



# City of Calipatria | Community Park **gafcon**

## REQUEST FOR QUALIFICATIONS / PROPOSALS

Progressive Design-Build Services for the proposed Community Park in Calipatria, California.

**ISSUED**      *May 19th, 2025*

**DEADLINE**      *June 11th, 2025*

10301 Meanley Dr Suite 225 | San Diego, CA 92131 | 858.875.0010



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## Part 1 – Introduction

### 1.1 Objective

Owner is soliciting Statements of Qualifications (“**SOQs**”) and Proposals from qualified Design-Build Teams to design and construct the *City of Calipatria Airport Community Park* (“**the Project**”). The successful Design-Build Team will be selected primarily on the basis of qualifications for the procurement, design, and delivery of the project and will work in partnership with Owner to advance the initial documents through early design and permitting to ensure the Owner’s scope, schedule and budget goals are achieved.

### 1.2 City Vision

The City of Calipatria (“**Owner**”) has been awarded a \$7M grant to revitalize the western section of the city from the California Department of Parks and Recreation. This grant will fund the construction of a 3 Acre Community Park, addressing the lack of a Community Center and providing much-needed amenities for the residents.

The 3 acre parcel is a part of the long term vision for growth of the Cliff Hatfield Memorial Airport which, in the future, could include approximately 100 acres of development. The Community Center and Park is considered the first step for the City of Calipatria to realize that vision. The City is currently pursuing additional grants for this Airport which may be included in future designs.

### 1.3 Delivery Method

The Progressive Design-Build delivery method was chosen for the Project because it meets the following criteria:

- The construction activities are specialized, and a design-build approach is critical in developing the construction means and methods to maintain schedule and budget.
- The project provides opportunities for greater innovation and/or efficiencies between the designer and the builder.
- Significant savings in project delivery time can be realized in lieu of the ‘traditional’ Design-Bid-Build delivery method.
- The project has a fixed, not-to-exceed budget which demands the highest level of collaboration between designer and contractor.



## Part 2 – Submission Instructions

### 2.1 Questions & Clarifications

Proposing firms shall read the entire RFQ/P and all accompanying information before preparing its proposal. Consultants shall seek clarification of any requirements they do not fully understand.

All questions must be received no later than **5:00 PM (PDT) May 27, 2025**.

Consultants shall address any issue or question via email to:

Chris Larsen (Sr. Project Manager, Gafcon) [CLarsen@gafcon.com](mailto:CLarsen@gafcon.com)

Addenda and additional information related to the RFQ/P will be emailed directly to each Respondent's designated Project Manager. Respondents are responsible for any addenda and their incorporation into the SOQ/P.

### 2.2 Submission of RFQ/P Response

**RFQ/P responses shall be sealed and hand delivered no later than 2:00 PM (PDT) June 11, 2025 to the Front Counter at:**

City Hall  
125 N. Park Avenue  
Calipatria, CA 92233

Brevity and clarity are of utmost importance; each submission shall provide a concise and straightforward description of the Respondent's ability to meet the requirements of the RFQ/P. Standard marketing materials shall be minimized.

The responses to this RFQ/P shall be 8 ½" x 11" portrait in electronic portable document format (PDF). The responses shall not exceed forty (40) single-sided pages. Responses that do not comply with all applicable requirements may be deemed non-responsive and rejected.

### 2.3 Voluntary Pre-Submission Meeting

A representative from each Respondent that intends to submit an SOQ/Proposal is encouraged to attend an informational virtual meeting with Gafcon and City scheduled for 10:00 AM (PDT) May 22, 2025.

[Join the meeting](#)

Meeting ID: 247 944 122 615 7  
Passcode: X94AT2dS





## 2.4 Owner Contact

Gafcon PM-CM LLC (“**Gafcon**”) has been retained as the Owner’s Representative. All communication regarding this RFQ/P will be directed to Gafcon. Gafcon and Owner will review and evaluate each response in-depth in preparation for final interviews. Based on the RFQ/P response and interviews, Gafcon will recommend the best-qualified firm to the Owner for final selection. Gafcon will then proceed with final negotiations. Should negotiations fail to attain full agreement, Gafcon will proceed to the next highest-rated proposing team.

Consultants may not contact the Owner in conjunction with this RFQ/P solicitation at any time. Any contact with a City of Calipatria staff member regarding this RFQ/P may be grounds for rejection of the response.

