely manner as per the requirements of AB 1012 and the directive of the City Council.

MOTION:

SECOND:

ROLL CALL VOTE:

## 2) Adopt Resolution 24-42 L. Gutierrez City Manager

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA  
APPOINTING A COUNCILMEMBER AND AN ALTERNATE AS A CITY MEMBER  
FOR LAFCO

WHEREAS, the Imperial Local Agency Formation (LAFCO) statutes require two full time appointments representing the local cities; and

WHEREAS, Maria Nava-Froelich was appointed to represent the City of Calipatria; and her term for LAFCO will end April 2024; and

THEREFORE BE IT BE RESOLVED that the city council of the City of Calipatria appoint \_\_\_\_\_ as an commissioner and \_\_\_\_\_ as the alternate for the city; and

MOTION:                      SECOND:                      ROLL CALL VOTE:

## 3) Adopt Resolution 24-43 L. Gutierrez City Manager

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA  
AUTHORIZING THE CITY CLERK TO DESTROY RECORDS SUBJECT TO THE  
APPROVAL OF THE CITY ATTORNEY

WHEREAS, the City is in possession of certain records that are no longer necessary for the efficient conduct of the City's business; and

WHEREAS, the cost of storing these records is an inefficient use of City funds; and

WHEREAS, State law provides that records of this nature may be destroyed pursuant to the approval of the City Council and approval by the City Attorney:

NOW THEREFORE be it resolved that the City Clerk may destroy the following records, subject to prior approval of the City Attorney:

1. Emergency response records maintained by the Fire Department that were created more than five years prior to the date of this resolution;
2. Records related to the management and maintenance of City vehicles and equipment for vehicles and equipment that are no longer in the City's inventory that are older than five years prior to the date of this resolution;
3. FPPC Forms/Form 700 for reporting parties that are no longer in office that are older than seven years prior to the date of this resolution;
4. Personnel records for former employees that have are older than seven years after the former employee's separation from City employment;
5. Records related to revenue collected by the City that are older than six years prior to the date of this resolution;
6. Payroll records that are more than seven years old;
7. Accounts payable and receivable records that are more than seven years old;
8. Records pertaining to required public notices of City activities that are more than four years old;
9. Insurance records that are more than four years old;

10. Records relating to audits of the City’s finances that are more than seven years old;

11. Records pertaining to contracts and leases that have expired or have otherwise been terminated that are older than seven years following the expiration or termination of the contract or lease; and

12. Police department records related to criminal investigations that are more than seven years old.

The permission granted herein is discretionary, not mandatory, the City Manager or a Department Head may retain certain records that meet the criteria for destruction should be retained regardless of this resolution, if in the discretion of the City Manager or Department Head in question that it is in the best interests of the City to retain the records in question.

MOTION:                      SECOND:                      ROLL CALL VOTE:

DISSCUSSION/DIRECTION

1) Planning Commission: L. Gutierrez City Manager  
Term Limits  
Stipend

2) Traffic Advisory: L. Gutierrez City Manager

**STAFF and COUNCIL REPORTS:**

**ADJOURNMENT:**

The next regular scheduled meeting of the City of Calipatria City Council is Tuesday, January 7, 2025, at 6:00 pm

MOTION:                      SECOND:                      VOTE:

I, CATHERINE J. HOFF, City Clerk of the City of Calipatria, California, DO HEREBY CERTIFY that the agenda was duly posted at Calipatria City Hall, 125 Park Avenue, Calipatria, California and on the City of Calipatria’s website not less than 24 hours prior to the meeting per Government Code 54954-2.

Dated: *December 18, 2024*



## CALIPATRIA CITY COUNCIL AGENDA ITEM

**Date Submitted:** December 18, 2024

**Submitted By:** Edgar Self, Public Works Director

**Council Meeting Date:** December 19, 2024

***CONSENT~ DELTA PUMP STATION EMERGENCY***

**Subject:** Delta Pump Station Emergency

*The Delta Pump Station continues to operate under emergency resolution until repairs are completed.*

With the City Council approval of the NADBank Grant Execution on 04.09.2024, NADBank has authorized the City to proceed with ordering the new pump (\$65,008.00 plus tax) and to proceed with the rebuild of the two existing pumps (\$45,000 estimated plus tax). The lead time per the manufacture for the new pump is 30-34 working weeks. The cost for the pump and rebuilds will be reimbursed by the \$250,000 grant funding. As a reminder, the City will have a matching of 10% to the cost of the Delta Pump Station Project.

The Delta Pump Station continues to operate under emergency resolution until repairs are completed. There is still concern with the facility structure. The city is working with the engineers for repairs, replacement, and the repair project has gone out to bid. The electrical replacement has been completed at this time. NADBank funding will be used for the replacement of pumps, piping, valves, checks and stairs at the lift station dry well side. All parts are in for the piping replacement and staff is working to drop the level in the well to plug and drain the system to begin work. The new pump is scheduled to arrive in February.

**To date expenses are as follows:**

Pump	\$70,046.12
Staircase Replacement:	\$26,845.03
Electrical:	\$83,146.81
<u>Piping and valves:</u>	<u>\$46,549.30</u>

Total expenses paid to date: **\$226,587.26 (Use of ARPA funding)**



TENTATIVE MINUTES

Special Meeting of the Calipatria City Council
City Council Chambers
125 North Park Avenue
Calipatria California 92233

Tuesday, October 2, 2024

Open Session at 6:00 pm

Sylvia R. Chavez, Mayor
Michael Luellen, Mayor Pro-Tem
Javier Amezcua, Council Member
Fred Beltran, Council Member
Maria Nava-Froelich, Council Member

Laura Gutierrez, City Manager
Gilbert G. Otero, City Attorney
Catherine Hoff, City Clerk

Jesse Llanas, Fire Chief
Cheryl Fowler, Police Chief
Edgar Self, Public Work Director

ROLL CALL: Amezcua, Chavez, Beltran, N-Froelich (absent), Luellen \*
Arrived \*6:04pm

NOTICE TO THE PUBLIC

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FLAG SALUTE : Luellen INVOCATION: Otero

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgent items and or remove items from the consent calendar prior to that portion of the agenda. For the purpose of the official city record, the City Council may take care of these issues by entertaining a formal motion.

MOTION: Beltran SECOND: Amezcua ROLL CALL VOTE: Carried

PUBLIC COMMENTS: The City Council welcomes your input. Please remember to shut off all cell phones. Now is the time for any member of the public to speak to the Council. If there is an item on the agenda on which you wish to be heard, we ask that you please step to the podium and state your name and address for the record. 1) Jesse Rivas- 349 w. Alexander St-good evening- lots of information Calipatria Happenings- also a member of the traffic advisory committee- would like to get it going again and invite residents on social media for ideas for improving the traffic flow; also police is getting a radar gun- mayor Chavez to Jesse, decide on a date and get a flyer out.

