



AGENDA

**Regular Meeting of the Calipatria City Council
City Council Chambers
125 North Park Avenue
Calipatria, CA 92233**

**Tuesday, October 14, 2025
Closed Session at 5:30 pm
Open Session at 6:00 pm**

Michael Luellen, Mayor
Javier Amezcua, Mayor Pro-Tem
Sylvia Chavez, Council Member
Fred Beltran, Council Member
Jesse Rivas, Council Member

Laura Gutierrez, City Manager
Gilbert G. Otero, City Attorney
Jane Hurtado, City Clerk

Jesse Llanas, Fire Chief
Cheryl Fowler, Police Chief
Edgar Self, Public Work Director

NOTICE TO THE PUBLIC

This is a public meeting. Any member of the public is invited to attend. The Calipatria City Council welcomes public input during the **Public Comment** period of the sessions.

5:30 P.M. CLOSED SESSION

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENTS FOR CLOSED SESSION ITEMS: Any member of the public wishing to address the City Council on any items appearing on the closed session agenda may do so at this time. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda. (*Government Code Section 54954.2*) There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CITY COUNCIL ADJOURNS TO CLOSE SESSION

CONFERENCE WITH LEGAL COUNSEL:

1. CONFERENCE WITH LEGAL COUNSEL -

Initiation of litigation pursuant to paragraph (4) subdivision (d) of Section 54956.9

Number of Potential Cases: 3

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (SECTION 54956.8)

APN: 023-070-007 (portion of)
 Property Address: 440 W Main Street
 Agency Negotiator: City Manager
 Negotiating Parties: Imperial Trucking, LLC
 Under Negotiation: Potential for Lease and Terms

3. CONFERENCE WITH LABOR NEGOTIATORS (SECTION 54957.6)

Agency Negotiator: City Manager
 Employee Organization: Calipatria Police Officers Association

CITY COUNCIL CONVENES TO OPEN SESSION

6:00 P.M. OPEN SESSION

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE & INVOCATION:

CITY ATTORNEY: REPORT ON CLOSED SESSION ACTION

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgent items and or remove items from the consent calendar prior to that portion of the agenda. For the purpose of the official city record, the City Council may take care of these issues by entertaining a formal motion.

MOTION:

SECOND:

ROLL CALL VOTE: FB _____ JR _____ ML _____ SC _____ JA _____

PUBLIC COMMENTS: The City Council welcomes your input. **Please remember to shut off all cell phones.** Now is the time for any member of the public to speak to the Council. If there is an item on the agenda on which you wish to be heard, at this time, please step to the podium and state your name and address for the record.

For matters not appearing on the agenda: If you wish to address the City Council concerning a matter and/or any item not on the agenda but is within the City Council's jurisdiction you may do so now. At this time, please step to the podium and state your name and address for the record.

The Mayor reserves the right to place a time limit of three (3) minutes on each person's presentation. It is requested that longer presentations be submitted to the City Clerk in writing 48 hours before the meeting.

PRESENTATION(S):

1. PROCLAMATION – Designating October 2025 as Domestic Violence Awareness Month

CONSENT AGENDA: The items appearing under the Consent Agenda will be acted upon by the City Council in one motion without discussion. Should any Council Member or other person wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the REGULAR BUSINESS Agenda.

1. Warrants - September 2025
2. Minutes: September 23, 2025

MOTION: SECOND:
ROLL CALL VOTE: FB _____ JR _____ ML _____ SC _____ JA _____

ACTION ITEMS NEW/REGULAR BUSINESS (DISCUSSION/ACTION):

1. Approve/Disapprove: RESOLUTION NO. 25-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA
ADOPTING A DUPLICATION OF BENEFITS (DOB) POLICY AND
PROCESS

MOTION: SECOND:
ROLL CALL VOTE: FB _____ JR _____ ML _____ SC _____ JA _____

STAFF and COUNCIL REPORTS:

ADJOURNMENT:

The next regular scheduled meeting of the City of Calipatria City Council is Tuesday, October 28, 2025, at 6:00 pm

Close meeting at _____.

MOTION: SECOND:
ROLL CALL VOTE: FB _____ JR _____ ML _____ SC _____ JA _____

I, JANE HURTADO, City Clerk of the City of Calipatria, California, DO HEREBY CERTIFY that the agenda was duly posted at Calipatria City Hall, 125 N Park Avenue, Calipatria, California and on the City of Calipatria's website not less than 72 hours prior to the meeting per Government Code 54954(2).

Dated: October 9, 2025

PROCLAMATION

A PROCLAMATION RECOGNIZING OCTOBER 2025 AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, the crime of family violence violates an individual's privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse including abuse to children and the elderly; and

WHEREAS, the problems of family violence are not confined to any group or groups of people, but cut across all economic, racial and societal barriers, and are supported by societal indifferences; and

WHEREAS, the impact of family violence is wide ranging, directly affecting individuals and society as a whole, here in Calipatria, California, Imperial County, throughout the United States and the world.

NOW THEREFORE, we, the *City of Calipatria City Council*, do hereby proclaim October 2025 to be Domestic Violence Awareness Month in Calipatria, California in recognition of the important work done by family violence advocates and programs, and urge all residents to actively participate in the scheduled activities and programs to work toward improving victim safety and holding perpetrators of family abuse accountable for their actions against individual victims and our valley community.

PASSED AND ADOPTED, this 14th day of October 2025.

ATTEST:

Michael Luellen, Mayor

Jane M. Hurtado, City Clerk



Warrants for Council Meeting

Tuesday, October 14, 2025

OPERATING ACCOUNT:

AMOUNTS:

US Bank ~ General Account #5465

09/04/25	CK# 7474 - 7475	\$557.00
09/12/25	CK# 7476 - 7524	\$97,081.85
09/26/25	CK# 7525 - 7577	\$207,733.15

Grand Total: \$305,372.00

VOIDED CHECKS:

09/26/25	CK# 7528 - 7549	Should be one check
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INFORMATION CARRY OVER:

09/26/25	CK# 7578
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ABSTAIN:

PAYROLL ACCOUNT:

AMOUNTS:

US Bank ~ Payroll Account #0532

09/05/25	CK# 17726 - 17769	\$44,317.69
09/19/25	CK# 17770 - 17804	\$42,675.93

Grand Total: \$86,993.62

Michael Luellen, Mayor

Javier Amezcua, Mayor Pro-Tem

Sylvia R. Chavez, Councilmember

Fred Beltran, Councilmember

Jesse Rivas, Councilmember

OPERATING ACCOUNT BY FUND:**AMOUNTS:**

US Bank ~ General Account #5465	
Fund 01 - General Fund	\$100,756.06
Fund 06 - Wastewater Fund	\$25,386.49
Fund 09 - Solid Waste Fund	\$21,517.50
Fund 10 - Gas Tax Fund	\$29,188.50
Fund 14 - Cliff Hatfield Memorial Airport	\$6,381.06
Fund 15 - SB01	\$3,402.50
Fund 32 - CDBG-CV1	\$3,534.30
Fund 33 - CDBG-CV1	\$3,534.30
Fund 73 - Eastside Storm Drain	\$59,505.00
Fund 75 - American Rescue Plan	\$6,080.25
Fund 77 - Airport Community Center / Park	\$46,086.04

Grand Total:	<u><u>\$305,372.00</u></u>
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City of Calipatria

