



City of Calipatria

125 North Park Ave.
Calipatria, CA 92233
P. (760) 348.4141
F. (760) 348.7035

MANDATORY PRE-BID CONFERENCE MEMORANDUM

PROJECT: City of Calipatria - Main Street Roadway Improvements
Between Lake Avenue and International Boulevard - STPL
5243(019) - **PROJECT II**

THG Project No. 142.321

DATE: October 10, 2025

ORIGINATOR: Fumi Galvan, PE, Project Engineer

DISTRIBUTION: Laura Gutierrez, City Manager, City of Calipatria
Eddie Self, Public Works Director, City of Calipatria
Jane M. Hurtado, City Clerk, City of Calipatria
Natasha Saucedo, Administrative Assistant, City of Calipatria
James G. "Jack" Holt, P.E., Consulting City Engineer, The Holt Group
Rolando Sanchez, P.E., Design Engineer, The Holt Group
Christopherson Garcia, E.I.T., Assistant Project Engineer, The Holt Group, Inc.
George Galvan, Principal Planner, The Holt Group
All Plan Holders

A mandatory Pre-Bid Conference for the City of Calipatria - Main Street Roadway Improvements Between Lake Avenue and International Boulevard Project was conducted at the City of Calipatria City Hall at 125 N. Park Avenue, Calipatria, California, 92233 at 10:00 a.m. on Friday, October 10, 2025. A Pre-Bid Conference Agenda was distributed to those attending the Pre-Bid Conference. An Attendance List was circulated to all those attending the Pre-Bid Conference. The Pre-Bid Conference Agenda and Attendance List are attached to this Pre-Bid Conference Memorandum.

The following items were discussed at the Pre-Bid Conference:

- A. Those present at the Pre-Bid Conference were self-introduced. The Holt Group stated that the Pre-Bid meeting is mandatory for all General Contractors.
- B. The project awarding method of two (2) bundled projects was reviewed. Two (2) bundled projects are:
 - a. Project I - City of Calipatria South Brown Avenue Roadway and Pedestrian Facilities Improvement Project Between Main Street/State Route 115 and Church Street

b. Project II – City of Calipatria Main Street Roadway Improvements
Between Lake Avenue and International Boulevard

The contract will be awarded to the lowest, responsive, responsible bidder of the Combined Total Bid of the two (2) bundled projects, Project I and Project II, as described within the Invitation for Proposals section of the Project Specifications as copied below:

Three (3) separate sealed envelopes must be submitted, labeled as follows:

1. Sealed Proposal for “PROJECT I – South Brown Avenue Roadway Improvements”
2. Sealed Proposal for “PROJECT II – Main Street Roadway Improvements”
3. Sealed Proposal for “Combined Total Bid Summary Form”

Each envelope must clearly display the bidder’s name, address, and a description of its contents as specified above.

- C. The project description and scope of work related to this project were reviewed.

The Main Street Roadway Improvement Project includes pavement rehabilitation and associated improvements along a 485-foot segment of Main Street, within the City of Calipatria right-of-way. The roadway width is 73 feet, measured from face of curb to face of curb, throughout the project limits.

The scope of work consists of:

- Cold planing (milling) of the existing asphalt concrete pavement and sawcutting and removal of failed pavement areas following cold planing.
- Reconstructing pavement failure areas by placing conventional A.C. pavement from the exposed Class 2 base up to the cold-planed surface elevation.
- Installing a leveling course of conventional A.C. pavement across both the cold-planed surface and reconstructed areas.
- Placing a Class 1 pavement grid over the leveling course to minimize reflective cracking.
- Installing an overlay of Asphalt Rubber Hot Mix (ARHM) over the pavement grid and leveling course.
- Applying pavement striping after the ARHM overlay.

Additional improvements include:

- Installation of traffic signage and pavement striping
- Adjustment of existing utilities and coordination with utility purveyors

D. The access to Bidding Documents was reviewed.

All Plan Holders can access the current bid documents at the following website:

<https://www.calipatria.com/the-city/rfps-rfqs/>

Hard copies of bid documents can be obtained at the office of the Consulting City Engineer, The Holt Group, Inc., 1601 N. Imperial Ave., El Centro, CA 92243, Phone (760) 337-3883 upon payment of a non-refundable amount of \$100.00 for each set (check or money order made payable to The Holt Group, Inc.).