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**PROCLAMATIONS:**

- 1) **APPROVE/disapprove Proclamation 24-03-** L. Gutierrez- City Manager- CITY OF CALIPATRIA, IMPERIAL COUNTY CALIFORNIA, PROCLAMATION 24-03

**A PROCLAMATION RECOGNIZING OCTOBER 2024 AS BREAST CANCER AWARENESS MONTH**

WHEREAS, October is National Breast Cancer Awareness Month, which is an annual campaign to increase awareness of breast cancer and encourage annual mammography screenings; and

WHEREAS, those recognizing National Breast Cancer Awareness Month remain dedicated to increasing public knowledge about the importance of early detection of breast cancer and its treatment; and

WHEREAS, the national Cancer Institute estimates that in the United States more than 310,720 new cases of breast cancer in females will be diagnosed in 2024; and

WHEREAS, one in eight women in the United States will develop breast cancer in her lifetime; and

WHEREAS, when breast cancer is detected early and is in the localized stage, the five year survival rate for women is 99%; and

WHEREAS, there are many organizations that continue working to find better ways to prevent, detect, and treat breast cancer, and to improve the quality of life of patients and survivors; and

WHEREAS, it is important to celebrate breast cancer survivors and to remember those lost to this disease;

NOW THEREFORE, we, the City of Calipatria City Council, do hereby recognize October 2024 as Breast Cancer Awareness Month and encourage all citizens to increase their awareness of breast cancer, the importance of early detection, and the advancements in breast cancer treatment.

MOTION: *Luellen* SECOND: *Amezcuca* ROLL CALL VOTE: *Carried*

- 2) **APPROVE/disapprove Proclamation 24-04** L. Gutierrez City Manager- CITY OF

**CALIPATRIA OFFICE OF THE MAYOR STATE OF CALIFORNIA  
PROCLAMATION 24-04** (*presented to Jenna Loper and John Hisel*)

WHEREAS, approximately 1 in every 775 babies in the United States is born with Down Syndrome, representing as estimated 5,000 people a year; and

WHEREAS, Down Syndrome is the most frequently occurring chromosomal disorder and is the leading cause of intellectual and developmental delay in the U.S. and in the world; and



WHEREAS, possessing a wide range of abilities, people with Down Syndrome are active participants in educational, occupational, social and recreational circles of our communities; and

WHEREAS, individuals with Down Syndrome should have equal opportunity to achieve the universally desired goals of self-fulfillment, pride in their achievements, inclusion in their communities and reaching their fullest potential; and

WHEREAS, quality education programs, a stimulating home environment, good health care, and positive support from family, friends, and the community enable people with Down Syndrome to lead fulfilling and productive lives; and

WHEREAS, the City of Calipatria encourages all citizens to work together to promote respect and inclusion of individuals with Down Syndrome and to celebrate their accomplishments and contributions;

NOW THEREFORE, I, Sylvia R. Chavez, Mayor of the City of Calipatria, California, do hereby proclaim the month of October 2024, as “Down Syndrome Awareness Month”

MOTION: *Luellen*                      SECOND: *Amezcu*    ROLL CALL VOTE: *Carried*

## **INFORMATION REPORT**

Police Chief Fowler- Presentation of new police badges-**see proclamation**

## **DISCUSSION/DIRECTION**

1) Direction for 120 home development-expired contract. L. Gutierrez City Manager *I have three developers interested in the property- direction given to move forward*

## **STAFF and COUNCIL REPORTS:**

**Self:** *direction given to move forward on Rademacher Park*

**Llanas:** *Code enforcement has been issuing door hangers for clean-up; it's going well.*

**Fowler:** *Just recognizing the proclamation's for Down Syndrome and breast cancer, Calipatria is the first city to have badges honoring this. also selling badges for \$15 each*

**Otero:** *nothing to report*

**Luellen:** *spoke with the Senator and he will rewrite the lithium bill*

**Amezcu:** *nothing to report*

**Gutierrez:** *there will be a Town Hall meeting on the 9<sup>th</sup> at 6pm in the Community Center*

**Chavez:** *had a bus tour to Niland-what are the current challenges for the cities? “BOOST-SoCal Gas awarded the city \$50k ‘Stanford grant*

## **ADJOURNMENT:**

The next regular scheduled meeting of the City of Calipatria City Council is Tuesday, October 15, 2024, at 6:00 pm

I, CATHERINE J. HOFF, City Clerk of the City of Calipatria, California, DO HEREBY CERTIFY that the agenda was duly posted at Calipatria City Hall, 125 Park Avenue, Calipatria, California and on the City of Calipatria's website not less than 72 hours prior to the meeting per Government Code 54954-2.

**Dated: October 1, 2024; posted**



MEMORANDUM OF UNDERSTANDING

For

TECHNICAL ASSISTANCE, EDUCATION, and TRAINING

Between

CITY OF CALIPATRIA

And

INSTITUTE FOR LOCAL GOVERNMENT

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the day and year of the last signature indicated below.

By: \_\_\_\_\_  
Laura Gutierrez  
City Manager  
City of Calipatria

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Erica Manuel  
CEO & Executive Director  
Institute for Local Government

Date: \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into by and between the Institute for Local Government (ILG) and the City of Calipatria (Local Agency) (hereinafter collectively referred to as the “Parties”).

### 1. PURPOSE

The purpose of this MOU is to establish the framework through which the parties will collaborate and to articulate the specific objectives of the partnership, as well as the roles and responsibilities of each party to accomplish those objectives.

### 2. BACKGROUND

**WHEREAS**, ILG has developed real-world expertise to help local governments navigate complex issues, increase their capacity, and build trust in their communities.

**WHEREAS**, ILG is partnering with the California Strategic Growth Council to administer the BOOST Program in the Imperial Valley Region; and the Local Agency has been selected to participate in the BOOST Program.

**WHEREAS**, the BOOST Program was designed to help local agencies:

- a. Build awareness of funding opportunities available to address variety of city needs including but not limited to economic development, transportation, climate, infrastructure, workforce development, etc.
- b. Organize projects to be best positioned to meet goals.
- c. Optimize existing resources and build more capacity.
- d. Strengthen relationships with key stakeholders and identify new opportunities for regional engagement and collaboration.
- e. Facilitate the compliance process arounds required planning documents including but not limited to housing element, local hazard mitigation plan and environmental justice.