## Part 3 – RFQ/P Schedule

RFQ/P SCHEDULE	
Activity	Date
RFQ/P Issuance	5/19/2025
Informational Meeting	5/22/2025 @ 10:00 AM
Requests For Information Due	5/27/2025
Addendum 1 Issued	5/29/2025
RFQ/P Responses Due	6/11/2025
Interviews (Owner discretion)	6/12/2025 - 6/16/2025
Scoring of RFP/Q	6/17/2025
Notice of Intent (Approval by City Council)	6/25/2025
Contract Execution	6/25/2025 – 7/11/2025

## Part 4 – Project Description

### 4.1 Project Criteria and Program Requirements

Owner wishes to build a Community Park on approximately 3 acres of an empty lot at the Cliff Hatfield Memorial Airport. This park will accommodate a Community Center of approximately 7,000-12,000 sqft, shaded picnic area with barbecue grills, tot-lot playground, a community garden, and amenities such as park lighting, restrooms, walkways, and water fountains.

Preliminary design work was provided by David McCullough, of McCullough Landscape Architecture, who is not precluded from bidding.

#### Project Goals:

- There is a strong desire to create a welcoming Community Center to serve the whole community, engaging adults, mobilizing youth, and invigorating programs that promote both personal, social, and recreational growth.



- Design and construct the park with thought toward future flexibility for Owner.
- Minimize disruption to the neighborhood and school during construction.
- Design that maximizes project amenity delivery based off the grant scope and grant application.

### **Volunteer Goals:**

Successful bidders should include the following opportunities coordinated by Owner and Gafcon:

- **Volunteers** - If possible, local college students should be involved in developing a landscape design and maintenance plan focused on drought-tolerant landscaping for the Community Park.
- **Partnerships** - If possible, collaborate with The University of California Cooperative Extension (UCCE), Imperial County, on designing and constructing the community garden located next to the Community Center building.

### **Community Center Program Requirements:**

The Community Center shall be designed and constructed as a central feature of the park and must include the following programmatic elements:

- A gymnasium with a multi-sport court, including retractable basketball hoops and flexibility for various indoor recreational activities.
- Adequate restroom facilities accessible to both indoor and park users.
- Minimum two classrooms suitable for community programming, workshops, and educational use.
- Dedicated storage space to accommodate recreation and facility equipment.
- A total building footprint ranging between 7,000 and 12,000 square feet.
- The building must be designed with the intent and structural capacity for future expansion, to allow for additional program space or amenities as funding becomes available.
- Design-build teams should consider both current use needs and long-term adaptability in their approach to architectural layout, building systems, and site planning for the Community Center.

In addition, the project must incorporate sustainable techniques as identified and scored in the grant application. These elements will be reviewed during the final inspection:

- Bioswale/stormwater retention basins
- Water-efficient irrigation
- Use of recyclable materials in construction
- Drought-tolerant landscaping
- Tree planting
- Safe and reliable drinking water
- Solar panel installation
- Replace blight/neighborhood beautification



- Regional interconnectivity
- Community Center energy efficiency

## 4.2 Progressive Design-Build Delivery Model

Owner is seeking a Design-Build team with a record of excellence and a commitment to an integrated delivery process. Owner and Gafcon collectively believe in the power of a fully integrated design and construction team to provide: a well-defined project scope and budget; innovative ideas for systems and assemblies; and an expedited design and construction process. Each bidder will be evaluated and contract will be awarded based on "Best Value" of RFQ/P submitted.

Owner expects the Design-Build team to create a culture of transparency, open and honest communication and establishing a collaborative environment where the project team contributes its best efforts for the benefit of the Project as a whole. The highest-ranked Design-Builder will present both outstanding relevant design-build experience as well as clear methods and ideas that demonstrate the Design-Builder's commitment to the building-blocks of this delivery method:

Keys to a successful Project include:

- Mutual Respect & Trust
- Mutual Benefit & Reward
- Early Involvement of Key Participants
- Collaborative Innovation & Decision Making
- Organization & Leadership
- Intensified Planning
- Early Goal Setting & Project Definition
- Open Communication
- Appropriate Technology

## 4.3 Required Qualifications of the Respondent

- Demonstrated experience in the design and/or construction of at least three (3) parks, or equivalent landscaping, consisting of 1 acre or greater.
  - *Demonstrated success in designing of a park for a public municipality or agency preferred.*
- Demonstrated successful Owner/Community collaboration citing an example of one (1) park that was delivered to the highest expectations, and the approach you took as a Design-Build team.
- Ability to find innovative solutions and opportunities within the constraints of a fixed budget funded by a State Grant.