10/3/2025 3:45pm

Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 9/1/2025 To 9/30/2025

For All Vendors And For Outstanding Checks - Computer Generated

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
7474	C	9/4/2025	1375 Victor Cesena	\$249.00	O
	Invoice Nbr - Description		GL Account	Amount	
	9/15-9/18 - Dre Training (Week 2)		01-25-7004	\$249.00	
7475	C	9/4/2025	1375 Victor Cesena	\$308.00	O
	Invoice Nbr - Description		GL Account	Amount	
	9/8-9/12 - Dre Training (Week 1)		01-25-7004	\$308.00	
7476	C	9/12/2025	14 Calipatria Firefighters Assoc.	\$102.05	O
	Invoice Nbr - Description		GL Account	Amount	
	Payroll 8/18-31, 2025 - CFA Dues Run # 1669-2025		01-00-2605	\$102.05	
7477	C	9/12/2025	57 Imperial Irrigation District	\$8,991.05	O
	Invoice Nbr - Description		GL Account	Amount	
	50900482/9/5/25 - 440 W Main St A/PRT HNGR		01-50-7013	\$817.80	
	50892491/9/5/25 - 440 W Main St		06-06-7013	\$302.96	
	50675282/9/4/25 - 106 W Lindsey Rd		06-06-7013	\$6,159.65	
	50001613/9/4/25 - St Lights		10-00-7013	\$1,692.64	
	50132978/9/5/2025 - 440 W Main St		14-00-7013	\$18.00	
7478	C	9/12/2025	96 Golden State Water Company	\$5,319.39	O
	Invoice Nbr - Description		GL Account	Amount	
	51045100008/8/21/2025 - Mikesell Park - 102 E Main St		01-90-7013	\$255.54	
	72634100001/8/21/2025 - City Hall & Fire Dept. - 125 Park		01-80-7013	\$102.69	
	98028300006/8/21/2025 - Police Dept. - 140 W Main		01-25-7013	\$388.54	
	90696400002/8/21/2025 - Fire Dept - 125 Park		01-26-7013	\$363.53	
	89834100003/8/21/2025 - Airport - 438 W Main		14-00-7013	\$71.06	
	81075400002/8/21/2025 - W Bonita St & S Park Ave		01-90-7013	\$163.70	
	72634100001/8/21/2025 - City Hall & Fire Dept. - 125 Park		01-26-7013	\$102.68	
	4846569392 - HNG - 440 W Main		01-50-7013	\$412.79	
	51934100002/8/21/2025 - 450 N Brown Ave (E California		01-90-7013	\$163.70	
	50634100007/8/21/2025 -		01-50-7013	\$176.80	
	25634100009/8/21/2025 - Lift Station - 424 International		06-06-7013	\$74.63	
	22075400006/8/21/2025 - N/W/C of Library		01-90-7013	\$988.00	
	10934100008/8/21/2025 - Flag Pole - 100 Park Irr		01-90-7013	\$512.21	
	00934100009/8/21/2025 - Wellbeing Center - 101 N Lake		01-80-7013	\$86.57	
	52075400003/8/21/2025 - Community Center - 150 Park		01-90-7013	\$1,456.95	
7479	C	9/12/2025	109 Underground Service Alert/SC	\$34.00	O
	Invoice Nbr - Description		GL Account	Amount	
	820250103 - Sewer markings		06-06-7013	\$34.00	
7480	C	9/12/2025	143 Zendejas Hardware	\$547.89	O
	Invoice Nbr - Description		GL Account	Amount	

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			886516 - Fire Dept. supplies	01-26-7016	\$15.07
			887143 - On call truck items	01-40-7606	\$163.76
			887152 - Fire Dept. supplies	01-26-7016	(\$19.40)
			887151 - Fire Dept. supplies	01-26-7016	\$47.13
			887037 - Fire Dept. supplies	01-26-7016	\$86.66
			887206 - PW - various	01-80-7106	\$15.00
			887411 - PW - various	01-90-7606	\$46.81
			887260 - PW - various	01-50-7606	\$30.13
			887286 - Fire Dept. supplies	01-26-7016	\$53.86
			887206 - PW - various	01-80-7017	\$108.87
7481	C	9/12/2025	165 El Centro Motors		\$1,062.00 O
			Invoice Nbr - Description	GL Account	Amount
			6390998 - PD - unit 782	01-25-7606	\$784.72
			6390148 - Fire Dept. Oil change and service	01-26-7606	\$277.28
7482	C	9/12/2025	189 Airgas USA, LLC		\$136.59 O
			Invoice Nbr - Description	GL Account	Amount
			5518450774 - Medical Oxygen	01-26-8017	\$136.59
7483	C	9/12/2025	193 Calipatria Police Employees Association		\$125.00 O
			Invoice Nbr - Description	GL Account	Amount
			Payroll 8/18-31, 2025 - CPOA Dues Run# 1669-2025	01-00-2007	\$125.00
7484	C	9/12/2025	195 City of Calipatria		\$120.08 O
			Invoice Nbr - Description	GL Account	Amount
			Payroll 8/18-31, 2025 - UB Employees Run# 1669-2025 (Navarro, Quintana, Torres, Chavez)	06-00-2011	\$60.04
			Payroll 8/18-31, 2025 - UB Employees Run# 1669-2025 (Navarro, Quintana, Torres, Chavez)	01-00-2011	\$60.04
7485	C	9/12/2025	267 Imperial Printers		\$1,482.75 O
			Invoice Nbr - Description	GL Account	Amount
			25-2451 - Animal control citations	01-25-7001	\$310.24
			25-2452 - Animal control complaint	01-25-7001	\$181.76
			25-2453 - PD ticket citations	01-25-7001	\$990.75
7486	C	9/12/2025	339 California Department of Child Support Services		\$179.07 O
			Invoice Nbr - Description	GL Account	Amount
			Payroll 8/18-31, 2025 - Child Support: (CSWS1702080) Run# 1669-2025	01-00-2010	\$179.07
7487	C	9/12/2025	470 McNeece Bros. Oil Company, Inc.		\$5,891.19 O
			Invoice Nbr - Description	GL Account	Amount
			919740 - Public Works - Operational fuel	01-90-7015	\$427.40
			919740 - Public Works - Operational fuel	06-06-7015	\$427.40
			919740 - Public Works - Operational fuel	75-06-7015	\$1,280.25
			919740 - Public Works - Operational fuel	01-16-7015	\$237.88
			919740 - Public Works - Operational fuel	01-40-7015	\$569.85
			919741 - Fire Dept - Monthly fuel expense	01-26-7015	\$1,209.68

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			919742 - Police Dept. Vehicle fuel	01-25-7015	\$1,738.73
7488	C	9/12/2025	528 USA Blue Book		\$2,144.51 O
			Invoice Nbr - Description	GL Account	Amount
			INV00814333 - VW chemical pump	06-06-7606	\$2,144.51
7489	C	9/12/2025	589 Imperial County Sheriffs Office		\$5,462.84 O
			Invoice Nbr - Description	GL Account	Amount
			08062025 - Coverage for PD - June2025	01-25-7003	\$5,462.84
7490	C	9/12/2025	652 County of San Diego, RCS		\$961.24 O
			Invoice Nbr - Description	GL Account	Amount
			26CALIFDN01 - Fire Dept. Radio service	01-26-7003	\$610.00
			26CALIPDN02 - Police Dept. Radio Network	01-25-7003	\$351.24
7491	C	9/12/2025	779 Smith-Kandal Insurance Agency		\$1,229.00 O
			Invoice Nbr - Description	GL Account	Amount
			6066 - Police Explorer	01-17-7009	\$1,229.00
7492	C	9/12/2025	894 Border Tactical		\$106.13 O
			Invoice Nbr - Description	GL Account	Amount
			A218697 - C. Fowler - uniform voucher	01-25-7929	\$81.13
			O1027225 - D. Toledo - Qualification Renewal	01-25-7004	\$25.00
7493	C	9/12/2025	905 IMPERIAL COUNTY TREASURER		\$311.46 O
			Invoice Nbr - Description	GL Account	Amount
			2025-2026 - 2025-2026 Property Tax Statements	09-00-7925	\$9.92
			020-120-029-000		
			2025-2026 - 2025-2026 Property Tax Statements	06-06-7925	\$301.54
			020-140-028-000		
7494	C	9/12/2025	937 SoCalGas		\$13.00 O
			Invoice Nbr - Description	GL Account	Amount
			8/1/2025-9/1/2025 - Vehicle fuel	01-40-7015	\$13.00
7495	C	9/12/2025	958 Southwest Equipment and Supply, Inc.		\$528.30 O
			Invoice Nbr - Description	GL Account	Amount
			42620 - Tire repair	01-25-7606	\$20.00
			42651 - Unit 783	01-25-7606	\$373.30
			42605 - Tire mount and dismount - John Deere tractor	06-06-7606	\$6.67
			42605 - Tire mount and dismount - John Deere tractor	01-40-7606	\$6.67
			42605 - Tire mount and dismount - John Deere tractor	01-90-7606	\$6.66
			42649 - Tire repair Unit 722	01-25-7606	\$70.00
			42652 - Tire repair Unit 782	01-25-7606	\$45.00
7496	C	9/12/2025	1008 Humane Society of Imperial County		\$500.00 O
			Invoice Nbr - Description	GL Account	Amount
			August 2025 - Animal intake & care expenses	01-25-7049	\$500.00
7497	C	9/12/2025	1020 AM Copiers, Inc		\$89.18 O
			Invoice Nbr - Description	GL Account	Amount