**WHEREAS**, ILG is committed to helping local governments in the region access state and federal funding to address local infrastructure needs, enhance internal capacity, and support a variety of other local priorities by providing right-sized assistance so they can better navigate through complex issues and create healthier, more prosperous communities.

**NOW, THEREFORE**, the undersigned Parties agree as follows:

### 3. OBJECTIVES

The objectives of this MOU are as follows:

- a. To allow the Parties to engage in discussion, collaborate and identify activities of mutual interest.
- b. Where appropriate and as mutually agreed upon, to jointly seek sources of external support to fund these planned collaborative efforts.
- c. To make available to other jurisdictions best practices that are discovered through their collaboration, and to share information that will expand the knowledge base and improve outcomes for all California communities.

### 4. EXPECTATIONS OF BOTH PARTIES

- a. ILG Responsibilities. ILG and its partner team will conduct the following activities:
  - i. Support & Planning: ILG will offer the Public Agency one-on-one coaching that includes staff trainings, stakeholder engagement, and development of a realistic and sustainable implementation plan.
  - ii. Consultation: ILG and its partner team will support the Public Agency in identifying local projects, partners, and work closely with the Local Agency to identify funding sources through grants and other creative funding mechanisms.
  - iii. Training & Technical Assistance: ILG and its partner team will assess the specific training, education, and technical assistance needs of the Local Agencies within the Imperial Valley Region and offer trainings to help address those needs and build ongoing capacity.
- b. Joint Responsibilities. Each party agrees to the following joint responsibilities:
  - i. Key Contacts: Each party will appoint a key contact person for the BOOST Program partnership.
  - ii. Regular & Timely Communication: These key contacts will maintain frequent communication to facilitate cooperation under this MOU.
  - iii. Established Timelines & Deadlines: These key contacts will work together to determine appropriate timelines for project updates and status reports throughout the program period. Agreed upon activities, projects and outcomes related to this partnership will be specified in “Appendix A” of this document.
  - iv. Communication: Each Party will collaborate on all communication and messaging associated with this program and its activities.

## 5. ASSURANCES

- a. Each party hereby assures and represents that it:
  - i. Has all requisite power and authority to execute this MOU.
  - ii. Is committed to working collaboratively to meet the responsibilities specified in this MOU to improve likelihood BOOST Program success.
  - iii. Will comply with all the terms of the BOOST Program and all applicable Federal and State laws and regulations.

## 6. REPORTING

Upon completion of the BOOST Program, ILG will provide a closing report, which outlines key activities and outcomes for the Local Agency.

## 7. FUNDING

This MOU does not necessarily anticipate any present exchange of monies between parties or guarantee specific funding.

## 8. RELATIONSHIP

It is understood and agreed that this MOU is not a contract of employment and does not create an employer-employee relationship between ILG and the Public Agency. Neither Party is authorized to bind the other to any contracts or other obligations without the express written consent of both Parties.

## 9. INDEMNIFICATION

To the fullest extent permitted by law, ILG shall indemnify, defend (with counsel acceptable to the Public Agency), and hold harmless the Public Agency and its elected and appointed officers, officials, employees, agents, contractors and consultants (collectively, the "Public Agency Indemnitees") from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, reasonable attorneys' fees and costs of litigation) (collectively, "Liability") arising out of or in connection with ILG's performance under this MOU, except such Liability caused by the gross negligence or willful misconduct of the Public Agency Indemnitees.

## 10. EFFECTIVE DATE/DURATION/TERMINATION

This MOU is at-will and may be modified by mutual consent of authorized officials from either party. This MOU shall become effective upon signature by the authorized officials from each organization and will remain in effect until modified or terminated by any one of the parties by mutual consent. In the absence of mutual agreement by the authorized officials, this MOU shall end upon the expiration of the BOOST Project period, on or around June 1, 2026.

## **APPENDIX A.**

Based on discussions between ILG and the Public Agency, the following are priorities for this partnership and potential activities that may achieve the desired outcomes.

### **SCOPE OF ACTIVITIES**

1. Support the city in identifying funding opportunities and provide grant writing support with a specific focus on transportation, parks and recreation, and other community amenities.
2. Support the city in identifying funding and developing partnerships to improve water and wastewater infrastructure.
3. Provide research, grant support, and partnership development for housing development.
4. Promote environmental justice by supporting the development of the city's Climate Resiliency District and Environmental Justice Element.
5. Provide trainings to improve public engagement, leadership skills, and staff capacity.

# CITY OF CALIPATRIA

## Warrants for Council Meeting

Thursday, December 19, 2024

**OPERATING ACCOUNT:**

**AMOUNTS:**

*US Bank ~ General Account #5465*

11/04/24	CK# 6705	\$3,382.61
11/08/24	CK# 6706 - 6727	\$77,996.86
11/22/24	CK# 6728 - 6764	\$732,164.46

**Grand Total: \$813,543.93**

VOIDED CHECKS:

11/08/24      CK# 6714      Larry Bertussi Construction (incorrect vendor)

INFORMATION CARRY OVER:

ABSTAIN:

07/05/18      CK# 6761      Freddie Beltran Jr

\_\_\_\_\_  
Michael Luellen, Mayor

\_\_\_\_\_  
Javier Amezcua, Mayor Pro-Tem

\_\_\_\_\_  
Sylvia R. Chavez, Councilmember

\_\_\_\_\_  
Fred Beltran, Councilmember

\_\_\_\_\_  
Jesse Rivas, Councilmember

## City of Calipatria

12/18/2024 3:30pm

## Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 10/29/2024 To 11/29/2024

For All Vendors And For Outstanding Checks - Computer Generated

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
6705	C	11/4/2024	779 Smith-Kandal Insurance Agency	\$3,382.61	O
			<b>Invoice Nbr - Description</b>	<b>GL Account</b>	<b>Amount</b>
			5465 - Endorsement for EBRK Effective 3/21/2024	01-17-7009	\$3,382.61
6706	C	11/8/2024	7 AFLAC	\$183.90	O
			<b>Invoice Nbr - Description</b>	<b>GL Account</b>	<b>Amount</b>
			838719 - October 2024	01-00-2004	\$183.90
6707	C	11/8/2024	57 Imperial Irrigation District	\$10,412.65	O
			<b>Invoice Nbr - Description</b>	<b>GL Account</b>	<b>Amount</b>
			50001613/11/1/2024 - St Lights	10-00-7013	\$1,523.26
			50132978/11/4/2024 - 440 W Main St	14-00-7013	\$12.34
			50675282/11/4/2024 - 106 W Lindsey Rd	06-06-7013	\$7,828.87
			50892491/11/4/2024 - 440 W Main St	06-06-7013	\$502.86
			50900482/11/4/2024 - 440 W Main St A/PRT HNGR	01-50-7013	\$545.32
6708	C	11/8/2024	109 Underground Service Alert/SC	\$39.60	O
			<b>Invoice Nbr - Description</b>	<b>GL Account</b>	<b>Amount</b>
			1020240094 - Marking for sewer	06-06-7013	\$39.60
6709	C	11/8/2024	143 Zendejas Hardware	\$501.51	O
			<b>Invoice Nbr - Description</b>	<b>GL Account</b>	<b>Amount</b>
			873934 - Airport - Shop, maintenance & repairs	01-50-7104	\$27.70
			873883 - Airport	14-00-7606	\$16.15
			874010 - Airport - Shop, maintenance & repairs	01-50-7104	\$25.85
			873995 - Airport - Shop, maintenance & repairs	01-50-7104	\$41.68
			873874 - Airport - Shop, maintenance & repairs	01-50-7104	\$19.37
			873868 - Airport - Shop, maintenance & repairs	01-50-7104	\$24.36
			873398 - City Hall	01-80-7104	\$8.61
			873500 - PW- Hanger	14-00-7606	\$6.44
			873503 - PW - Lift Station	06-06-7606	\$40.95
			873484 - PW- Lift Station	06-06-7606	\$17.36
			873333 - PW - Shop supplies	01-50-7605	\$29.93
			873735 - Airport fence repair	14-00-7606	\$23.68
			873849 - Airport - Shop, maintenance & repairs	01-50-7104	\$219.43
6710	C	11/8/2024	231 Rain for Rent Imperial	\$8,524.81	O
			<b>Invoice Nbr - Description</b>	<b>GL Account</b>	<b>Amount</b>
			2071610 - Purchase and setup of pipes and fittings for bypass line.	75-00-8018	\$7,509.95
			2071607 - Purchase and setup of pipes and fittings for bypass	75-00-7613	\$1,014.86
6711	C	11/8/2024	470 McNeece Bros. Oil Company, Inc.	\$2,400.02	O
			<b>Invoice Nbr - Description</b>	<b>GL Account</b>	<b>Amount</b>
			913462 - Public Works - Fuel	01-16-7015	\$278.58
			913462 - Public Works - Fuel	06-06-7015	\$318.57
			913462 - Public Works - Fuel	01-90-7015	\$318.57
			913462 - Public Works - Fuel	75-00-7015	\$1,059.55



**City of Calipatria**  
**Accounts Payable Check Register Report - US Bank Branch-158300185465**  
*For The Date Range From 10/29/2024 To 11/29/2024*  
*For All Vendors And For Outstanding Checks - Computer Generated*

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			913462 - Public Works - Fuel	01-40-7015 \$424.75	
6712	C	11/8/2024	652 County of San Diego, RCS	\$590.00	O
			Invoice Nbr - Description	GL Account	Amount
			25CALIFDN04 - FD- Monthly radio service	01-26-7003	\$590.00
6713	C	11/8/2024	724 Brenntag Pacific, Inc	\$2,919.37	O
			Invoice Nbr - Description	GL Account	Amount
			BPI472638 - Chemicals	06-06-7060	\$2,919.37
6715	C	11/8/2024	906 Sparkletts	\$114.81	O
			Invoice Nbr - Description	GL Account	Amount
			9575554110124 - PW- Drinking Water	01-90-7013	\$38.37
			9442717110124 - CH -Drinking Water	01-80-7013	\$76.44
6716	C	11/8/2024	1020 AM Copiers, Inc	\$65.50	O
			Invoice Nbr - Description	GL Account	Amount
			IN6140 - Kyocera/3554ci	01-16-7001	\$65.50
6717	C	11/8/2024	1130 Babcock Laboratories, Inc.	\$10.00	O
			Invoice Nbr - Description	GL Account	Amount
			SINV112376 - Late fees	06-06-7107	\$10.00
6718	C	11/8/2024	1135 Vadim Municipal Software Inc.	\$165.44	O
			Invoice Nbr - Description	GL Account	Amount
			403300 - Utility Billing	06-06-7003	\$7.72
			421450 - Utility Billing	09-00-7003	\$75.00
			421450 - Utility Billing	06-06-7003	\$75.00
			403300 - Utility Billing	09-00-7003	\$7.72
6719	C	11/8/2024	1140 Raul Bernal	\$58.29	O
			Invoice Nbr - Description	GL Account	Amount
			October 2024 - October Mileage Reimbursement	06-06-6015	\$58.29
6720	C	11/8/2024	1155 VESTIS	\$44.49	O
			Invoice Nbr - Description	GL Account	Amount
			5220435613 - PW Uniforms	01-80-7106	\$16.13
			5220435613 - PW Uniforms	01-40-7929	\$5.96
			5220435613 - PW Uniforms	01-90-7929	\$15.24
			5220435613 - PW Uniforms	06-06-7929	\$4.47
			5220435613 - PW Uniforms	01-80-7929	\$2.69
6721	C	11/8/2024	1184 Capital One Trade Credit	\$125.33	O
			Invoice Nbr - Description	GL Account	Amount
			J76457 - Switch for WWTP Water Pump & Ice for samples	06-06-7017	\$125.33
6722	C	11/8/2024	1195 L. N. Curtis & Sons	\$165.49	O
			Invoice Nbr - Description	GL Account	Amount
			INV878067 - FD- SCBA Parts	01-26-7013	\$165.49

**City of Calipatria**  
**Accounts Payable Check Register Report - US Bank Branch-158300185465**  
*For The Date Range From 10/29/2024 To 11/29/2024*  
*For All Vendors And For Outstanding Checks - Computer Generated*