#### 4.4 Owner's NTE Budget

The Not-To-Exceed (NTE) budget for all work to be provided by the Design-Builder under the design-build contract is:

- Construction Cost \$5,600,000 to include a Community Center, Splashpad, Playground, BBQ/Picnic and other site amenities. This is the allocated construction cost under the grant scope and successful bidder must come in at or under budget.
- Pre-Construction Cost \$1,400,000 (to include consultants) this cost is controlled by the owner and has the potential of utilization for construction if funds are remaining after design.

#### 4.5 Anticipated Project Schedule

PROJECT SCHEDULE	
Activity	Date
Design-Builder Notice of Intent	June 25 <sup>th</sup> , 2025
Design / Permitting Services	July 2025 until March 2026
Construction	March 2026 – August 2027
Substantial Completion Deadline (to allow Final Inspection to begin)	November 1 <sup>st</sup> 2027
Final Completion	December 31 <sup>st</sup> 2027

#### 4.6 Form of Contract Between Owner & Design-Builder

Owner will utilize a Preliminary Agreement Between Owner and Design-Builder as follows:

- DBIA Document No. 544, *Progressive Design-Build Agreement* as amended, and
- DBIA Document No. 535, *General Conditions of Contract Between Owner and Design-Builder* as amended.

#### 4.7 Compliance with Applicable Laws

The project shall be designed in accordance with all Federal, State, and local construction codes, laws, ordinances, rules and regulations governing design and construction during the term of the contract, including but not limited to all requirements of Title 24, ADA and EEO requirements.

Prevailing wage will apply based on the Office of Grants and Local Services (OGALS) Grant Administration Guide (September 2020) for the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018, administered by the California Department of Parks and Recreation. Project must comply with the provisions of §1720 through 1861 of the California Labor Code.



## 4.8 Responsibility Matrix

The following responsibility matrix is not intended to be exhaustive, but is intended to provide additional clarity on certain tasks:

RESPONSIBILITY MATRIX	
Activity	Responsibility
Design / Construction	Design-Builder (including but not limited to Architectural, Structural, MEP, Code, Fire & Life-Safety, Civil, Dry Utilities, Security, AV/IT, Acoustics, Seismic, Signage, Wayfinding, etc.)
As-builts / Record Documents	Design-Builder (i.e. for all items beyond what has been provided in the RFQ/P)
Permits	Design-Builder (Owner will pay for permits)
3 <sup>rd</sup> Party Testing & Inspections	Owner (Design-Builder shall coordinate with Owner's consultant)
Geotechnical Report	Owner (Design-Builder shall coordinate with Owner's consultant)
Phase 1 ESA	Owner (Design-Builder shall coordinate with Owner's consultant)
Initial Survey	Owner (Design-Builder shall coordinate with Owner's consultant)
Commissioning	Owner (Design-Builder shall coordinate with Owner's consultant)

## Part 5 – Design-Builder Selection Process

### 5.1 RFQ/P Evaluation Criteria & Ranking

Respondents must respond to each of the RFQ/P criteria demonstrating their qualifications, providing examples of how your team meets the evaluation criteria and presenting your approach with respect to delivering this project. SOQ/Ps will be evaluated based on these criteria and weighting. Brevity will be required; clear, concise communication is valued.

### 5.2 SOQ/P & Appendix

Each Design-Build Team must submit a Statement of Qualifications and Proposal ("**SOQ/P**") responding to the criteria described in this RFQ/P.

Additionally, the SOQ/P shall contain the elements as identified in **Appendix C (RFQ/P Submission Checklist)**, or otherwise listed in this RFQ/P.

### 5.3 Interview

After receipt of the SOQ/Ps, the evaluation committee (Owner & Gafcon) will schedule interviews to be held in person or online at the discretion of the Owner.



## Part 6 – RFQ/P Requirements

### 6.0 Statement of Qualifications (Not Scored)

Submit a letter confirming the Respondent has met the Qualifications criteria indicated.

### 6.1 Cover Letter (Not Scored)

The cover letter must contain a statement that the Respondent acknowledges all documents submitted pursuant to this RFQ/P process.

The Respondent shall certify that all basic Architectural services will be provided by a Licensed California Architect. All other professional services must meet the requirements of the State and the responsibility of the Design-Build firm to retain.