E. Funding Agency's Requirements

This project is funded through the Surface Transportation Program by the Federal Highway Administration, in partnership with the California Department of Transportation.

F. Labor compliance requirements for this Project were reviewed.

This project is subject to State of California Department of Industrial Relations Wage Determinations, all California Labor Codes (CLC's), and California Public Contract Codes that pertain to a Public Works Project.

G. The Schedule of Events for the project was reviewed.

1. Bid date: 2:00 PM on November 4, 2025
2. Notice to Proceed: December 5, 2025 (10 days to start)
3. Construction Commencement date: December 15, 2025
4. Anticipated construction suspension due to the schedule of the bundled South Brown Avenue Improvement Project: December 15, 2025, through Friday 13, 2026
5. Construction Duration: 45 Calendar Days
6. Construction Completion date: April 1, 2026

H. Bidding requirements for this project were discussed.

1. Questions are to be forwarded to the Engineer in writing at least seven (7) days prior to the Bid Opening Date, by October 28, 2025. Questions received less than seven (7) days prior to the Bid Opening Date may not be answered.

2. Questions may be directed to the City Engineer by the following email: fgalvan@theholtgroup.net, or to The Holt Group, El Centro address listed on the Bid Advertisement.
 3. Proposals are to be submitted to the City of Calipatria City Hall located at 125 North Park Avenue, Calipatria, CA 92233.
- I. The Special Conditions section of the Specifications was reviewed as listed below:
1. Mobilization.
 2. As-Built Drawings.
 3. Submittals.
 4. Street Geotechnical Testing Requirements – A list of the geotechnical testing and inspections required for the project was included in the Special Conditions of the Project Specifications. The Contractor is responsible for providing geotechnical (special inspection) services.
 5. Business License – The Contractor and Subcontractors are required to obtain a business license from the City of Calipatria at the City Hall.
 6. Construction water can be provided by Golden State Water Company.
 7. Staging Area can be provided by the City of Calipatria within their Public Yard.
 8. Sweeping of Street Pavement and P.C.C. Infrastructure
 9. Categorical Exemption/Categorical Exclusion Determination Form Conditions – No environmental mitigation required for the project other than dust control.
 10. Construction Staking – to be provided by the Contractor.
 11. Excavation, Removal, and Disposal of Native Material and Existing A.C. Pavement in Areas to Receive an A.C./ARHM Pavement or New P.C.C. Concrete Infrastructure: The Contractor is responsible for the removal and disposal of surplus native soil resulting from the construction of the project.
 12. Air Pollution Control District Requirements: The Contractor is responsible for meeting Air Pollution Control District requirements.

13. Restroom Facilities

14. Utilities pot-Hole

15. Adjustment of Existing Facilities Conflicting with New Roadway Improvements

16. Project Signs are to be provided and installed by the Contractor in accordance with the signage requirements as included in the Special Conditions.

17. Notification and Traffic Control – Project-specific traffic control plans were prepared for the project. Coordination with the affected residents, businesses, and schools is required.

18. City of Calipatria Standard Details and Specifications

19. Removal of Asbestos and Hazardous Substances

20. Project Meetings

21. Certificate of Compliance Verification

22. Implementation of WPCP and Erosion Control Plans - Exempt as the project's soil disturbance area is less than 1 acre.

23. Subbase Preparation – Scarification, Moisture-Conditioning, and Recompaction

24. Surplus Native Material: The Contractor is responsible for the removal and disposal of surplus native soil resulting from the construction of the project.

25. Time and Material Allocation: \$10,000.00 has been allocated for Time and Material for the project.

J. Technical Specifications were briefly reviewed.

K. Engineer's Opinion of Probable Construction Cost Estimate

The Engineer's Opinion of Probable Construction Cost (EOOPC) for the project is \$307,000.00.

L. Informal Questions and Responses

Informal questions were discussed during the meeting. Attendees were reminded that all formal questions should be directed to the City of Calipatria/The Holt Group for official response.