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
6723	C	11/8/2024	1220 Roberto Orozco	\$91.12	O
	Invoice Nbr - Description		GL Account	Amount	
		October 2024 - October Mileage Reimbursement	06-06-6015	\$91.12	
6724	C	11/8/2024	1257 Brawley Analytical, Inc,	\$139.50	O
	Invoice Nbr - Description		GL Account	Amount	
		000687 - WWTP- Testing	06-06-7107	\$139.50	
6725	C	11/8/2024	1304 Centurion Coin & Emblem	\$395.73	O
	Invoice Nbr - Description		GL Account	Amount	
		24-11-008 - Purchase of New Dept. Patches	01-26-7013	\$395.73	
6726	C	11/8/2024	1318 Kidder Mathews of California	\$4,500.00	O
	Invoice Nbr - Description		GL Account	Amount	
		41635 - Appraisal -Two Calipatria Land Parcels Ref.# AC24-370	01-17-7017	\$4,500.00	
6727	C	11/8/2024	1319 Western Water Works Supply Company	\$46,549.30	O
	Invoice Nbr - Description		GL Account	Amount	
		1408842-00 - Repair materials for Delta Pump Station (NADBank funding)	75-00-7013	\$46,549.30	
6728	C	11/22/2024	14 Calipatria Firefighters Assoc.	\$86.35	O
	Invoice Nbr - Description		GL Account	Amount	
		Payroll 10/28-11/10, 2024 - CFA Dues Run#1613, 2024	01-00-2605	\$86.35	
6729	C	11/22/2024	16 City of Brawley	\$8,066.33	O
	Invoice Nbr - Description		GL Account	Amount	
		November 2024 - Dispatch Services - November 2024	01-25-7003	\$4,033.17	
		November 2024 - Dispatch Services - November 2024	01-26-7013	\$4,033.16	
6730	C	11/22/2024	57 Imperial Irrigation District	\$3,899.35	O
	Invoice Nbr - Description		GL Account	Amount	
		5000164/11/5/2024 - 102 E Main St	01-90-7013	\$13.01	
		50900482/11/5/2024 - 440 W Main St A/PRT HNGR	01-50-7013	\$545.32	
		50508779/11/5/2024 - 402 E California St	01-09-7013	\$73.47	
		50471659/11/5/2024 - 140 W Main St	01-25-7013	\$566.01	
		50001623/11/5/2024 - Sorenson S/O Fern	01-90-7013	\$12.34	
		50001664/11/5/2024 - 286 E Alexandria	01-80-7013	\$26.54	
		50291961/11/5/2024 - HWY 111 and Main St Clock	10-00-7013	\$202.08	
		50001651/11/5/2024 - 105 S Lake	01-90-7013	\$12.67	
		50001641/11/5/2024 - 125 N Park	01-26-7013	\$608.27	
		50001641/11/5/2024 - 125 N Park	01-80-7013	\$608.28	
		50001635/11/5/2024 - 515 S Sorenson	01-50-7013	\$84.33	
		50160541/11/5/2024 - C/O Alexandria and W/S International	06-06-7013	\$12.34	
		50001609/11/5/2024 - 190 Ball Park	01-90-7013	\$333.70	
		50001605/11/5/2024 - 190 City Hall	01-80-7013	\$636.66	

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Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status	
			50001659/11/5/2024 - 210 N Railroad Pal BLDG	01-80-7013	\$164.33	
6731	C	11/22/2024	130 Reliastar Life Insurance Company of New York		\$16.12	O
			Invoice Nbr - Description	GL Account	Amount	
			12A7009955 - Spence - November 2024	01-00-2004	\$16.12	
6732	C	11/22/2024	143 Zendejas Hardware		\$1,093.77	O
			Invoice Nbr - Description	GL Account	Amount	
			874319 - PW- Repair - Maintenance	01-80-7017	\$623.85	
			874088 - FD- Computer cleaning duster	01-26-7001	\$9.69	
			874370 - PW- Repair - Maintenance	01-80-7104	\$63.48	
			874217 - PW- Repair - Maintenance	01-50-7104	\$7.20	
			874205 - PW- Repair - Maintenance	01-50-7104	\$24.00	
			874190 - PW- Repair - Maintenance	01-50-7104	\$19.15	
			874187 - PW- Repair - Maintenance	01-50-7104	\$310.22	
			874044 - PW- Repair - Maintenance	01-40-7017	\$20.46	
			873837 - Fire Dept. Supplies needed	01-26-7013	\$15.72	
6733	C	11/22/2024	165 El Centro Motors		\$1,381.17	O
			Invoice Nbr - Description	GL Account	Amount	
			6372339 - CM vehicle maint.	01-16-7606	\$1,381.17	
6734	C	11/22/2024	193 Calipatria Police Employees Association		\$75.00	O
			Invoice Nbr - Description	GL Account	Amount	
			Payroll 10/28-11/10, 2024 - CPOA Dues Run# 1613, 2024	01-00-2007	\$75.00	
6735	C	11/22/2024	195 City of Calipatria		\$116.80	O
			Invoice Nbr - Description	GL Account	Amount	
			Payroll 10/28-11/10, 2024 - UB Employee Run#1613, 2024 (Hoff, Navarro, Quintana, Spence, Torres)	01-00-2011	\$58.40	
			Payroll 10/28-11/10, 2024 - UB Employee Run#1613, 2024 (Hoff, Navarro, Quintana, Spence, Torres)	06-00-2011	\$58.40	
6736	C	11/22/2024	339 California Department of Child Support Services		\$223.84	O
			Invoice Nbr - Description	GL Account	Amount	
			Payroll 10/28-11/10, 2024 - Child Support: Run#1613,2024	01-00-2010	\$223.84	
6737	C	11/22/2024	470 McNeece Bros. Oil Company, Inc.		\$2,217.57	O
			Invoice Nbr - Description	GL Account	Amount	
			913464 - Police Dept- Unit fuel	01-25-7015	\$1,126.09	
			913463 - Fire Dept. October fuel expense	01-26-7015	\$1,091.48	
6738	C	11/22/2024	652 County of San Diego, RCS		\$236.00	O
			Invoice Nbr - Description	GL Account	Amount	
			25CALIPDN04 - Police Dept. - Monthly service for radios	01-25-7003	\$236.00	
6739	C	11/22/2024	848 FailSafe Testing		\$1,235.00	O
			Invoice Nbr - Description	GL Account	Amount	
			13579 - Annual ladder testing & inspection	01-26-7003	\$1,235.00	