The letter must also contain the following:

- a. The Respondent's (i.e. Firm's) legal name, address, email, and phone number. If the work will be performed at a location other than the provided address indicate the office where the work will be performed.
- b. Number of years the Respondent has been in business.
- c. A statement that the submission is a firm and irrevocable offer, good for 90 days.
- d. A statement expressing the Respondent's willingness to perform the services as described in this RFQ/P.
- e. A statement expressing the Respondent's availability of staff and other required resources to perform all services and provide all deliverables within the specified time frames as described in the RFQ/P.
- f. The name, title or position, email, and phone number of the individual signing the cover letter.
- g. A statement indicating the signatory is authorized to bind the Respondent contractually.
- h. The name, title or position, email, and phone number of the primary contact and/or account administrator, if different from the individual signing the cover letter.

**An unsigned cover letter may be cause for the submission to be rejected.**

### 6.2 Team Members & Firm Experience (25 Points)

**PROPOSED TEAM AND COMPANY EXPERIENCE** (capacity to perform and technical qualifications)

Present your team and organization chart / structure. Demonstrate your firm's and the proposed team's experience with projects and sites relevant to the project. Clearly illustrate how team members have worked together in the past or how they are prepared to do so on this project.



### 6.3 Design-Build Process (20 Points)

a. **PORTFOLIO OF PROJECTS BY PROPOSED TEAM** (technical qualifications)

Provide examples cited above or herein that illustrate the process you used to collaboratively deliver them. Please highlight the following in your example:

**Project Definition or Preliminary Agreement**

Demonstrate strategies used to collaboratively define scope, target values, schedules, and building systems prior to design starting, and how that work served to guide subsequent design.

**Achieving Design Excellence at Reasonable Cost**

Design excellence does not always equal high cost. Provide examples where your firm achieved high design excellence while meeting project budget constraints.

For each project, include the completed construction cost per square foot, and total project square footage.

**Integrated Project Delivery**

Highlight examples of how aspects of the referenced projects were made possible, value was added, or lessons learned by an integrated design process.

**Innovation & Technology**

Highlight examples of integrated tools and processes that provided added value and contributed to the success to the project.

b. **PROJECT RISKS** (technical qualifications)

Discuss or provide an example of your approach to risk management and contingency usage.

Identify three (3) relevant and critical risks for this Project. Provide a brief narrative for each risk describing why the risk is critical, the impact the risk will have on the Project, and strategies that may be implemented to mitigate the risk.

c. **SCHEDULE**

Describe your approach to developing a target schedule and maintaining throughout the duration of the project.

d. **SAFETY**

Describe the commitment to safety and accident prevention of your team. Submit the Design-Builder's EMR and OSHA Lost Time Accident Rate for



each of the past 5 years. Please do not submit the contractor's complete Accident Prevention Program or IIPP as part of the response.

#### **6.4 Price-Related Factor (30 Points)**

Using the Price Form enclosed (**Appendix H**), provide the Design-Builder's Fee, Design and Sub-consultant Fees, General Conditions, General Requirements, Insurance and Bond Costs as a percentage of all Direct Costs incurred in the performance of the Work under the Contract..

- a. Provide breakdown by deliverable and by subconsultant (if applicable)
- b. Provide a schedule of hourly rates by employee classification, including terms and rates of overtime for additional work if requested.
- c. Provide a list of exclusions, if any.

#### **6.5 Insurance & Bonds (Pass/ Fail)**

Provide a letter from Respondent's insurance carrier and surety, indicating that the insurance requirements and Payment / Performance Bond requirements, respectively, of the contract can be met by the Respondent. Letter to be submitted as part of the Appendix.

#### **6.6 Corporate Information (Not Scored)**

- a. Owner expressly reserves the right to reject the qualifications and proposal of any Respondent who, upon investigation, has been determined to fail to complete similar contracts in a timely fashion or in a satisfactory manner. Such rejection would, if applicable, be based upon the principle that the bidder is "non-responsible" and poses a substantial risk of being unable to complete the work in a cost-effective, professional, and timely manner.
- b. In performing the above-described responsibility determination, Owner reserves the right to utilize all possible sources of information in making its determination.
- c. The Respondent shall provide the following corporate information:
  - Legal form of the company (individual, corporation, partnership, joint venture, etc.). If a corporation or LLC, provide Corporate Identification Number.
  - If the company is a subsidiary of a parent company, identify the parent company
  - If the company is a joint venture, identify all firms in association
  - The Respondent's California License Number and License expiration date
  - Number of years Respondent has conducted business under its present name
- d. The Respondent shall provide explanation if any of the following events are in process or have occurred within the past five (5) years:
  - Claim(s) or demand(s) filed against Respondent's License or License Bond





- Lawsuits, judgements, or other administrative, legal, arbitration or other proceedings, ever brought or commenced by or against the Respondent or any of its principals, officers, or equity owners in connection with any architectural contract or construction contract.
- Failure to complete an architectural contract or construction contract.