1. The process for determining the lowest responsive and responsible bidder was reviewed. It was noted that this project is bundled with the Main Street Roadway Improvements Project (between Lake Avenue and International Boulevard). A Combined Total Bid Summary Form will be issued via an addendum.
2. An alternative to the Asphalt Rubberized Hot Mix (ARHM) pavement was discussed. Clarification regarding the proposed pavement alternative will be provided in an addendum.

A site review/walk-through was offered to the attendees. There were no interested parties to participate in a walk-through.

The Pre-Bid Conference was completed at 11:00 A.M.

Attachments: Pre-Bid Conference Agenda
Pre-Bid Conference Attendance List



City of Calipatria

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Calipatria, CA 92233
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PROJECT II

**City of Calipatria
Main Street Roadway Improvements
Between Lake Avenue and International Boulevard
STPL 5243 (019)**

AGENDA FOR PRE-BID CONFERENCE (MANDATORY)

FRIDAY, OCTOBER 10, 2025, AT 10:00 AM

A. Introduction

Introduction of those present at the Pre-Bid Conference and circulation of the Attendance List for each Project – Project I and Project II.

B. Review of the Award Method of the Two (2) Bundled Projects

C. Review of the Project Description and Scope of Work

The Main Street Roadway Improvement Project includes pavement rehabilitation and associated improvements along a 485-foot segment of Main Street, within the City of Calipatria right-of-way. The roadway width is 73 feet, measured from face of curb to face of curb, throughout the project limits.

The scope of work consists of:

- Cold planing (milling) of the existing asphalt concrete pavement and sawcutting and removal of failed pavement areas following cold planing.
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- Installing a leveling course of conventional A.C. pavement across both the cold-planed surface and reconstructed areas.
- Placing a Class 1 pavement grid over the leveling course to minimize reflective cracking.
- Installing an overlay of Asphalt Rubber Hot Mix (ARHM) over the pavement grid and leveling course.
- Applying pavement striping after the ARHM overlay.

Additional improvements include:

- Installation of traffic signage and pavement striping
- Adjustment of existing utilities and coordination with utility purveyors

D. Access to Bidding Documents

All Plan Holders can access the current bid documents at the following link:

[142.321_Main Street Between Lake and International](#)

Hard copies of bid documents can be obtained at the office of the Consulting Engineer, The Holt Group, Inc., 1601 N. Imperial Ave., El Centro, CA 92243, Phone (760) 337-3883 upon payment of a non-refundable amount of \$100.00 for each set (check or money order made payable to The Holt Group, Inc.).

E. Funding Agency's Requirements

Funding Agency: Federal Highway Administration (FHWA) through Caltrans

Grant Type: Surface Transportation Program - Local

Requirements: Caltrans LAPM Forms, DBE Goal (22%), UEI Registration, etc.

Guidance and Resources: <https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>

F. Labor Compliance Requirements

This project is subject to the wage determinations issued by the California Department of Industrial Relations, as well as all applicable provisions of the California Labor Code (CLC) governing Public Works projects. Additionally, the project must comply with the Federal Davis-Bacon Act wage guidelines and associated monitoring requirements.

G. Review of the Schedule of Events & time duration of the project:

1. Bid date: 2:00 PM on November 4, 2025
2. Notice to Proceed: December 5, 2025 (10 days to start)
3. Construction Commencement date: December 15, 2025
4. Anticipated construction suspension due to the schedule of the bundled South Brown Avenue Improvement Project: December 15, 2025 through Friday 13, 2026

5. Construction Duration: 45 Calendar Days
6. Construction Completion date: April 1, 2026

H. Bidding

1. Questions are to be forwarded to the Consulting Engineer in writing at least seven (7) days prior to the Bid Opening Date, by October 28, 2025. Questions received less than seven (7) days prior to the Bid Opening Date may not be answered.
2. Questions may be directed to the Consulting Engineer by the following email: fgalvan@theholtgroup.net, or to The Holt Group, El Centro address listed on the Bid Advertisement.
3. Proposals are to be submitted to the City of Calipatria City Hall located at 125 North Park Avenue, Calipatria, CA 92233.