**City of Calipatria**  
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Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
6740	C	11/22/2024	906 Sparkletts	\$125.51	O
			Invoice Nbr - Description	GL Account	Amount
			9442563110724 - Fire Dept. Drinking Water	01-26-7013	\$125.51
6741	C	11/22/2024	937 SoCalGas	\$13.00	O
			Invoice Nbr - Description	GL Account	Amount
			10/1/2024-11/1/2024 - Natural Gas Vehicle Fuel	01-40-7015	\$13.00
6742	C	11/22/2024	987 Imperial Valley Resource Management Agency	\$7,592.73	O
			Invoice Nbr - Description	GL Account	Amount
			2425-0011 - Membership dues	09-00-7002	\$7,592.73
6743	C	11/22/2024	1039 Larry R. Bennett Insurance Agency	\$375.00	O
			Invoice Nbr - Description	GL Account	Amount
			LRB#163 - November 2024 Fees	01-16-7003	\$375.00
6744	C	11/22/2024	1058 Agricultural Pump Supply	\$112.43	O
			Invoice Nbr - Description	GL Account	Amount
			11441 - Sewer Jetter Repair	06-06-7606	\$112.43
6745	C	11/22/2024	1080 County Motor Parts	\$496.96	O
			Invoice Nbr - Description	GL Account	Amount
			540565 - Fire Dept. Unit 5269 oil change	01-26-7606	\$166.18
			540934 - 2023 Chevrolet 2500 (Battery)	01-40-7606	\$330.78
6746	C	11/22/2024	1118 Clearinghouse	\$279.80	O
			Invoice Nbr - Description	GL Account	Amount
			Payroll 10/28-11/10, 2024 - Child Support: Run#1613, 2024	01-00-2010	\$279.80
6747	C	11/22/2024	1130 Babcock Laboratories, Inc.	\$1,060.24	O
			Invoice Nbr - Description	GL Account	Amount
			CK40403-9802 - Regulatory Samples	06-06-7107	\$157.31
			CJ41757-9802 - Lab Testing	06-06-7107	\$769.17
			LJ40059-9802 - Lab Testing	06-06-7107	\$33.44
			LJ40051-9802 - Lab Testing	06-06-7107	\$66.88
			LK40007-9802 - Regulatory Samples	06-06-7107	\$33.44
6748	C	11/22/2024	1154 Rove Engineering Inc.	\$467,036.06	O
			Invoice Nbr - Description	GL Account	Amount
			10/10/2024 - Eastside Storm Drain - Project No. 142.307	73-00-8012	\$467,036.06
6749	C	11/22/2024	1154 Rove Engineering Inc.	\$213,049.21	O
			Invoice Nbr - Description	GL Account	Amount
			10/10/2024 - Hernandez Park Irrigation Project No. 142.332	33-00-7609	\$106,524.60
			10/10/2024 - Hernandez Park Irrigation Project No. 142.332	32-00-7609	\$106,524.61
6750	C	11/22/2024	1155 VESTIS	\$294.77	O
			Invoice Nbr - Description	GL Account	Amount
			5220441911 - PW- Uniforms	01-80-7106	\$16.13

**City of Calipatria**  
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Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			5220445040 - PW Uniforms	01-80-7929	\$2.69
			5220445040 - PW Uniforms	06-06-7929	\$4.47
			5220438775 - PW- Uniforms	06-06-7929	\$4.47
			5220445040 - PW Uniforms	01-90-7929	\$15.24
			5220445040 - PW Uniforms	01-80-7106	\$16.13
			5220445040 - PW Uniforms	01-40-7929	\$5.96
			26766267 - Employee appreciation	01-17-7017	\$161.30
			5220441911 - PW- Uniforms	06-06-7929	\$4.47
			5220441911 - PW- Uniforms	01-90-7929	\$15.24
			5220441911 - PW- Uniforms	01-40-7929	\$5.96
			5220438775 - PW- Uniforms	01-80-7929	\$2.69
			5220438775 - PW- Uniforms	01-90-7929	\$15.24
			5220438775 - PW- Uniforms	01-40-7929	\$5.96
			5220438775 - PW- Uniforms	01-80-7106	\$16.13
			5220441911 - PW- Uniforms	01-80-7929	\$2.69
6751	C	11/22/2024	1174 Core & Main LP		\$184.57 O
			Invoice Nbr - Description	GL Account	Amount
			U061771 - Delta Pump Station	06-06-7606	\$184.57
6752	C	11/22/2024	1184 Capital One Trade Credit		\$114.76 O
			Invoice Nbr - Description	GL Account	Amount
			J82902/2 - WWTP- Supplies	06-06-7106	\$114.76
6753	C	11/22/2024	1249 HdL Coren & Cone		\$1,626.98 O
			Invoice Nbr - Description	GL Account	Amount
			SIN044161 - October-December 2024	01-17-7002	\$1,626.98
6754	C	11/22/2024	1251 Spectrum VoIP		\$35.01 O
			Invoice Nbr - Description	GL Account	Amount
			465488 - December 2024	01-80-7013	\$35.01
6755	C	11/22/2024	1253 Navitas Credit Corp.		\$586.64 O
			Invoice Nbr - Description	GL Account	Amount
			11/10/2024 - Spectrum VOIP - Dec2024	01-80-7013	\$187.00
			11/10/2024 - Spectrum VOIP - Dec2024	06-06-7013	\$106.34
			11/10/2024 - Spectrum VOIP - Dec2024	01-25-7013	\$146.65
			11/10/2024 - Spectrum VOIP - Dec2024	01-26-7013	\$146.65
6756	C	11/22/2024	1254 Imperial County Workforce & Economic Development		\$149.54 O
			Invoice Nbr - Description	GL Account	Amount
			IVFTZ-2025-004 - Annual 2024-2025	01-17-7002	\$149.54
6757	C	11/22/2024	1255 SHI International Corp		\$2,418.20 O
			Invoice Nbr - Description	GL Account	Amount
			B19055867 - Quotation#25265936	01-25-7017	\$2,418.20
6758	C	11/22/2024	1257 Brawley Analytical, Inc,		\$2,080.50 O
			Invoice Nbr - Description	GL Account	Amount
			000665 - Regulatory Samples	06-06-7107	\$1,080.00

City of Calipatria

Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 10/29/2024 To 11/29/2024

For All Vendors And For Outstanding Checks - Computer Generated

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			000713 - Regulatory Samples	06-06-7107	\$249.00
			000613 - Regulatory Samples	06-06-7107	\$132.50
			000548 - Regulatory Samples	06-06-7107	\$237.50
			000486 - Regulatory Samples	06-06-7107	\$132.50
			000716 - Regulatory Samples	06-06-7107	\$249.00
6759	C	11/22/2024	1260 Gold Coast Enviroment		\$1,304.84 O
			4		
			Invoice Nbr - Description	GL Account	Amount
			14299 - WWTP	06-06-7606	\$1,304.84
6760	C	11/22/2024	1273 US Bank		\$387.07 O
			4		
			Invoice Nbr - Description	GL Account	Amount
			60379 - PD- Supplies	01-25-7001	\$387.07
6761	C	11/22/2024	1290 Freddie Beltran Jr		\$227.79 O
			4		
			Invoice Nbr - Description	GL Account	Amount
			11/18/2024 - Police Dept. Travel claim for meals - 1 day	01-25-7004	\$69.00
			-11/18/2024 - Mileage training 11/18/24	01-25-7004	\$158.79
6762	C	11/22/2024	1304 Centurion Coin & Emblem		\$630.40 O
			4		
			Invoice Nbr - Description	GL Account	Amount
			24-11-007 - PD- Uniforms/Hats	01-25-7929	\$630.40
6763	C	11/22/2024	1321 Tom's Auto Body Inc.		\$5,610.15 O
			4		
			Invoice Nbr - Description	GL Account	Amount
			9772c30e - PD- Vehicle Repair - Unit 783	01-25-7606	\$5,610.15
6764	C	11/22/2024	1322 T&G Global		\$7,725.00 O
			4		
			Invoice Nbr - Description	GL Account	Amount
			INV-3387 - PW- Holiday Decorations	01-80-7017	\$7,725.00
				Cleared	\$0.00
				Outstanding	\$813,543.93
				Void	\$0.00