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			IN8151 - Kyocera/3554ci	01-17-7003	\$89.18
7498	C	9/12/2025	1038 Special District Risk Management Authority	\$13,341.59	O
			Invoice Nbr - Description	GL Account	Amount
			H48182 - Benefits expense - September 2025	01-90-6900	\$1,027.12
			H48182 - Benefits expense - September 2025	06-06-6900	\$2,054.23
			H48182 - Benefits expense - September 2025	01-40-6900	\$1,369.49
			H48182 - Benefits expense - September 2025	01-25-6900	\$3,423.72
			H48182 - Benefits expense - September 2025	01-16-6900	\$2,396.60
			H48182 - Benefits expense - September 2025	01-26-6900	\$3,070.43
7499	C	9/12/2025	1039 Larry R. Bennett Insurance Agency	\$375.00	O
			Invoice Nbr - Description	GL Account	Amount
			LRB#173 - Admin fees - Sept 2025	01-17-7003	\$375.00
7500	C	9/12/2025	1080 County Motor Parts	\$31.44	O
			Invoice Nbr - Description	GL Account	Amount
			545138 - Fire Dept. Oil needed	01-26-7606	\$31.44
7501	C	9/12/2025	1118 Clearinghouse	\$279.80	O
			Invoice Nbr - Description	GL Account	Amount
			Payroll 8/18-31, 2025 - Child Support: (001452488001) Run# 1669-2025	01-00-2010	\$279.80
7502	C	9/12/2025	1130 Babcock Laboratories, Inc.	\$655.25	O
			Invoice Nbr - Description	GL Account	Amount
			CI50092-9802 - Regulatory testing	06-06-7107	\$157.31
			CH51930-9802 - Regulatory testing	06-06-7107	\$497.94
7503	C	9/12/2025	1140 Raul Bernal	\$31.50	O
			Invoice Nbr - Description	GL Account	Amount
			8/25/2025 - Mileage reimbursement	06-06-6015	\$31.50
7504	C	9/12/2025	1146 Holtville Tribune	\$1,827.00	O
			Invoice Nbr - Description	GL Account	Amount
			0102008 - Legal Advertising	01-17-7010	\$504.00
			0102006 - Legal Advertising - English and	01-17-7010	\$1,323.00
7505	C	9/12/2025	1155 VESTIS	\$135.86	O
			Invoice Nbr - Description	GL Account	Amount
			5220568771 - PW uniforms	01-80-7106	\$16.78
			5220571513 - PW uniforms	01-80-7929	\$3.43
			5220571513 - PW uniforms	06-06-7929	\$7.08
			5220571513 - PW uniforms	01-90-7929	\$20.80
			5220571513 - PW uniforms	01-80-7106	\$16.78
			5220571513 - PW uniforms	01-50-7929	\$10.40
			5220568771 - PW uniforms	06-06-7929	\$7.08
			5220568771 - PW uniforms	01-90-7929	\$20.80
			5220568771 - PW uniforms	01-40-7929	\$9.44
			5220568771 - PW uniforms	01-50-7929	\$10.40

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Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
			5220568771 - PW uniforms	01-80-7929 \$3.43	
			5220571513 - PW uniforms	01-40-7929 \$9.44	
7506	C	9/12/2025	1184 Capital One Trade Credit	\$65.26	O
			Invoice Nbr - Description	GL Account	Amount
			I95332/5 - WW - supplies	06-06-7106	\$8.45
			B17572/2 - WW supplies	06-06-7017	\$16.81
			I95332/5 - WW - supplies	06-06-7017	\$24.00
			B17572/2 - WW supplies	06-06-7106	\$16.00
7507	C	9/12/2025	1192 Mission Communications, LLC	\$1,270.80	O
			Invoice Nbr - Description	GL Account	Amount
			1093348 - WW monitoring	06-06-7017	\$1,270.80
7508	C	9/12/2025	1220 Roberto Orozco	\$23.80	O
			Invoice Nbr - Description	GL Account	Amount
			August 2025 - Mileage reimbursement	06-06-6015	\$23.80
7509	C	9/12/2025	1244 VGL Construction Inc.	\$3,400.00	O
			Invoice Nbr - Description	GL Account	Amount
			BI-150 - Emergency sewer Date & Park	06-06-7003	\$3,400.00
7510	C	9/12/2025	1246 Liebert Cassidy Whitmore	\$5,535.00	O
			Invoice Nbr - Description	GL Account	Amount
			298091 - EERC Membership	01-16-7003	\$5,535.00
7511	C	9/12/2025	1253 Navitas Credit Corp.	\$586.64	O
			Invoice Nbr - Description	GL Account	Amount
			41199576/9/10/2025 - Phone System - September 2025	01-25-7013	\$146.66
			41199576/9/10/2025 - Phone System - September 2025	06-06-7013	\$146.66
			41199576/9/10/2025 - Phone System - September 2025	01-26-7013	\$146.66
			41199576/9/10/2025 - Phone System - September 2025	01-80-7013	\$146.66
7512	C	9/12/2025	1257 Brawley Analytical, Inc,	\$498.00	O
			Invoice Nbr - Description	GL Account	Amount
			001411 - Regulatory testing	06-06-7107	\$109.50
			001394 - Regulatory testing	06-06-7107	\$139.50
			001406 - Regulatory testing	06-06-7107	\$249.00
7513	C	9/12/2025	1273 US Bank	\$3,993.25	O
			Invoice Nbr - Description	GL Account	Amount
			113-6582997-0790601 - Fire Dept. Replacement tires - City Gem Cart	01-26-7606	\$190.32
			9/7/2025 - Hotel for Dre training - Cesena (week 1)	01-25-7004	\$979.11
			9/14/2025 - Hotel for Dre training - Cesena (week 2)	01-25-7004	\$765.60
			9/21/2025 - Corrales DUI & Aride training	01-25-7004	\$1,086.10
			JD3V - PD - C. Fowler uniform accessories	01-25-7004	\$122.23
			162661 - Fire Dept. Gold Fire (Strike Team)	01-26-6963	\$131.70

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		9/21-23, 2025 - Hotel - Training	06-06-7004	\$718.19	
7514	C	9/12/2025	1274 Home Grown Apparel	\$782.40	O
		Invoice Nbr - Description	GL Account	Amount	
		46126 - F. Corrales uniform voucher	01-25-7929	\$782.40	
7515	C	9/12/2025	1334 Alpha Employment Testing, Inc	\$231.00	O
		Invoice Nbr - Description	GL Account	Amount	
		1732 - Live Scans (Rios, Self, Flores)	01-16-7107	\$154.00	
		1738 - Live Scans (Rios, Self, Flores)	01-16-7107	\$77.00	
7516	C	9/12/2025	1348 One World Fleet Services	\$1,715.30	O
		Invoice Nbr - Description	GL Account	Amount	
		INV-7917 - Alternator and belt replacement - Eng 5211	01-26-7606	\$1,715.30	
7517	C	9/12/2025	1356 Francisco Corrales	\$308.00	O
		Invoice Nbr - Description	GL Account	Amount	
		9/21-9/26, 2025 - DUI & Aride training	01-25-7004	\$308.00	
7518	C	9/12/2025	1362 Amazon Capital Services	\$523.02	O
		Invoice Nbr - Description	GL Account	Amount	
		114-7631925-1744255 - Office supplies	01-17-7001	\$12.44	
		114-0511664-6707460 - PD - Office supplies	01-17-7001	\$194.85	
		114-7631925-1744255 - Office supplies	01-17-4817	\$14.12	
		114-7631925-1744255 - Office supplies	01-80-7106	\$68.49	
		114-3791965-0432253 - Office supplies	01-17-7001	\$53.86	
		114-4556448-6820237 - Office supplies	01-17-7001	\$10.76	
		114-6152753-8906632 - Office supplies for PD & City Hall	01-17-7001	\$103.45	
		114-6152753-8906632 - Office supplies for PD & City Hall	01-25-7001	\$57.79	
		114-4418980-5648204 - Office supplies	01-17-7001	\$7.26	
7519	C	9/12/2025	1376 Dario Toledo	\$362.38	O
		Invoice Nbr - Description	GL Account	Amount	
		9/11/2025 - D. Toledo - uniform reimbursement	01-25-7929	\$362.38	
7520	C	9/12/2025	1379 Joseph Medina	\$55.30	O
		Invoice Nbr - Description	GL Account	Amount	
		August 2025 - Mileage reimbursement	06-06-6015	\$55.30	
7521	C	9/12/2025	1380 Brenda Robles	\$100.00	O
		Invoice Nbr - Description	GL Account	Amount	
		7/31/2025 - Facility use refund 9/7/25	01-17-4817	\$100.00	
7522	C	9/12/2025	1381 ICGIC	\$200.00	O
		Invoice Nbr - Description	GL Account	Amount	
		9/3/2025 - Trevino and Toledo - Crime conference	01-25-7004	\$200.00	
7523	C	9/12/2025	1382 Dempsey Construction Inc.	\$25,177.54	O
		Invoice Nbr - Description	GL Account	Amount	
		01 - Community Center and Park	77-90-8012	\$25,177.54	