### 6.7 Contract Comments (-30 to 0 Points)

A draft of the contract language has been provided with this RFQ/P which has been reviewed by Owner, Owner's Construction Representative, and Owner's Legal Representative.

Comments and/or revision requests related to contract language **must** be provided as part of the RFQ/P response to be considered. Acceptance of the contract language 'as-is' will be scored favorably in the evaluation of RFQ/P responses. All responses shall bear the signature of the authorized legal representative of the proposing firm.

Additional comments received after submission of the SOQ/P – i.e. during contract negotiations – will not be considered and could result in negotiations proceeding with the next highest rated Respondent.

### 6.8 Interview (25 Points)

After receipt of the SOQ/Ps, the evaluation committee will schedule an interview with three (3) finalists. The primary/key members of the proposed team should be in attendance. The focus of the interview is to expand on the approach to delivering the project and provide an opportunity to convey any other important information not requested or provided in your SOQ/P. Owner may also provide additional topics to be discussed.



## Part 7 – Appendices

Appendix A – PRELIMINARY PROJECT INFORMATION

Appendix B – REMOVED

Appendix C – RFQ/P SUBMISSION CHECKLIST

Appendix D – ADDENDA ACKNOWLEDGEMENT (*if applicable*)

Appendix E – AGREEMENT FOR DESIGN-BUILD SERVICES

Appendix F – INSURANCE & BOND REQUIREMENTS

Appendix G – EVALUATION SHEET

Appendix H – PRICE FORM

## Part 8 – General Conditions

This RFQ/P is not a commitment or contract of any kind. The Owner reserves the right to pursue any, or none of the proposals generated by this request. Costs for developing the proposal are entirely the responsibility of the applicants and shall not be reimbursed. The Owner reserves the right to: select the proposal that is in the Owner's best interests; to reject any and all proposals at any time and for any reason; to terminate the RFQ/P process; and to waive any requirements of this RFQ/P when it determines that doing so is in its best interests. Further, while every effort has been made to ensure the information presented in this RFQ/P is accurate and thorough, the Owner assumes no liability for any unintentional errors or omissions in this document.



## Appendix A

### [PRELIMINARY PROJECT INFORMATION](#)

<https://app.box.com/s/xhtagbioiw0crfkv4fexjsztxfzq1zyd>



## Appendix B

**REMOVED**



## Appendix C

### RFQ/P SUBMISSION CHECKLIST

*(Initial each line item to confirm submission of response and return with RFQ/P Submission)*

Item	Included in Response <i>(initial each box)</i>
0. Statement of Qualifications	
1. Cover Letter	
2. Team Members & Firm Experience	
3. Design-Build Process	
4. Price Related Factor ( <b>Appendix H</b> )	
5. Insurance & Bonds	
6. Corporate Information	
7. Contract Comments	
8. Appendices:	
• Appendix A – PRELIMINARY PROJECT INFORMATION	
• Appendix B – REMOVED	
• Appendix C – RFQ/P SUBMISSION CHECKLIST	
• Appendix D – ADDENDA ACKNOWLEDGEMENT ( <i>only if applicable</i> )	
• Appendix E – AGREEMENT FOR DESIGN-BUILD SERVICES	
• Appendix F – INSURANCE & BOND REQUIREMENTS	
• Appendix G – EVALUATION SHEET	
• Appendix H – PRICE FORM	





## Appendix D

### ADDENDA ACKNOWLEDGEMENT

*(To be executed by Respondent and submitted with RFQ/P Submission)*

**Addenda**: Changes or corrections to the submission document will be issued via a numbered addendum. Respondent must acknowledge receipt of all addenda. Not acknowledging all addenda may be reason for rejection of the submission. Record below the number(s) and date(s) of addenda received, if applicable.