City of Calipatria  
Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 10/29/2024 To 11/29/2024  
For All Vendors And For Voided Checks - Computer Generated

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
6714	C	11/8/2024	867 Larry Bertussi Construction	\$375.00	V
		Invoice Nbr - Description		GL Account	Amount
		LRB#163 - November 2024 Fees		01-16-7003	\$375.00
				Cleared	\$0.00
				Outstanding	\$0.00
				Void	\$375.00



# City of Calipatria Report to City Council

**To:** City of Calipatria City Council  
Laura Gutierrez, City Manager

**From:** George Galvan, City Planner

**Prepared By:** Patricia Ramirez, Assistant Planner

**Date:** December 19, 2024

**Subject:** Award Construction Contract for Delta Street Pump Station

## Summary

<b>Project Location:</b>	Delta Street Pump Station	
<b>Pending Action:</b>	Approval of Award of Construction via Resolution 24-41	
<b>Funding Sources:</b>	RUSH:	\$1,500,000
	ARPA:	\$1,000,000
	NADBank:	\$200,000
	<b>Total:</b>	<b>\$2,700,000</b>
<b>Lowest Bid:</b>	\$1,694,000.00	

## INTRODUCTION AND BACKGROUND

The Delta Street Sewer Pump Station is a three (3) story wet well/ dry well pump located at 440 West Main Street (APN) 023-070-007. The well was constructed in 1977 and has been operating continuously for the past 45 years. The Delta Street Sewer Pump Station handles the entire gravity wastewater collection system flow for the City of Calipatria and transmits this flow to the Calipatria wastewater treatment plant, located 3 miles northwest of the city at 106 Lindsey Road (APN) 022-160-004. Given the pump station's importance and continuous operation, the station requires significant maintenance and major rehabilitation work every 10 years. The last recorded rehabilitation improvement work was completed over 14 years ago in 2011. While the last improvements were completed in 2011, many of the essential components of the pump station have received substantial operational damage and are reaching the end of their useful life. Components such as the electrical motor control center, load center, and control system panels have been continuously exposed to wastewater gases for the past 34 years and are in need of replacement. Other components such as the electrical system and flow metering system are more than 34 years old and also require replacement. Furthermore, the highly concentrated and corrosive sanitary sewer gases have significantly damaged the concrete wet well, steel stairs, landings, and electrical power and control systems. Given the pump station's importance, the pump station requires significant rehabilitation to ensure the safe and continuous operations of the Delta Street Sewer Pump Station.

The City received funding approximately \$1M in grant funding through the American Rescue Plan Act (ARPA). The City must obligate the funds (through awarding of a Construction Contract) by December 31,



2024. A small portion of grant funds have already expended to repair the access stains and to purchase pumps. The City also received \$1.5M in grant funds through the Southern California Association of Governments (SCAG) Regional Utilities Support Housing (RUSH) grant program. An additional \$200,000 was obtained from NADBank. ARPA and SCAG funds must be fully spent by December 31, 2024.

**Project Scope**

The project scope of work includes the replacement of the existing electrical and control system. Installation of new single phase load center and transformer. A new flow metering system will also be installed. The project also includes the installation of an Air Blower System to remove corrosive gases from both the pump station wet well and dry well. Existing centrifugal pumps, shafts, piping, valves, and motors will be upgraded and refurbished.

The wet well is to be hydro blasted at 36,000 psi to remove all existing coating and deteriorate concrete from the walls, ceiling, and floor. Spalled concrete will be replaced with a high strength mortar or cement. The interior of the concrete wall will be coated with 80 mils of a 100 percent high solids epoxy designed for wastewater immersion. All steel support members and steel extrusion grating will be sandblasted and then coated.

The work scope also includes design of the electrical, civil, and structural components. Plans, specifications, and final cost estimates will also be prepared to ensure the cost-effectiveness of the project. The cost of bidding is also included in the project scope. This includes the advertisement of the project, contacting the contractors and material suppliers, answering contractor questions, and similar bid-related tasks to further ensure cost effectiveness. A full-time Resident Engineer will be on site during the construction process to inspect all work and manage the construction process on behalf of the City to prevent any cost overruns.

**Project Status**

Design was completed on Tuesday, November 12, 2024. The City Council approved the Bid project. Project advertisement for Bidding was published in the newspaper on Wednesday, November 13 and 30, 2024. The Pre-Bid Conference was held at Calipatria City Hall at 10:00 AM, followed by a project site visit on Friday, November 22, 2024. As of December 9, 2024, the final addendum was issued.

**Bid Results**

**Construction Services:** The City Engineer was authorized to go out to bid and an addendum was issued to correct/clarify plan discrepancies. The bids were opened on December 12, 2024, from a total of two (2) bidders. The bid results have been received and the lowest and responsive bidder has been verified by the City Engineer. All required paperwork for bid compliance was satisfactorily completed. There were two (2) bids received. The lowest responsive bid was submitted by Pacific Hydrotech Corp., as noted below in the summary table in bold, and herein considered as the recommendation for award.

<b>Contractor</b>	<b>Bid Amount</b>
<b>Pacific Hydrotech Corp.</b>	<b>\$1,694,000.00</b>
Rove Engineering, Inc.	\$1,978,545.00

**Fiscal Impact**

In addition to construction costs, the City has incurred costs for engineering design, purchase of a pump, bypass equipment, and repairs to the stairs in the dry well. Additional cost will be incurred for construction management.