City of Calipatria

10/3/2025 3:45pm

Accounts Payable Check Register Report - US Bank Branch-158300185465

For The Date Range From 9/1/2025 To 9/30/2025

For All Vendors And For Outstanding Checks - Computer Generated

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
7524	C	9/12/2025	1383 CaliPies348	\$240.00	O
Invoice Nbr - Description 002 - City Manager's Meeting 9/10/2025 GL Account 01-16-7004 Amount \$240.00					
7525	C	9/26/2025	7 AFLAC	\$318.46	O
Invoice Nbr - Description 460674 - Deductibles - September 2025 GL Account 01-00-2004 Amount \$318.46					
7526	C	9/26/2025	14 Calipatria Firefighters Assoc.	\$102.05	O
Invoice Nbr - Description Payroll 9/1-14, 2025 - CFA Dues Run# 1669-2025 GL Account 01-00-2605 Amount \$102.05					
7527	C	9/26/2025	16 City of Brawley	\$8,066.33	O
Invoice Nbr - Description August 2025 - Dispatch Services - August 2025 GL Account 01-25-7003 Amount \$4,033.17					
Invoice Nbr - Description August 2025 - Dispatch Services - August 2025 GL Account 01-26-7003 Amount \$4,033.16					
7550	C	9/26/2025	54 The Holt Group, Inc.	\$59,505.00	O
Invoice Nbr - Description 25-04-034 - THG Project No. 142.307 GL Account 73-00-7003 Amount \$5,605.00					
Invoice Nbr - Description 25-05-015 - THG Project No. 142.307 GL Account 73-00-7003 Amount \$8,780.00					
Invoice Nbr - Description 25-04-018 - THG Project No. 142.307 GL Account 73-00-7003 Amount \$14,780.00					
Invoice Nbr - Description 25-03-015 - THG Project No. 142.307 GL Account 73-00-7003 Amount \$21,560.00					
Invoice Nbr - Description 25-06-010 - THG Project No. 142.307 GL Account 73-00-7003 Amount \$8,780.00					
7551	C	9/26/2025	57 Imperial Irrigation District	\$4,708.82	O
Invoice Nbr - Description 50001635/9/10/2025 - 515 S Sorenson GL Account 01-50-7013 Amount \$312.06					
Invoice Nbr - Description 50920150/9/10/2025 - C/O Industrial Ave & Alamo St Lift St GL Account 01-40-7013 Amount \$48.85					
Invoice Nbr - Description 50508779/9/10/2025 - 402 E California St GL Account 01-90-7013 Amount \$271.67					
Invoice Nbr - Description 50471659/9/10/2025 - 140 W Main St GL Account 01-25-7013 Amount \$892.19					
Invoice Nbr - Description 50001623/9/10/2025 - Sorenson S/O Fern GL Account 01-90-7013 Amount \$18.00					
Invoice Nbr - Description 50001664/9/10/2025 - 286 E Alexandria GL Account 01-80-7013 Amount \$23.32					
Invoice Nbr - Description 50001651/9/10/2025 - 105 S Lake GL Account 01-90-7013 Amount \$18.26					
Invoice Nbr - Description 50001641/9/10/2025 - City Hall - Fire Dept. 125 N Park GL Account 01-80-7013 Amount \$727.53					
Invoice Nbr - Description 50001646/9/10/2025 - 102 E Main St GL Account 01-90-7013 Amount \$18.55					
Invoice Nbr - Description 50160541/9/10/2025 - C/O Alexandria and W/S International GL Account 06-06-7013 Amount \$18.00					
Invoice Nbr - Description 50001609/9/10/2025 - 190 Ball Park GL Account 01-90-7013 Amount \$256.19					
Invoice Nbr - Description 50001605/9/10/2025 - 190 City Hall GL Account 01-80-7013 Amount \$1,251.32					
Invoice Nbr - Description 50291961/9/10/2025 - HWY 111 and Main St Clock GL Account 10-00-7013 Amount \$125.36					
Invoice Nbr - Description 50001641/9/10/2025 - City Hall - Fire Dept. 125 N Park GL Account 01-26-7013 Amount \$727.52					
7552	C	9/26/2025	86 Principal Life Insurance Company	\$820.09	O
Invoice Nbr - Description 10/1/2025-10/31/2025 - Insurance - October 2025 GL Account 01-16-6900 Amount \$222.32					
Invoice Nbr - Description 10/1/2025-10/31/2025 - Insurance - October 2025 GL Account 06-06-6900 Amount \$100.98					

City of Calipatria

10/3/2025 3:45pm

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For All Vendors And For Outstanding Checks - Computer Generated

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
		10/1/2025-10/31/2025 - Insurance - October 2025	01-90-6900	\$5.69	
		10/1/2025-10/31/2025 - Insurance - October 2025	01-40-6900	\$7.59	
		10/1/2025-10/31/2025 - Insurance - October 2025	01-25-6900	\$261.10	
		10/1/2025-10/31/2025 - Insurance - October 2025	01-26-6900	\$222.41	
7553	C	9/26/2025	143 Zendejas Hardware	\$443.77	O
		Invoice Nbr - Description	GL Account	Amount	
		887786 - PW - Shop supplies	01-50-7605	\$17.23	
		K87935 - PW - Shop supplies	01-50-7605	\$3.22	
		886856 - PW - Parks supplies	01-90-7606	\$154.90	
		887716 - PW - Shop supplies	01-50-7605	\$110.86	
		887688 - PW - Park supplies	01-90-7606	\$157.56	
7554	C	9/26/2025	189 Airgas USA, LLC	\$136.59	O
		Invoice Nbr - Description	GL Account	Amount	
		5519141745 - Monthly medical oxygen expense	01-26-8017	\$136.59	
7555	C	9/26/2025	193 Calipatria Police Employees Association	\$125.00	O
		Invoice Nbr - Description	GL Account	Amount	
		Payroll 9/1-14, 2025 - CPOA Dues Run# 1669-2025	01-00-2007	\$125.00	
7556	C	9/26/2025	195 City of Calipatria	\$95.72	O
		Invoice Nbr - Description	GL Account	Amount	
		Payroll 9/1-14, 2025 - UB Employees (Navarro, Quintana, Torres, Vasquez) Run# 1669-2025	01-00-2011	\$47.86	
		Payroll 9/1-14, 2025 - UB Employees (Navarro, Quintana, Torres, Vasquez) Run# 1669-2025	06-00-2011	\$47.86	
7557	C	9/26/2025	339 California Department of Child Support Services	\$179.07	O
		Invoice Nbr - Description	GL Account	Amount	
		Payroll 9/1-14, 2025 - Child Support: (CSWS1702080) Run# 1669-2025	01-00-2010	\$179.07	
7558	C	9/26/2025	625 Business Aviation Insurance Services Inc.	\$6,292.00	O
		Invoice Nbr - Description	GL Account	Amount	
		01696 - Aviation Insurance Policy 12/31/24 - 12/31/25	14-55-7009	\$6,292.00	
7559	C	9/26/2025	652 County of San Diego, RCS	\$610.00	O
		Invoice Nbr - Description	GL Account	Amount	
		26CALIFDN02 - Fire Dept. Monthly radio	01-26-7003	\$610.00	
7560	C	9/26/2025	722 Southern California Association of Governments	\$959.00	O
		Invoice Nbr - Description	GL Account	Amount	
		SCAGFY260028 - Membership Dues Assessment FY 2025-26	01-17-7002	\$959.00	
7561	C	9/26/2025	724 Brenntag Pacific, Inc	\$6,213.62	O
		Invoice Nbr - Description	GL Account	Amount	
		BPI548178 - Chemicals	06-06-7060	\$6,213.62	
7562	C	9/26/2025	768 CR & R Waste & Recycling Services	\$21,507.58	O
		Invoice Nbr - Description	GL Account	Amount	

City of Calipatria

10/3/2025 3:45pm

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For The Date Range From 9/1/2025 To 9/30/2025