Addendum # \_\_\_\_\_ Date Posted \_\_\_\_\_ Signature \_\_\_\_\_



## Appendix E

### [AGREEMENT FOR DESIGN-BUILD SERVICES](#)

<https://app.box.com/s/v9vyj5x6wibqepswt05ak4sqhn8lrmy7>



## Appendix F

### INSURANCE & BOND REQUIREMENTS

*(To be executed by Respondent and submitted with RFQ/P Submission)*

The selected Respondent shall procure and maintain insurance, in the amounts specified below, for the duration of this contract.

With a combined single limit per occurrence of not less than: \$20,000,000

**OR**

#### **Commercial General Liability Insurance**

(including automobile insurance) which provides limits of not less than:

a) Per Occurrence (combined single limit) \$2,000,000

The Firm agrees that they are familiar with the circumstances affecting the preparation and making of such submission and is properly qualified to make this affidavit, and certifies the following.

Firm shall procure and maintain and shall require all subconsultants, if any, whether primary or secondary, to procure and maintain either:

b) Project Specific Aggregate (for this Project only) \$10,000,000

c) Products / Completed Operations \$2,000,000

d) Personal & Advertising Injury Limit \$1,000,000

e) Umbrella \$5,000,000

**AND**

#### **Additional Insured Endorsement**

The Additional Insured Endorsement must specifically name City of Calipatria as an additional insured and include the following language: "City of Calipatria and the officers, agents, employees and volunteers of the City of Calipatria, individually and collectively, and Gafcon PM-CM LLC" with the policy number listed.

#### **Notice of Cancellation**



Notice of Cancellation Endorsement must be a separate endorsement for the General Liability policy.

### **INSURANCE & BOND REQUIREMENTS (*continued*)**

#### **Automobile Liability Insurance**

In the amount of not less than:

per occurrence for bodily injury and property damage \$1,000,000

#### **Professional Liability (Errors and Omissions):**

At all times during the performance of the work under this Agreement the Firm shall maintain professional liability insurance, in a form and with insurance companies acceptable to Owner in an amount indicated herein.

Professional Liability (errors and omissions) \$3,000,000

#### **Workers' Compensation Insurance**

Workers' Compensation Employers' Liability limits required by the laws of the State of California. Worker's Compensation Insurance policy shall contain a Waiver of Subrogation. In the event Firm is self-insured, it shall furnish Certificate of Permission to Self-Insure signed by Department of Industrial Relations Administration of Self-Insurance, State of California.

#### **Employers Liability**

Per accident for bodily injury or disease \$1,000,000

#### **Insurance Covering Special Hazards:**

Following special hazards shall be covered by riders or riders to above-mentioned commercial liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance, in amounts as follows:

Automotive and truck where operated in amounts as stated above.

Material hoist where used in amounts as stated above.



## INSURANCE & BOND REQUIREMENTS *(continued)*

### **Bond Requirements**

Payment and Performance Bonds:

Required

### **Worker's Compensation Certificate:**

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

*(In accordance with Article 5 (commencing at section 1860), chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this Agreement.)*

Firm Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_





## Appendix G

### EVALUATION SHEET

*(For reference only)*

#### CRITERIA FROM RFQ/P

Selection Qualifications	Score
Statement of Qualifications	-
Cover Letter	-
Team Members & Firm Experience	25
Design-Build Process	20
Price Related Factor	30
Insurance / Bond Letters	Pass / Fail
Corporate Information	-
Contract Comments	-30 to 0
Interview	25
Inclusion of voluntary student partnerships	Yes / No
<b>Evaluation Determination</b>	_____ out of 100



## Appendix H

### PRICE FORM

(To be completed by respondents)

#### CRITERIA FROM RFQ/P

Price Factor	
Design-Builder Fee	\$
Fee as % of construction cost (to 2 decimal places)	%
Design Fee	\$
Design Fee as % of construction cost (to 2 decimal places)	%
Monthly General Conditions (during construction)	\$
Monthly General Requirements (during construction)	\$
Insurance as % of construction cost (to 2 decimal places)	%
Sub Default Insurance as % of subcontract cost (to 2 decimal places)	%
Bond as % of construction cost (to 2 decimal places)	%
Under Separate Cover, provide:	
<ul style="list-style-type: none"> <li>a) Breakdown of costs, by deliverable and by consultant (if applicable).</li> <li>b) Schedule of hourly rates by employee classification, including terms and rates of overtime for additional work if requested.</li> <li>c) List of proposal qualifications and exclusions.</li> </ul>	

Firm Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_