The City received funding from the American Rescue Plan Act (ARPA), the Southern California Association of Governments (SCAG), Regional Utilities Support Housing (RUSH) Program, and the North American Development Bank (NADBank). ARPA funds must be obligated (through the award of a construction contract) by December 31, 2024 or the City will lose these funds. Both ARPA and RUSH funds must be expended by December 31, 2026. The following is a summary of available funding

Grant Program	Grant Amount	Expended Amount	Remaining Balance
ARPA	\$ 1,000,000.00	\$ 225,000.00	\$ 775,000.00
SCAG	\$ 1,500,000.00	0	\$ 1,500,000.00
NADBank	\$ 200,000.00	\$ 200,000.00	0
<b>Total</b>	<b>\$ 2,700,000.00</b>	<b>\$ 425,000.00</b>	<b>\$ 2,225,000.00</b>

**Sources and Uses**

Activity	Cost	Grant Source	Amount
Equipment Purchase and Repairs	\$ 225,000.00	ARPA	\$ 225,000.00
Construction	\$ 1,863,400.00	ARPA	\$ 725,000.00
		SCAG - RUSH	\$ 1,138,400.00
Design, Bidding, and Construction Management	\$ 232,000.00	ARPA	\$ 50,000.00
		SCAG- RUSH	\$ 182,000.00
Fuel for Bypass and Purchase Additional Equipment	\$ 379,600.00	NADBank	\$ 200,000.00
		SCAG - RUSH	\$ 179,600.00
<b>Total</b>	<b>\$ 2,700,000.00</b>		<b>\$ 2,700,000.00</b>

**RECOMMENDATION AND PENDING ACTION**

**Construction Contract:** Staff recommends awarding a construction contract to Pacific Hydrotech Corp. in the amount of \$1,694,000.00. Due to the nature of this rehabilitation project, there may be unforeseen circumstances whereby additional construction work may be necessary. Therefore, staff further recommends approval of a 10% contingency cost and authorize the City Manager to approve change orders not to exceed \$ 169,400.00.

Staff also recommends approval of design, bidding, labor compliance, and construction management services by The Holt Group, Inc. in an amount of \$ 232,000.00. Staff is requesting that the City Council take the following actions:

1. Adopt Resolution 24-41 Authorizing the Award of Construction Contract to Pacific Hydrotech Corp., in the amount of \$1,694,000.00 (Please see **Attachment A**);

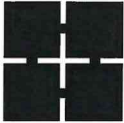
**Alternatives**

2. Reject Resolution 24-41 Authorizing the Award of Construction Contract to Pacific Hydrotech Corp., in the amount of \$1,694,000.00.

**Attachments:**

- A – Resolution 24-41
- B – Bid Tabulation Form

**Attachment: B – Bid Tabulation Form**



**THE  
HOLT  
GROUP, INC.**

1601 N. Imperial Ave.  
El Centro, CA 92243  
760.337.3883  
760.337.5997 (fax)

Municipal Design ■ Infrastructure Engineering ■ Construction Management ■

**BID OPENING – BID TABULATION FORM**

**PROJECT: CITY OF CALIPATRIA  
DELTA STREET SEWER PUMP STATION IMPROVEMENTS 2024 PROJECT**

THG No. 142.178

DATE: **DECEMBER 12, 2024**  
TIME: **2:00 P.M.**

LOCATION: CALIPATRIA CITY HALL  
125 N. PARK AVENUE  
CALIPATRIA, CA 92233

ENGINEER’S OPINION OF PROBABLE COST: \$ 1,355,000.00

ENTITY	AMOUNT
<b>Cholla Construction</b> 1051 Jones Street Brawley, CA 92227 rob@chollaconstruction.com Phone: (760) 550-2119 Contact: Rob Yates	\$ <u>NO BID</u>
<b>Pacific Hydrotech Corp.</b> 314 E 3 <sup>rd</sup> Street Perris, CA 92570 <a href="mailto:rbocalan@pachydro.com">rbocalan@pachydro.com</a> Phone: (951) 943-8803 Contact: Robert Bocalan	\$ <u>1,694,000.00</u>
<b>Rove Engineering, Inc.</b> P.O. Box 2108 El Centro, CA 92244 fduffy@roveengineering.com Phone: (760) 604-4299 Contact: Francisco Duffy	\$ <u>1,978,545.00</u>
<b>VGL Construction, Inc.</b> 2458 O Hare Avenue Imperial, CA 92251 robert@vglconstruction.com Phone: (760) 604-5780 Contact: Robert Vogel	\$ <u>NO BID</u>



# RESOLUTION

24-42

December 9, 2024

City Selection Committee  
Attn: Blanca Acosta  
940 W. Main Street, Suite 209  
El Centro, CA 92243

**SUBJECT: Appointment of a new City Member & Alternate City Member to LAFCO**

Dear Ms. Acosta:

Among the members of the Imperial County Local Agency Formation Commission (LAFCO) two (2) representatives from the seven (7) cities are appointed by the City Selection Committee (Mayors). There is also one "Alternate" member likewise so appointed.

The current city representatives of the Imperial County LAFCO are Robert Amparano (Imperial Mayor), Javier Moreno (Calexico Mayor Pro Tem), and Ramon Castro (Brawley Mayor).

Javier Moreno was not re-elected to the Calexico City Council, and Ramon Castro was not re-elected to the Brawley City Council. Hence, they are no longer eligible to serve on the Imperial County LAFCO Commission.

The Imperial County Local Agency Formation Commission requests that the City Selection Committee, pursuant to the Cortese-Knox-Herzberg Reorganization Act, appoint one (1) member to serve as the full appointment to LAFCO and one (1) Alternate member.

If you have any questions, please call me at 760-353-4115 or by email at [tylers@iclafco.com](mailto:tylers@iclafco.com).

Sincerely,

A handwritten signature in blue ink, appearing to read "Tyler Salcido", is written over a light blue horizontal line.

Tyler Salcido  
Executive Officer



## CALIPATRIA CITY COUNCIL AGENDA ITEM

**Date Submitted:** December 18, 2024  
**Submitted By:** Laura Gutierrez, City Manager  
**Council Meeting Date:** December 19, 2024  
**Subject:** Requesting Approval to Purge Documents

**Background:**

Requesting to purge the following documents in accordance with Resolution 21-36:

1. Emergency Response Records ~ prior to December 1, 2019
2. FPPC Forms / Form 700 ~ prior to December 1, 2017
3. Personnel Records ~ employee's with separation date prior to December 1, 2017
4. Revenue Receipts ~ prior to June 30, 2015
5. Payroll Records ~ prior to June 30, 2015
6. Accounts Payable ~ prior to June 30, 2015
7. Public Notice Records ~ prior to June 30, 2015
8. Insurance Records ~ prior to June 30, 2015
9. Records Related to Audits ~ prior to June 30, 2015
10. Contracts or Leases Records ~ prior to June 30, 2015
11. Police Records related to criminal investigations ~ prior to December 1, 2017

In the event the Resolution authorizes the destruction of records from seven (7) years from the current date, requesting to apply the Generally Accepting Accounting Principles and use (5) five years from last audit completed. This is acceptable in accordance with the Resolution 21-36: The permission granted herein is discretionary, not mandatory, the City Manager or a Department Head may retain certain records that meet the criteria for destruction should be retained regardless of this resolution, if in the discretion of the City Manager or Department Head in question that it is in the best interest of the City to retain the records in question.

**Recommendation:**

Staff recommends the City Council approval.

**Fiscal Impact:**

Not to exceed \$1,000