For All Vendors And For Outstanding Checks - Computer Generated

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
		August 2025 - Monthly service - August 2025	09-00-7003	\$21,507.58	
7563	C	9/26/2025	958 Southwest Equipment and Supply, Inc.	\$1,200.00	O
		Invoice Nbr - Description	GL Account	Amount	
		42512 - Tailgate 2024 Silverado	06-06-7606	\$400.00	
		42512 - Tailgate 2024 Silverado	01-40-7606	\$400.00	
		42512 - Tailgate 2024 Silverado	01-90-7606	\$400.00	
7564	C	9/26/2025	1118 Clearinghouse	\$279.80	O
		Invoice Nbr - Description	GL Account	Amount	
		Payroll 9/1-14, 2025 - Child Support: (001452488001) Run# 1669-2025	01-00-2010	\$279.80	
7565	C	9/26/2025	1146 Holtville Tribune	\$1,323.00	O
		Invoice Nbr - Description	GL Account	Amount	
		0102018 - Legal Advertising	01-17-7010	\$1,323.00	
7566	C	9/26/2025	1155 VESTIS	\$193.62	O
		Invoice Nbr - Description	GL Account	Amount	
		5220577528 - PW - uniforms	01-80-7929	\$3.43	
		5220526795 - PW - uniforms	01-80-7106	\$16.12	
		5220526795 - PW - uniforms	01-80-7929	\$3.02	
		5220526795 - PW - uniforms	06-06-7929	\$4.96	
		5220526795 - PW - uniforms	01-90-7929	\$17.04	
		5220526795 - PW - uniforms	01-40-7929	\$6.62	
		5220577528 - PW - uniforms	01-80-7106	\$16.78	
		5220577528 - PW - uniforms	06-06-7929	\$7.08	
		5220574492 - PW - uniforms	01-80-7106	\$16.78	
		5220526795 - PW - uniforms	01-50-7929	\$10.00	
		5220574492 - PW - uniforms	01-80-7929	\$3.43	
		5220577528 - PW - uniforms	01-90-7929	\$20.80	
		5220574492 - PW - uniforms	01-50-7929	\$10.40	
		5220574492 - PW - uniforms	01-40-7929	\$9.44	
		5220574492 - PW - uniforms	01-90-7929	\$20.80	
		5220574492 - PW - uniforms	06-06-7929	\$7.08	
		5220577528 - PW - uniforms	01-50-7929	\$10.40	
		5220577528 - PW - uniforms	01-40-7929	\$9.44	
7567	C	9/26/2025	1171 Fabiola Barraza	\$9.62	O
		Invoice Nbr - Description	GL Account	Amount	
		9/18/2025 - Cleaning supplies - reimbursement	01-80-7106	\$9.62	
7568	C	9/26/2025	1201 LaBrucherie Irrigation Supply	\$32.86	O
		Invoice Nbr - Description	GL Account	Amount	
		OM49890 - VWW - Maintenance	06-06-7606	\$32.86	
7569	C	9/26/2025	1257 Brawley Analytical, Inc,	\$109.50	O
		Invoice Nbr - Description	GL Account	Amount	
		001449 - Regulatory testing	06-06-7107	\$109.50	

City of Calipatria

10/3/2025 3:45pm

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For The Date Range From 9/1/2025 To 9/30/2025

For All Vendors And For Outstanding Checks - Computer Generated

Check # / eCheck ID	Type	Date	Vendor Name	Amount	Status
7570	C	9/26/2025	1273 US Bank	\$1,054.89	O
	Invoice Nbr - Description		GL Account	Amount	
	INV-04664 - American Flag		01-80-7017	\$1,054.89	
7571	C	9/26/2025	1301 Alejandro Estrada	\$720.00	O
	Invoice Nbr - Description		GL Account	Amount	
	1555 - IT Services		01-17-7003	\$720.00	
7572	C	9/26/2025	1330 GoGov	\$4,464.00	O
	Invoice Nbr - Description		GL Account	Amount	
	25-579 - GoNotify Notifications		01-17-7002	\$4,464.00	
7573	C	9/26/2025	1336 GAFCON	\$20,908.50	O
	Invoice Nbr - Description		GL Account	Amount	
	52388 - Community Park		77-90-7003	\$1,253.00	
	51726 - Community Park		77-90-7003	\$4,015.00	
	52088 - Community Park		77-90-7003	\$6,605.25	
	51501 - Community Park		77-90-7003	\$9,035.25	
7574	C	9/26/2025	1345 Kosmont Realty	\$616.20	O
	Invoice Nbr - Description		GL Account	Amount	
	2503.16-005 - 2503.16 Inv. Period 8/1/25-8/31/25		01-17-7003	\$616.20	
7575	C	9/26/2025	1363 The Desert Review	\$1,512.00	O
	Invoice Nbr - Description		GL Account	Amount	
	4808 - Legal Advertising - 9/14/ & 10/1/2025		10-40-7010	\$1,512.00	
7576	C	9/26/2025	1370 4Leaf, Inc	\$1,946.50	O
	Invoice Nbr - Description		GL Account	Amount	
	J0873-25B - Professional Services - Aug 1-31, 2025		01-05-7003	\$1,946.50	
7577	C	9/26/2025	54 The Holt Group, Inc.	\$63,279.56	O
	Invoice Nbr - Description		GL Account	Amount	
	25-03-034 - THG Project No. 142.349		01-05-7003	\$3,693.60	
	25-04-041 - THG Project No. 142.352		15-00-7003	\$1,822.50	
	25-03-033 - THG Project No. 142.332		32-00-7047	\$2,998.05	
	25-03-033 - THG Project No. 142.332		33-00-7047	\$2,998.05	
	25-04-037 - THG Project No. 142.332		32-00-7047	\$233.75	
	25-04-037 - THG Project No. 142.332		33-00-7047	\$233.75	
	25-06-039 - THG Project No. 142.332		33-00-7047	\$302.50	
	25-03-032 - THG Project No. 142.322		10-00-7003	\$1,980.00	
	25-04-038 - THG Project No. 142.349		01-05-7003	\$1,107.50	
	25-04-039 - THG Project No. 142.350		01-05-7003	\$793.19	
	25-03-035 - THG Project No. 142.351		10-00-7003	\$1,195.00	
	25-06-039 - THG Project No. 142.332		32-00-7047	\$302.50	
	25-04-036 - THG Project No. 142.325		15-00-7003	\$1,580.00	
	25-04-019 - THG Project No. 142.322E		10-00-7003	\$8,000.00	
	25-03-031 - THG Project No. 142.321		10-00-7003	\$900.00	

City of Calipatria
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10/3/2025 3:45pm

Check # / eCheck ID	Type	Date	Vendor	Name		Amount	Status
		25-03-016 - THG Project No. 142.321E		10-00-7003		\$8,100.00	
		25-03-030 - THG Project No. 142.320		01-05-7003		\$415.00	
		25-03-029 - THG Project No. 142.314		01-05-7003		\$2,172.50	
		25-04-033 - THG Project No. 142.226		10-00-7003		\$945.00	
		25-03-028 - THG Project No. 142.226		10-00-7003		\$415.00	
		25-03-014 - THG Project No. 142.178		75-06-7003		\$4,800.00	
		25-04-032 - THG Project No. 142.030		01-05-7003		\$5,983.88	
		25-03-027 - THG Project No. 142.030		01-05-7003		\$7,984.29	
		25-04-040 - THG Project No. 142.351		10-00-7003		\$3,463.50	
		25-04-035 - THG Project No. 142.322		10-00-7003		\$860.00	
Cleared						\$0.00	
Outstanding						\$305,372.00	
Void						\$0.00	

City of Calipatria

10/3/2025 4:29pm

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For The Date Range From 9/1/2025 To 9/30/2025

For All Vendors And For Voided Checks - Computer Generated

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
7528	C	9/26/2025	54	The Holt Group, Inc.	\$4,800.00	V
7529	C	9/26/2025	54	The Holt Group, Inc.	\$8,100.00	V
7530	C	9/26/2025	54	The Holt Group, Inc.	\$7,984.29	V
7531	C	9/26/2025	54	The Holt Group, Inc.	\$415.00	V
7532	C	9/26/2025	54	The Holt Group, Inc.	\$2,172.50	V
7533	C	9/26/2025	54	The Holt Group, Inc.	\$415.00	V
7534	C	9/26/2025	54	The Holt Group, Inc.	\$1,980.00	V
7535	C	9/26/2025	54	The Holt Group, Inc.	\$5,996.10	V
7536	C	9/26/2025	54	The Holt Group, Inc.	\$3,693.60	V
7537	C	9/26/2025	54	The Holt Group, Inc.	\$1,195.00	V
7538	C	9/26/2025	54	The Holt Group, Inc.	\$8,000.00	V
7539	C	9/26/2025	54	The Holt Group, Inc.	\$5,983.88	V
7540	C	9/26/2025	54	The Holt Group, Inc.	\$945.00	V
7541	C	9/26/2025	54	The Holt Group, Inc.	\$860.00	V
7542	C	9/26/2025	54	The Holt Group, Inc.	\$1,580.00	V
7543	C	9/26/2025	54	The Holt Group, Inc.	\$467.50	V
7544	C	9/26/2025	54	The Holt Group, Inc.	\$1,107.50	V
7545	C	9/26/2025	54	The Holt Group, Inc.	\$793.19	V
7546	C	9/26/2025	54	The Holt Group, Inc.	\$3,463.50	V
7547	C	9/26/2025	54	The Holt Group, Inc.	\$1,822.50	V
7548	C	9/26/2025	54	The Holt Group, Inc.	\$605.00	V
7549	C	9/26/2025	54	The Holt Group, Inc.	\$900.00	V
7578	C	9/26/2025	54	VOID FOR OVERFLOW	\$0.00	V
Cleared					\$0.00	
Outstanding					\$0.00	
Void					\$63,279.56	