I. Special Conditions

1. Mobilization
2. As-Built Drawings
3. Submittals
4. Street Geotechnical Testing Requirements - The Contractor is responsible for providing geotechnical (special inspection) services.
5. Business License: Contractor and Subcontractors are required to obtain a business license at the City Hall.
6. Construction Water – Golden State Water Company
7. Staging Area
8. Sweeping of Street Pavement and P.C.C. Infrastructure
9. Categorical Exemption/Categorical Exclusion Determination Form Conditions – No environmental mitigation required for the project other than dust control.
10. Construction Staking
11. Excavation, Removal, and Disposal of Native Material and Existing A.C. Pavement in Areas to Receive an A.C./ARHM Pavement or New P.C.C. Concrete Infrastructure: The Contractor is responsible for the removal

and disposal of surplus native soil resulting from the construction of the project.

12. Air Pollution Control District Requirements: The Contractor is responsible for meeting Air Pollution Control District requirements.

13. Restroom Facilities

14. Utilities pot-Hole

15. Adjustment of Existing Facilities Conflicting with New Roadway Improvements

16. Project Signs

17. Notification and Traffic Control

18. City of Calipatria Standard Details and Specifications

19. Removal of Asbestos and Hazardous Substances

20. Project Meetings

21. Certificate of Compliance Verification

22. Implementation of WPCP and Erosion Control Plans - Exempt

23. Subgrade Preparation

24. Surplus Native Material: The Contractor is responsible for the removal and disposal of surplus native soil resulting from the construction of the project.

25. Time and Material Allocation: \$10,000.00 has been allocated for Time and Material for the project.

J. Technical Specifications

K. Engineer's Opinion of Probable Construction Cost Estimate

\$307,000.00

L. Questions and Discussion



City of Calipatria

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FRIDAY, OCTOBER 10, 2025, AT 10:00 AM

MANDATORY PRE-BID CONFERENCE ATTENDANCE RECORD FOR:

PROJECT II

**City of Calipatria
Main Street Roadway Improvements Between
Lake Avenue and International Boulevard
STPL 5243 (019)**

NO.	NAME	COMPANY, AGENCY OR UTILITY	
1.	Clarissa Salazar	Rare Engineering Inc	Phone: 760 425-0061 Email: Rareengineering@outlook.com
2.	Karen Blue	Masters Construction	Phone: (760) 344-7400 Email: kblue@calgrade.com
3.	Ron Swerdfer	Radeo Inc	Phone: 760-455-6587 Email: Ron.Radeo@inc.net
4.	George Taylor	Piramed Conx.	Phone: 760-604-0262 Email: GEORGET@PIRAMEDCA.COM
5.	Dennis Miller	DJ Miller Inc	Phone: 760 457 5710 Email: DJ MILLER INC 1@GMAIL.COM
6.			Phone: (760) 457-5710

MANDATORY PRE-BID CONFERENCE ATTENDANCE RECORD
 FRIDAY, OCTOBER 10, 2025, AT 10:00 A.M.
 PROJECT: CITY OF CALIPATRIA - MAIN STREET IMPROVEMENT PROJECT

NO.	NAME	COMPANY, AGENCY OR UTILITY	
			Email: <i>rio@LCParking.com</i>
7.	<i>Rio Cabrera</i>	<i>LC Parking</i>	Phone: <i>760 (760) 752-1743</i>
			Email:
8.	<i>Fumi Galvan</i>	<i>The Holt Group</i>	Phone: <i>(760) 337-3883</i>
			Email: <i>fumi@theholtgroup.net</i>
9.	<i>Rolando Sanchez</i>	<i>The Holt Group</i>	Phone: <i>(760) 337-3883</i>
			Email: <i>rsanchez@theholtgroup.net</i>
10.	<i>Christopherson Garcia</i>	<i>The Holt Group</i>	Phone: <i>(760) 337-3883</i>
			Email: <i>cgarcia@theholtgroup.net</i>
11.			Phone:
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MANDATORY PRE-BID CONFERENCE ATTENDANCE RECORD
 FRIDAY, OCTOBER 10, 2025, AT 10:00 A.M.
 PROJECT: CITY OF CALIPATRIA – MAIN STREET IMPROVEMENT PROJECT

NO.	NAME	COMPANY, AGENCY OR UTILITY	
16.			Phone:
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