TENTATIVE MINUTES

**Regular Meeting of the Calipatria City Council
City Council Chambers
125 North Park Avenue
Calipatria California 92233**

**Tuesday, September 23, 2025
Closed Session at 5:00 pm
Open Session at 6:00 pm**

Michael Luellen, Mayor
Javier Amezcua, Mayor Pro-Tem
Sylvia Chavez, Council Member
Fred Beltran, Council Member
Jesse Rivas, Council Member

Laura Gutierrez, City Manager
Gilbert G. Otero, City Attorney
Jane Hurtado, City Clerk

Jesse Llanas, Fire Chief
Cheryl Fowler, Police Chief
Edgar Self, Public Work Director

NOTICE TO THE PUBLIC

This is a public meeting. Any member of the public is invited to attend. The Calipatria City Council welcomes public input during the **Public Comment** period of the sessions.

5:00 P.M. CLOSED SESSION

CALL TO ORDER: 5:00 PM

ROLL CALL: *F. Beltran, J. Rivas, S. Chavez, J. Amezcua and M. Luellen*

PUBLIC COMMENTS FOR CLOSED SESSION ITEMS: Any member of the public wishing to address the City Council on any items appearing on the closed session agenda may do so at this time. Pursuant to State Law, the City Council may not discuss or take action on issues not on the meeting agenda. (*Government Code Section 54954.2*) There is a time limit of three (3) minutes for anyone wishing to address the City Council on these matters.

CITY COUNCIL ADJOURNS TO CLOSE SESSION

CONFERENCE WITH LEGAL COUNSEL:

1. CONFERENCE WITH LEGAL COUNSEL -

Initiation of litigation pursuant to paragraph (4) subdivision (d) of Section 54956.9

Number of Potential Cases: 2

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (SECTION 54956.8)

APN: 023-070-007 (portion of)
 Property Address: 440 W Main Street
 Agency Negotiator: City Manager
 Negotiating Parties: Imperial Trucking, LLC
 Under Negotiation: Potential for Lease and Terms

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (SECTION 54957(b)(1))

Title of Position: City Manager

4. CONFERENCE WITH LABOR NEGOTIATORS (SECTION 54957.6)

Agency Negotiator: City Manager
 Employee Organization: Calipatria Police Officers Association

CITY COUNCIL CONVENES TO OPEN SESSION**6:00 P.M. OPEN SESSION**

CALL TO ORDER: 6:00 PM

ROLL CALL: *F. Beltran, J. Rivas, M. Luellen, S. Chavez and J. Amezcua*

PLEDGE OF ALLEGIANCE & INVOCATION: *Edgar Self/Gilbert Otero*

CITY ATTORNEY: REPORT ON CLOSED SESSION ACTION

1. 2 matters *Staff given directions*
2. *City Manager was instructed to negotiate the terms of Lease with the Trucking Company.*
3. *City Manager was instructed to negotiate with Calipatria Police Association in terms of Labor negotiation.*

ADJUSTMENTS TO THE AGENDA: The City Council will discuss the order of the agenda, may amend the order, add urgent items and or remove items from the consent calendar prior to that portion of the agenda. For the purpose of the official city record, the City Council may take care of these issues by entertaining a formal motion.

NO ADJUSTMENTS

MOTION:

SECOND:

ROLL CALL VOTE: FB _____ JR _____ ML _____ SC _____ JA _____

PUBLIC COMMENTS: The City Council welcomes your input. **Please remember to shut off all cell phones.** Now is the time for any member of the public to speak to the Council. If there is an item on the agenda on which you wish to be heard, at this time, please step to the podium and state your name and address for the record.

For matters not appearing on the agenda: If you wish to address the City Council concerning a matter and/or any item not on the agenda but is within the City Council's jurisdiction you may do so now. At this time, please step to the podium and state your name and address for the record.

The Mayor reserves the right to place a time limit of three (3) minutes on each person's presentation. It is requested that longer presentations be submitted to the City Clerk in writing 48 hours before the meeting.

NO COMMENTS

CONSENT AGENDA: The items appearing under the Consent Agenda will be acted upon by the City Council in one motion without discussion. Should any Council Member or other person wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the REGULAR BUSINESS Agenda.

1. Continued Delta Street Pump Station Emergency.
2. Minutes: September 9, 2025
3. Fan Palm Street Closure on October 31, 2025, for Halloween Block Party
Add ACT Event Insurance on Item 3 for the Halloween Block Party

MOTION: *Sylvia Chavez*

SECOND: *Javier Amezcua*

ROLL CALL VOTE: *FB-Y, JR-Y, ML-Y, SC-Y, JA-Y*

CARRIED 5-0

PUBLIC HEARING:

1. Public Hearing – Discussion/Action: City of Calipatria Specific Plan, zone change, General Plan amendment, first reading of textual amendments to the zoning code, and final Initial Study/Mitigated Negative Declaration for the Eastside Specific Plan

OPEN PUBLIC HEARING at 6:03 PM.

Staff Report – The Holt Group, Francisco Barba

Francisco Barba arrived shortly after 6:00 PM

Luellen: is Mr. Barba present, No- Do you want to move forward,

Gutierrez: we can open and if anyone has any questions we can proceed, this is the Second Reading.

Public Comment:

Luellen: this is the 2nd reading, does anyone have any Public Comment None

City Council Discussion:

Luellen: is there discussion from the Council None

CLOSE PUBLIC HEARING at 6:04 PM.

MOTION: *Javier Amezcua*

SECOND: *Sylvia Chavez*

ROLL CALL VOTE: *FB-Y, JR-Y, ML-Y, SC-Y, JA-Y*

CARRIED 5-0

ACTION ITEMS NEW/REGULAR BUSINESS (DISCUSSION/ACTION):

1. Approve/Disapprove: ORDINANCE NO. 04-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA ADOPTING THE EASTSIDE SPECIFIC PLAN AND APPROVING A ZONE CHANGE, GENERAL PLAN AMENDMENT, ZONING CODE TEXTUAL AMENDMENTS, AND INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE EASTSIDE SPECIFIC PLAN

Luellen: We just had a Public Hearing on this, this last minute, this is the Second meeting that this has been brought forward, if there is no discussion, motion to approve

MOTION: *Javier Amezcua*

SECOND: *Sylvia Chavez*

ROLL CALL VOTE: *FB-Y, JR-Y, ML-Y, SC-Y, JA-Y*

CARRIED 5-0

2. Approve/Disapprove: Bid Award for Professional Engineering Design and Bidding Services for the Bonita Place Pedestrian Safety Improvement Project Between South Brown Avenue and South East Avenue to The Holt Group

Self: Staff Report this is for sidewalks grant that was awarded fiscal year 23/24,

Beltran: Are we going to make improvements to South East Avenue?

Gutierrez: Yes, Bonita Place from South Brown all the way to East Street

MOTION: *Jesse Rivas*

SECOND: *Javier Amezcua*

ROLL CALL VOTE: *FB-Y, JR-Y, ML-Y, SC-Y, JA-Y*

CARRIED 5-0

3. Approve/Disapprove: Bid Award for Grant Administration and Project Management Services for the Delta Street Pump Station Rehabilitation Project to The Holt Group.

Self: This is the \$1.5 million Rehabilitation Project for the Delta Project that we have been working with The Holt Group for the design of the repairs at the Pump Station.

Luellen: Any question from the Council or from the Public

Rivas: Lift Station (Report) no information, moving forward, nothing listed on there, diesel pump has been broken down, do we know what the repair cost will be for the pump,

Self: \$6,000, when they get the parts then we can get it done

Rivas: Slots on the active building going back to original design system so we don't have to be using the portable pump for that.

Self: They have 300 days to do the project.

Rivas: How many days are we into the project,

Self: We have to go back to when they got the Notice to Proceed,

Gutierrez: There are two (2) projects currently at the same location. NADBank funded a part of this project for the emergency repairs

Beltran: What is the \$1.5M going to be used for,

Self: Same things, rehabilitation of the wet walls, and repair.

MOTION: *Javier Amezcua*

SECOND: *Sylvia Chavez*

ROLL CALL VOTE: *FB-Y, JR-Y, ML-Y, SC-Y, JA-Y*

CARRIED 5-0

DISCUSSION/DIRECTION (RECOMMEND/DENY):

1. Discussion for Crosswalk in front of the High School.

Gutierrez: After discussion with the City Planner regarding a new crosswalk, they will lose two (2) parking spaces on the north side of the street, he asked to put it on the agenda and get information from the Council to see if they are in support of the City installing a crosswalk in front of the school.

Amezcua: Long overdue

Beltran: There was one there before

Rivas: Consider other options, drop off zone in front of school so kids don't have to cross the street, Board Member brought that up, Sylvia - Mr. Monroe- see what he thought about it,

Luellen: Keep having meetings with Angie, Beneficial to have them in the discussion, next agenda: (hold off, maybe)

ROLL CALL VOTE: *FB-Y, JR-Y, ML-Y, SC-Y, JA-Y*

CARRIED

Orozco: Regarding the crosswalk, since it was painted red, there hasn't been many cars, the kids area, maybe we can paint it green for 15 or 20 minutes parking.

STAFF and COUNCIL REPORTS:

Self: Nothing to report

Llanas: Nothing to report

Otero: Nothing to report

Hurtado: Nothing to report

Gutierrez: Nothing to report

Beltran: Regarding red painting – explained the city Ordinance, pending Fire Works

Rivas: Need to follow up with the Dog Catcher, vehicle for it, proceed something with the dogs, work with the school regarding parking, AB617 Funding for asphalt, Council Beltran brought up repairing the Police Department, maybe even behind City Hall, maybe there is funds, Question: Has the police contacted the School regarding stolen equipment

Chavez: We did meet with the school, continued working with the school, will continue meeting once or twice a month, Chamber has events around town, Halloween Event on Fan Palm Street, it will be the 3rd year, it's a wonderful event, City is partnering with The Calipatria Foundation, we will have one at Rademacher Park on the same night.

Amezcua: Nothing to report

Luellen: Many people are campaigning for the next election (candidates), Thursday I will meet with Candidate for Governor, Betty Yee, they discussed the North End of Calipatria, I went to a Workforce Development Youth meeting, State had them reduce budget by 30%, Fiscal Year, Project Connect, IVROP, Programs that allow our students to go in and gain experience of the work place, every four (4) months the County get together, they elect new officers for the County, Michael Luellen was elected First Vice President under Sylvia Marroquin from El Centro,

ADJOURNMENT:

The next regular scheduled meeting of the City of Calipatria City Council is Tuesday, October 14, 2025, at 6:00 pm

Close meeting at 6:36 PM.

MOTION: *Fred Beltran*

SECOND: *Sylvia Chavez*

ROLL CALL VOTE: *FB-Y, JR-Y, ML-Y, SC-Y, JA-Y*

CARRIED 5-0

I, JANE HURTADO, City Clerk of the City of Calipatria, California, DO HEREBY CERTIFY that the agenda was duly posted at Calipatria City Hall, 125 N Park Avenue, Calipatria, California and on the City of Calipatria's website not less than 72 hours prior to the meeting per Government Code 54954(2).

Dated: September 19, 2025



City Council Staff Report

To: City of Calipatria City Council
Laura Gutierrez, City Manager

From: George Galvan, AICP, City Planner

Prepared by: Melany Amarillas, Associate Planner

Date: October 14, 2025

Project: Adoption of the Duplication of Benefits Policy for CDBG-CV funds

Summary:

Subject of Report:	Duplication of Benefits Policy and Process per the request of the U.S. Department of Housing and Urban Development (HUD)
Recommended Action:	Adopt resolution 25-34 approving the Duplication of Benefits Policy to ensure compliance with federal assistance requirements.
Zoning:	N/A
General Plan:	N/A
Environmental:	Categorically Exempt – §15301 Existing Facilities

INTRODUCTION AND BACKGROUND

The City of Calipatria secured funding in the amount of \$64,484 from the California Department of Housing and Community (HCD) and \$1,100,000 from the HCD Program Income, allocated under the 2020 CARES Act and governed by the Federal Register Notice FR-6218-N-01-CDBG-CV, dated August 7, 2020 for the Hernandez Park Irrigation System Improvement project. This grant was intended to provide assistance to public services and local programs; public health, emergency response, or temporary housing facilities that addressed COVID-19 impacts, and grant administration. All CDBG funded activities must benefit low- and moderate income (LMI) persons or meet the CDBG urgent need national objective criteria.

Per the standard agreement executed by the City and HCD, the funds were allocated for the following scope of work: the installation of a non-potable water delivery and irrigation system at Hernandez Park, hand washing features at Hernandez Park and Rademacher Park, and hands-free entry ways and restroom features at the Health and Wellbeing Center and City Hall. The City of Calipatria completed

the Hernandez Park improvements in March 2025 and successfully submitted the close-out packet in May 2025.

Per the Federal Register Notice FR-6218-N-01-CDBG-CV, dated August 7, 2020, all CDBG-CV grantees are required to complete a duplication of benefits (DOB) analysis for assisted activities to demonstrate that no financial assistance has been received or is available to pay costs charged to a CDBG-CV grant. Agencies require DOB policies and documents to ensure that public funds are not used to pay for the same expense more than once, a practice known as “double-dipping.” These measures are mandated by law, including the Stafford Act, to prevent waste or misuse of federal disaster or relief funds. By requiring affidavits, documentation, and agreements, agencies like HCD/HUD can verify that assistance is only provided where there is a true unmet need, maintain accountability through audits, and recover funds if duplications are later found. This process protects taxpayers, ensures compliance, and allows limited resources to be distributed fairly to help as many communities as possible.

To comply with this requirement, the City of Calipatria takes action on preparing the DOB policy and affirms that no other funds are available for the above-mentioned CDBG-CV grant project by maintaining records of compliance with mandatory duplication of benefits requirements. The purpose of this item is to present the DOB policy to the City Council where upon reviewing all relevant comments, they will vote to adopt or deny the policy.

ISSUES FOR DISCUSSION

Summary of the Duplication of Benefits Policy - The City of Calipatria DOB Policy and Process outlines the city’s responsibilities as a recipient of CDBG-CV funds under the 2020 CARES Act. It establishes that the City must ensure no duplication of benefits occurs by requiring a DOB Affidavit, maintaining proper records, and agreeing to repay any duplicative assistance. The policy details HUD’s oversight role, including reviewing affidavits, requesting documentation, and determining whether assistance should be approved, reduced, or denied based on duplicative funding received. If funding is approved, Calipatria must sign a Subrogation Agreement and provide documentation of expenditures to HUD, which will verify compliance. The policy affirms that all DOB procedures will be applied as needed.

PENDING ACTION

After reviewing all pertinent information, the City Council may motion for one of the following actions:

1. Adopt a resolution approving a Duplication of Benefits (DOB) policy and process to comply with the Federal Register Notice FR-6218-N-01-CDBG-CV, dated August 7, 2020.

or

2. Not adopt a resolution to approve a Duplication of Benefits (DOB) policy and process to comply with the Federal Register Notice FR-6218-N-01-CDBG-CV, dated August 7, 2020.

Attachments: Attachment A – Federal Register Notice FR-6218-N-01
Attachment B – Resolution 25-34

Attachment A – Federal Register Notice FR-6218-N-01
page. 17

Closeout costs (e.g., audit costs) and costs resulting from contingent liabilities described in the closeout agreement; (ii) use of real property assisted with CDBG funds in accordance with program regulations; (iii) taking measures that are adequate to enforce and implement mandatory flood insurance coverage requirements; and (iv) other provisions included in the grant closeout agreement.

III.B.8. Reporting

The reporting requirements that apply to the use of annual formula CDBG grants also apply to CDBG-CV grants. Section 104I of the HCD Act requires that the Secretary shall, at least on an annual basis, make such reviews and audits as may be necessary or appropriate to determine whether the grantee has carried out its activities in a timely manner, whether the grantee's activities and certifications are carried out in accordance with the requirements and the primary objectives of the HCD Act and other applicable laws, and whether the grantee has the continuing capacity to carry out those activities in a timely manner.

III.B.8.(a) General Reporting Requirements

Reporting requirements for CDBG-CV grantees can be found at 42 U.S.C. 12708(a), 24 CFR 91.520, 24 CFR 570.507 (entitlement), 24 CFR 570.440(j) (insular areas), and 24 CFR 570.491 (state).

III.B.8.(b) Additional CARES Act Reporting

Section 15011 of the CARES Act requires that recipients of \$150,000 or more of CARES Act funding submit, not later than 10 days after the end of each calendar quarter, a report containing: Information regarding the amount of funds received; the amount of funds obligated or expended for each project or activity; a detailed list of all such projects or activities, including a description of the project or activity; and detailed information on any subcontracts or subgrants awarded by the recipient. As outlined in OMB memorandum M-20-21, *Implementation Guidance for Supplement Funding in Response to the Coronavirus Disease (COVID-19)* (available at <https://www.whitehouse.gov/wp-content/uploads/2020/04/Implementation-Guidance-for-Supplemental-Funding-Provided-in-Response.pdf>), existing reporting requirements are anticipated to meet the requirements of Section 15011, but the content and format for this reporting is still under development

and will need to be reviewed against current program practices. The Department will work in coordination with OMB to ensure that this requirement can be fulfilled by recipients of CARES Act funding in a manner that utilizes to the greatest extent possible existing reporting streams, providing the necessary transparency and accountability with minimal additional burden. If additional reporting is necessary, further advice or technical assistance will be provided by the Department.

III.B.9. Duplication of Benefits

The CARES Act requires HUD to ensure that there are adequate procedures in place to prevent any duplication of benefits as required by section 312 of the Stafford Act, as amended by section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115-254; 42 U.S.C. 5121 *et seq.*).

Duplication of benefits occurs when Federal financial assistance is provided to a person or entity through a program to address losses resulting from a Federally-declared emergency or disaster, and the person or entity has received (or would receive, by acting reasonably to obtain available assistance) financial assistance for the same costs from any other source (including insurance), and the total amount received exceeds the total need for those costs.

A grantee is required to develop and maintain adequate procedures to prevent a duplication of benefits that address (individually or collectively) each activity or program. A grantee's policies and procedures are not adequate unless they include, at a minimum: (1) A requirement that any person or entity receiving CDBG-CV assistance (including subrecipients and direct beneficiaries) must agree to repay assistance that is determined to be duplicative; and (2) a method of assessing whether the use of CDBG-CV funds will duplicate financial assistance that is already received or is likely to be received by acting reasonably to evaluate need and the resources available to meet that need.

Most CARES Act assistance programs have more limited durations for availability of assistance or a more limited scope of eligible activities or entities than does CDBG-CV. HUD strongly encourages each CDBG-CV grantee to become familiar with the range of available assistance and uses and apply its more flexible CDBG-CV assistance to unmet needs or to gaps, with special attention to the coronavirus

response, prevention, or preparation needs of LMI persons.

HUD will provide advice and technical assistance to grantees to facilitate compliance with this requirement.

III.B.10 Citizenship Requirements

Please note that the U.S. Department of Homeland Security, U.S. Citizenship and Immigration Services provides that the Immigration Reform and Control Act, 8 U.S.C. 1324a *et seq.* prohibits employers from hiring and employing an individual for employment in the U.S. knowing that the individual is not authorized with respect to such employment. This generally applicable law also applies to CDBG grantees and their subrecipients and/or contractors/subcontractors (including relating to employees recruited under Section 3). For more information, please see <https://www.uscis.gov/i-9-central/form-i-9-resources/handbook-for-employers-m-274/10-why-employers-must-verify-employment-authorization-and-identity-of-new-employees> and <https://www.uscis.gov/i-9-central/legal-requirements-and-enforcement>.

IV. Fiscal Year 2019 and Fiscal Year 2020 CDBG Grants

IV.A. General Requirements

Except as described in this notice or other applicable waivers and alternative requirements, the statutory and regulatory provisions governing the CDBG program apply to fiscal year 2019 and 2020 CDBG grants, including regulations at 24 CFR part 570 subpart I (states), 24 CFR part 570 subparts A, C, D, E, J, K, and O (entitlements), and 24 CFR subpart F (insular areas and Hawaii counties).

IV.B. Flexibilities, Waivers, and Alternative Requirements

The following rules, waivers, and alternative requirements apply to fiscal year 2019 and 2020 CDBG grants. These include statutory authorities included in the CARES Act and other waivers and alternative requirements or clarifications that HUD is making for fiscal year 2019 and 2020 grants.

IV.B.1. Timeliness

Because of the coronavirus many local governments are operating under extenuating circumstances and may need additional time for certain administrative requirements, HUD is suspending for fiscal year 2020 all corrective actions, sanctions, and informal consultations for timeliness effective January 21, 2020. Grantees are advised that this suspension does not eliminate the timely expenditure

Attachment B – Resolution 25-34

RESOLUTION NO. 25-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIPATRIA ADOPTING A DUPLICATION OF BENEFITS (DOB) POLICY AND PROCESS

WHEREAS, the City of Calipatria Hernandez Park Irrigation Improvement Project is funded through **CDBG-CV funds** allocated under the 2020 CARES Act and governed by the Federal Register Notice FR-6218-N-01-CDBG-CV, dated August 7, 2020; and

WHEREAS, all CDBG-CV grantees are required to complete a duplication of benefits (DOB) analysis for assisted activities to demonstrate that no financial assistance has been received or is available to pay costs charged to a CDBG-CV grant. To comply with this requirement, the **City of Calipatria**, and any of its subrecipients, will demonstrate that no other funds are available for an activity by maintaining records of compliance with mandatory duplication of benefits requirements described in the Federal Register Notice of August 7, 2020; and

WHEREAS, a CDBG-CV grantee must develop and maintain adequate procedures to prevent a duplication of benefits that address (individually or collectively) each activity or program. A grantee's policies and procedures are not adequate unless they include, at a minimum:

1. A requirement that any person or entity receiving CDBG-CV assistance must agree to repay assistance that is determined to be duplicative; and
2. A method of assessing whether the use of CDBG-CV funds will duplicate financial assistance that is already received or is likely to be received, by acting reasonably in evaluating need and the resources available to meet that need.

WHEREAS, it is the intent of the **City of Calipatria's policy** to uphold, enforce, and document conformance with the duplication of benefits requirements which govern the use of its CDBG-CV funds.

NOW THEREFORE, BE IT RESOLVED by the City of Calipatria City Council does hereby adopt the following Duplication of Benefits Policy and Process:

City of Calipatria Duplication of Benefits Process

The **City of Calipatria**, as the applicant and recipient of CDBG-CV funds, is required to complete a **Duplication of Benefits Affidavit** as part of its application for federal assistance. This affidavit acknowledges HUD's requirement that any entity receiving CDBG-CV assistance must agree to repay assistance that is determined to be duplicative.

To meet HUD's requirements, the City of Calipatria has developed a method of assessing whether the use of CDBG-CV funds will duplicate financial assistance that has already been received or is reasonably anticipated. HUD will review this process and supporting documentation to ensure compliance.

The process is as follows:

1. Upon submission of its completed application for CDBG-CV funds, the **City of Calipatria** will prepare and provide a **Duplication of Benefits Affidavit** indicating whether any potentially duplicative assistance has been received.

2. If duplicative assistance is identified, **HUD** may request additional information from the City of Calipatria, including:
 - Dates funds were received
 - Specific uses of funds received, including receipts and supporting documentation
3. Based on this review, **HUD** may:
 - a. Determine that there is **no duplication** and approve the City's request in full.
 - b. Determine that there is a **partial duplication** and approve the request in a reduced amount, calculated as:
 - **Amount Requested – Amount of DOB = Eligible Amount**
 - c. Determine that there is a **complete duplication** and deny the request.
4. In the event that HUD approves the City's application in whole or in part, the **City of Calipatria** will be required to sign a **Subrogation Agreement** to address potential future duplication (for example, where the City has applied for but not yet received other federal or state funds).
5. If HUD approves only a portion of the application, the City's funding agreement will specify the eligible uses of awarded funds to avoid duplication of benefits.
6. The **City of Calipatria** will be required to provide HUD with documentation of actual expenditures. HUD will review this documentation to ensure that no duplication of benefits has taken place.

All application documents, including the **Affidavit** and **Subrogation Agreement**, will be retained by the City of Calipatria and HUD in compliance with federal record retention requirements. This Duplication of Benefits Policy and Process will be applied if and when applicable.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calipatria at a regularly scheduled meeting held on this 14th day of October 2025, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Michael Luellen, Mayor

Jane Hurtado, City Clerk